

TOWN OF SALISBURY

Budget Committee Business Meeting Summary

February 3, 2011

Jeff Nangle, Chair	Present	Mary Heath	Present
Joe Landry	Present	Sandy Miller	Present
Gene Shaw	Present	Ralph Downes	Present
Ed Sawyer	Present	Ken Ross-Raymond, Selectman Ex-Officio	Present
Sara (Sally) Jones	Present	Margaret Warren, Admin. Assistant	Present
Bill MacDuffie, Sr.	Present	April Rollins, Recording Secretary	Present

Other Selectmen Present: Selectwoman Sheldon

General Public Present: Rick and Carol Gilman, Jerry Lorden, Matt Holmes, Kathie Downes, Gayle Landry, Kathleen Doyle, Lorna Carlisle, John Herbert, Doug Greiner and Marcia Murphy.

Handouts for Meeting:

- 2010 Budget & Revenue ending on 12/30/10
- 2011 Warrant Articles
- MS-7 – Revenue sheet

Jeff Nangle opened the business portion of the meeting at 6:31 p.m.

Review & Approve Minutes of January 10, 2011 –Joe Landry made a **motion** to approve the meeting minutes of January 10, 2011. Ed Sawyer **seconded** the motion. The **motion passed unanimously**.

Other Issues to be discussed before convening the Public Hearing on the budget

Fire Department - Chair Nangle noted the Fire Department's Ambulance budget line for outside services was voted out at two thousand dollars by the Budget Committee at their last meeting and asked Chief Gilman to discuss the issue. Chief Gilman stated the \$7,500 dollars (\$300 dollars per transport) would allow for one year's coverage with Penacook Fire & Rescue to transport from Salisbury and noted that there is currently EMS coverage from 6:00 p.m. to 6:00 a.m. but daytime coverage is needed, effective February 1st. Chief Gilman stated he has met with the Director of Penacook Rescue and there were a total of 42 transports in 2010. Chair Nangle stated the issue of the person's insurance paying for the transport came up and he asked if the service would be paid for twice. Chief Gilman replied yes, they would be receiving dual payment at different levels of service but 50% of the payments are never received and availability is his main concern. Chair Nangle stated the funds would cover 25 calls @ \$300 dollars and Chief Gilman replied yes, the figure is an estimate but has contemplated half. Bill MacDuffie stated if the Budget Committee says \$300 dollars is not reasonable then the price may go up. Chief Gilman noted if the contract was done by flat fee it would cost \$20,000 dollars. Chair Nangle stated now that he has a better understanding, the proposal seems more appropriate but he would also like to see any leftover funds be ear marked for outside service in the future. Ed Sawyer made a **motion** to increase the line for outside service (4215-07) to \$7,500 dollars. Sandy Miller **seconded** the motion and the **motion passed unanimously**.

Jerry Lorden asked if the Salisbury ambulance was going to start billing for service and Chief Gilman replied he has started to look at the issue with another municipality. Jerry Lorden stated that it is not fair that if he were to go out for service in Salisbury, he would get \$300 but if he were to go out for Penacook Rescue he would get \$1,300 dollars which is unfair to residents when the ambulance could be generating revenue for the Town. Kathie Downes noted the Town has billed for ambulance service in the past but collection was almost impossible and there is a lot of paperwork involved. Jerry Lorden suggested hiring someone part-time for ten hours a week, to administer the paperwork. The Budget Committee reviewed Warrant Article #5 (Air packs - \$5,200 per pack). Chief Gilman stated there is a good possibility he may be able to get 100% of the cost reimbursed to the Town through a grant but may need to hire someone to write the grant.

Transfer Station – Ed Sawyer stated it has been 5 years since his last increase, if the 2% was allowed it would be .30 cents an hour. Ed Sawyer suggested cutting the demo debris hauling line (4324-30) to \$2,000 dollars. AA Warren noted the 2% salary increase is in the current budget. Joe Landry made a **motion** to recommend the Transfer Station be accepted for consideration less the \$600 dollars from the demo debris hauling line. Bill MacDuffie **seconded** the motion and the **motion passed unanimously**.

Voter Registration – AA Warren noted that an increase of \$600 dollars was made to line, due to a State mandated “purge” of voter registration records and would be conducted as a regular session. Gene Shaw made a **motion** to accept the Selectmen’s budget figure of \$21,600 dollars for consideration. Ed Sawyer **seconded** the motion and the **motion passed unanimously**.

Update on Town Issues – Selectman Ross-Raymond – Ken Ross-Raymond stated he has spoken with the Sheriff’s Department and they highly recommend the Town leave in the Special Operation Unit line. Ken Ross-Raymond stated the Sheriff’s Department would like to hold a joint meeting to discuss the issue with the BOS and the Budget Committee.

PUBLIC HEARING ON THE BUDGET – The Public Hearing was opened at 7:06 p.m. Chair Nangle stated the budget is within one dollar of last year’s budget with only 33% of the tax rate coming from the Town and approximately the other 67% from the State & School portion, which has steadily increased over the past 3-4 years. Chair Nangle stated the Budget Committee has tried to limit the amount of municipal spending and the burden on taxpayers. Chair Nangle noted the Budget Committee has been very open with the Board of Selectmen that we wanted Department Heads to hold their budgets level and find salary increases within their operating budgets.

The Budget Committee reviewed the budget by department, as well as the proposed Warrant Articles. Suppression costs were briefly discussed and AA Warren informed the Budget Committee she would be checking with the Town’s Auditors on how to operate the Expendable Trust Fund. **This year’s total budget totals \$1,068,332.00 dollars.**

Sandy Miller made a **motion** to accept the budget as final and Ralph Downes **seconded** the motion. The **motion passed unanimously**. Bill MacDuffie made a motion to accept the Warrant Articles as written and Ed Sawyer seconded the motion. The **motion passed unanimously**. Gene Shaw made a motion to accept the revenue (MS-7) as final and Ed Sawyer seconded the motion. The **motion passed unanimously (Joe Landry was opposed)**. The Public Hearing was closed at 7:45 p.m. and the entire Budget Committee signed the DRA form MS-7.

Selectmen’s Update – Ken Ross-Raymond reported that a meeting with the Local Government Center has been scheduled for next week, in order for them to supply the Town with a list of candidates for Police Chief.

Scheduled Meeting Dates for 2011:

- ***March – No Meeting***
- ***April 11th***
- ***May – No Meeting***
- ***June 13th***
- ***July & August – No Meetings***
- ***September 12th***
- ***October 24th***
- ***November 14th***
- ***December 12th***

Bill MacDuffie made a motion at 7:50 p.m. to adjourn; Joe Landry seconded. All voted in favor.

Respectfully submitted: April Rollins, Recording Secretary