

# TOWN OF SALISBURY

## Budget Committee Business Meeting Summary

June 13, 2011

Jeff Nangle, Chair	Present	Marcia Murphy	Present
Joe Landry	Present	Sandy Miller	Present
Gene Shaw	Present	Ralph Downes	Absent
Ed Sawyer	Present	Ken Ross-Raymond, Selectman Ex-Officio	Present
Sara (Sally) Jones	Present	Margaret Warren, Admin. Assistant	Present
Bill MacDuffie, Sr.	Present	April Rollins, Recording Secretary	Present

**Other Selectmen Present:** Selectwoman Sheldon, Selectman Ballou

**General Public Present:** None.

### **Handouts for Meeting:**

- 2010 Budget & Revenue ending on 5/31/11
- NH Local Welfare Administrator's Association Re: Local Welfare Budgets

Jeff Nangle opened the meeting at 7:00 p.m.

**Review & Approve Minutes of April 11, 2011** – Ed Sawyer made a **motion** to approve the meeting minutes of April 11, 2011 without changes. Sally Jones **seconded** the motion. The **motion passed unanimously**.

**Update on Town Issues – Selectman Ross-Raymond** – *Pingree Bridge*, Selectman Ross-Raymond reported that the original bid was for \$982,626 dollars, there has been \$14,000 dollars in change orders and \$1,267,713 dollars has been spent to date with \$23,000 dollars outstanding but the project will remain under budget.

**Review of 2011 Budget & Revenue figures** – AA Warren provided the Budget Committee with the NH Local Welfare Administrator's Association's recent mailing and noted the State is cutting its spending towards welfare. Chair Nangle asked if the Town's retirement contributions are increasing and AA Warren replied that the retirement issue has been back & forth with the State but is waiting for a decision. Bill MacDuffie informed the Budget Committee that he will need to take some funds from the summer maintenance funds to cover the winter maintenance. AA Warren stated the Police Chief's position is still being advertised and coverage is primarily through the Sheriff's department dispatch. Selectman Ross-Raymond noted one applicant was recommended during the first round to interview but due to personal reasons and the offered salary being low, he declined taking the position.

Marcia Murphy noted the Ambulance's rescue supplies line is over budget and AA Warren replied she would have the Town Bookkeeper check the figure. Sandy Miller stated the general assistance line is low and AA Warren replied the Town has three steady families, which is down from last year. Department Heads will be invited to the Budget Committee's meeting in September, in order to discuss their budgetary expectations.

Selectman Ross-Raymond reported that he would be meeting with the Webster Select Board in a few weeks regarding shared services. Gene Shaw asked if ambulance billing was ever done by the Town and AA Warren replied yes, with about 50% of the bills collected. Chair Nangle suggested advertising for a part-time ambulance billing position and to ask Fire Chief Gilman put something on the Town's web-site. Gene Shaw stated he would check with Tilton/Northfield regarding their billing services, AA Warren to follow up as well. Chair Nangle requested a report of the Capital Reserve Fund contributions over the past three years. Chair Nangle will work with AA Warren on a memo to go out to Department Heads before September's meeting.

***Scheduled Meeting Dates for 2011:***

- ***July & August – No Meetings***
- ***September 12<sup>th</sup>***
- ***October 24<sup>th</sup>***
- ***November 14<sup>th</sup>***
- ***December 12<sup>th</sup>***

**Jeff Nangle made a motion at 7:26 p.m. to adjourn; Gene Shaw seconded. All voted in favor.**

Respectfully submitted: April Rollins, Recording Secretary