

TOWN OF SALISBURY

Budget Committee Business Meeting Summary

February 4, 2010

Jeff McCandless, Chair	Present	Mary Heath	Present
Jeff Nangle,	Present	Ed Sawyer	Present
Gene Shaw	Present	Joe Landry	Present
Gary Clark	Present	Kathleen Doyle, Selectman Ex-Officio	Present
Sara (Sally) Jones	Absent	Margaret Warren, Admin. Assistant	Present
Bill MacDuffie, Sr.	Present	April Rollin, Recording Secretary	Present

Other Selectmen Present: Ken Ross-Raymond and Joseph Laycox

General Public Present: Bev Sawyer, Rick Sheldon, Karen Sheldon, Lorna Carlisle, Ray Deary, Rick Chandler, Frank Jones, Ralph Downes, Sandy Miller, Ed Bowne, Jerry Lorden, Chuck Bodien, Kathie Downes and Cindy Romano

Handouts for Meeting:

- 2009 Budget as of December 31, 2009 (*final*)
- MS – 7, Revenue sheet

Chairman McCandless opened the meeting at 6:30 p.m.

Review and approve the meeting minutes of January 11, 2009 – Gene Shaw made a **motion** to approve the meeting minutes of January 11, 2009. Bill MacDuffie **seconded** the motion. The **motion passed unanimously**.

Business Meeting

Chair McCandlees provided a summary of changes made by the Board of Selectmen and the Budget Committee, from last meeting.

General Government Buildings – Selectwoman Doyle stated the Town would be switching its security for the Life Safety Building (\$330 dollars install) and the Library (\$375 dollars install) over to “Mango” but would stay at the same number (\$7,164 dollars). Vote tabled.

Police Department – Has been increased by \$2,660 dollars. Selectwoman Doyle stated the increase would be for an additional part-time Police Officer, in order to cover vacations and trainings. Ed Sawyer noted that Chief Jones has cut a lot of things out of the Police Department’s budget and he supports the increase. Ed Sawyer made a **motion** to accept the additional \$2,660 dollars and Bill MacDuffie **seconded** the motion. The **motion carried**. **Joe Landry and Mary Heath were opposed**. The total Police Budget is \$58,450 dollars.

Fire Department - Selectwoman Doyle provided the Budget Committee with three quotes to repair & paint the rust spots on the Fire Department’s forestry truck. AA Warren noted all of the quotes included taking off the body of the truck. Ken Ross-Raymond stated it is his opinion approximately $\frac{3}{4}$ of each estimate obtained is to prep the truck for painting and paint it red. Ken Ross-Raymond noted that currently the truck is blue & white and is in exceptional condition for its year (1988). Ken Ross-Raymond feels the questions that should be asked are:

- 1) Is the work, as proposed, necessary? 2) If the work, as proposed, is done, would it improve safety conditions? Would it improve our ability to respond to an emergency? 3) If the work, as proposed, is not done, would it compromise anyone’s safety or our ability to respond to an emergency? 4) If the work, as proposed, is not done, would it render the forestry truck or any

of the equipment on board any less operable? Ken Ross-Raymond stated if we can answer yes to any of these questions, then we should feel obligated to support and recommend the proposal.

Selectwoman Doyle stated Department Heads are asked to keep the Town's vehicles in good running condition and it is Chief Gilman's job to maintain. Selectwoman Doyle noted she supports the work and Selectman Laycox noted he supports the work as well. Fire Chief Gilman stated the work has been put off for 2-3 years and is less than estimated. Bill MacDuffie made a **motion** to accept the bid from "Fleet" in the amount of \$4,500 dollars and Chair McCandless **seconded** the motion. The **motion carried. Gene Shaw and Joe Landry were opposed.** Bill MacDuffie made a **motion** to close the business portion of the meeting and Selectwoman Doyle **seconded** the motion. The **motion carried.**

Public Hearing – Budget - Public Hearing opened at 7:05 p.m. Chair McCandless stated the Budget Committee appreciates the effort of Department Heads and the Board of selectmen to keep spending down. Chair McCandless noted the budget has decreased by -1.98% from 2009 and the Town's overall expenditures are down -2.84%, the Town spent \$78,000 dollars less than budgeted. Chair McCandless noted there was \$361,000 dollars in unexpended funds (general surplus) and \$100,000 dollars was used to offset the tax rate last year.

Executive (4130) total \$82,851 dollars.

Registrations & Vital Statistics (4140-05 thru 32) total \$19,750 dollars.

Elections (4140-35 thru 55) total \$23,100 dollars. Chair McCandless noted there are two additional elections this year (3 total).

Financial Administration (4150) total \$71,174 dollars. Sandy Miller asked how many hours the Deputy Treasurer works and AA Warren replied as needed.

Legal Expenses (4153) total \$16,000 dollars.

Personnel Administration (4155) total \$28,236 dollars.

Planning & Zoning (4191) total \$7,500 dollars.

General Government Buildings (4194) total Selectmen's budget \$46,164 dollars and Budget Committee total \$39,000 dollars. Chief Jones and Chief Gilman noted they both support the installation of the panic buttons, for public safety reasons.

Cemeteries (4195) total \$9,790 dollars.

Insurance (4196) total \$18,421 dollars.

Advertising & Assoc. Fees (4197) total \$4,400 dollars.

Other General Government (4199) total \$800 dollars.

Police (4210) total \$58,450 dollars. Mr. Sheldon asked what the Special Operation Unit line was and Chief Jones replied it is an organization called "Central NH", to be used in emergency situations i.e. kidnappings or natural disasters. Chief Jones noted other surrounding municipalities utilize their services as well.

Ambulance (4215) total \$19,963 dollars. Sandy Miller asked if the department was billing for ambulance services and Chief Gilman replied that they would need one hundred transports, in order to bill and currently only has thirty.

Fire Department (4220) total \$32,189 dollars.

Building Inspection (4240) total \$6,639 dollars.

Forest Fire (4290) total \$6,238 dollars.

Highways & Streets Maintenance (4312) \$244,825 dollars. Chair McCandless referred to the note on the 2009 budget regarding the Flood Plain CRF and stated the level of funding is consistent.

Highways & Streets Bridges (4313) total \$1 dollar.

Utilities & Street lights (4316) total \$2,000 dollars.

Recycling (4323) total \$5,900 dollars. Chair McCandless stated there was no experience with this budget's numbers, so the figures proposed are based on what is happening now.

Transfer Station (4324) total \$80,892 dollars.

Solid Waste Clean Up (4325) total \$5,218 dollars.

Animal / Pest Control (4414) total \$300 dollars.

Health Agencies/Hospitals (4415) total \$2,949 dollars.

Direct Assistance (4442) total \$21,712 dollars.

Recreation Department (4520) total \$2,675 dollars. Matt Holmes stated Old Home Day expenses were not budgeted for last year and he is looking in to additional programs. Selectwoman Doyle thanked Kearsarge Concrete, Bill MacDuffie and Rick Gilman for al of their work at the Town's Ball Field.

Library (4550) total \$30,804 dollars.

Patriotic Observation (4583) total \$2,950 dollars.

Conservation Commission (4600) total \$500 dollars.

Agency Funds (4919) total \$0 dollars.

Transfers to Trusts (5400) total \$0 dollars.

Interest : TANS (4723) total \$500 dollars.

Rights of Internment to Cemetery Trust Fund (5508-08) total \$0 dollars.

Review of Warrant Articles for Town Meeting – Chair McCandless read the five operating Warrant Articles to those in attendance.

The Public Hearing was closed at 7:43 p.m.

Business Meeting continued - Gene Shaw made a **motion** to reopen the business meeting at 7:45 p.m. and Bill MacDuffie **seconded** the motion, the **motion carried**.

MS-7, Revenue figures – Chair McCandless stated 92% of taxes have been collected. Chair McCandless asked about the State's Rooms & Meals revenue and AA Warren replied she has been asked to use the same number as last year.

Other Unfinished Business – After brief discussion, the Budget Committee recommended the BOS take the funding for the Library's security system (line item #4194-45) out of the Buildings & Grounds CRF.

Gene Shaw made a **motion** to approve the 2010 budget and Bill MacDuffie **seconded** the motion, the **motion carried unanimously**.

Members of the Budget Committee signed the MS-7.

Remaining Scheduled Meeting Dates for 2010:

- April 12, 2010
- June 14, 2010 (tentative)
- No meeting in July or August
- September 13, 2010
- October 25, 2010 (4th Monday)
- November 8, 2010
- December 13, 2010

Ed Sawyer made a motion at 8:07 p.m. to adjourn; Bill MacDuffie seconded. All voted in favor.

Respectfully submitted: April Rollins, Recording Secretary