

TOWN OF SALISBURY

Budget Committee Business Meeting Summary

June 11, 2012

Jeff Nangle, Chair	Present	Marcia Murphy	Present
Joe Landry, Vice Chair	Present	Sandy Miller	Present
Gene Shaw	Absent	Ralph Downes	Present
Ed Sawyer	Present	Ken Ross-Raymond, Selectman Ex-Officio	Present
Sara (Sally) Jones	Present	Margaret Warren, Town Administrator	Present
Bill MacDuffie, Sr.	Present	April Rollins, Municipal Secretary	Present

Other Selectmen Present: Selectman Ballou

General Public Present: Rick Chandler, Kathleen Doyle, Mindy Flater, Ed Epsen and Matt Harrison.

Handouts for Meeting:

- 2012 Budget & Revenue ending on 5/31/12

Chair Nangle opened the meeting at 7:01 p.m.

Review & Approve Minutes of April 9, 2012 –Sandy Miller made a **motion** to approve the meeting minutes of April 9, 2012 with one change to the 3rd paragraph, second sentence, the word “communities” was changed to “agencies”. Ken Ross-Raymond **seconded** the motion. The **motion passed unanimously**.

Update of Selectmen’s Issues

- 1) Shared Services – Selectman Ross Raymond reported that a sub-committee was formed to review shared services, for not just Police services but Information Technology & Legal Services, etc. The next meeting will be held on July 12, 2012 in Warner.
- 2) Neighborhood Watch –Selectman Ross-Raymond informed the B.C. of a joint meeting with the Boscawen Police Chief, Kevin Wyman to discuss a Neighborhood Watch. The meeting is scheduled for Wednesday, June 20, 2012.
- 3) Revaluation - Selectman Ross-Raymond stated Avitar will be starting the revaluation this month and they hope to have it completed by October.

Discussion of Budget Committee Member’s goals, recommendations or concerns for the budget season

– Chair Nangle asked those in attendance if there was anything that the Budget Committee could do for them or if there were any needs, issues or concerns? Cemetery Trustee Chandler stated the trustees are in over their heads with the selling of plots, April Rollins has helped us out a lot but documentation of who is buried where is needed. Cemetery Trustee Chandler people ask the questions and I do a lot of research, I am not complaining but a lot of time is spent and we need to put our heads together. Chair Nangle asked if the maps were in an “autocad” system. April Rollins stated no, Web Stout provided blank maps to the trustees for them to re-number the plots. Chair Nangle suggested they reach out for community service with the school district. Ken Ross-Raymond offered to get in touch with the school. Rick Chandler stated that the Mill Cemetery’s fence has to be painted and the Sexton is currently getting estimates. Rick Chandler noted State Law says the fencing has to be kept up with. Selectman Ross-Raymond stated the Trustees should continue to ask for help and all of their work is greatly appreciated.

Chair Nangle stated the message from the Budget Committee is the same, the economy is not getting any better because of things that are happening overseas. Chair Nangle noted they will be asking departments to level fund and set priorities within their budgets. Chair Nangle stated the Budget Committee is backed against the wall when it comes to merit raises because it is the Department Head's call. Chair Nangle noted they will be looking at the bigger departments information over the past 5-6 years, to provide any comments or concerns and there is not much they can do about the school district's budget. Chair Nangle stated the Town's budget has been the same over the past five years and hope to hold the bottom line, even if a department needs to ask for more (department X gets a little less funding & department Y gets a little more).

Ken Ross-Raymond stated the Town's revenue is likely to be down and the Flood Control funding will be the same as last year but back to normal in 2013 with no guarantee of the 70% from Massachusetts. Ken Ross-Raymond noted he would like to be contacted via e-mail, if there were any concerns of other departments. Ken Ross-Raymond stated there is not a "fluff" in the Town's budget but they will swing where they can.

Selectman Ballou stated he disagrees in regards to the school's budget, the Town can do something by going to the district's meetings. Selectman Ballou noted the school representative's are voted in right along with the other Towns. Selectman Ballou stated the Town could beat the daylight's out of the it's own budget and never see it move. Kathleen Doyle stated she has been to the school's meetings and they are trying to cut things too with a lot of participation.

Ed Epsen reported the Library is using its resources as effectively as possible and the feedback from patrons shows we need more resources than we have. Mr. Epsen informed the BC that they are planning to extend the Library's hours on Thursday next year by three hours, which would increase their budget by \$2,400 dollars. Mindy Flater stated they have seen a decrease for Story Hour, due to children moving in to Kindergarten. Mindy Flater noted there has been a 30% increase in patronage since 2010 which may be due to the use of internet services for unemployment filings and job searches.

Review of Budget & Revenue figures – Sandy Miller asked why the Town Clerk's supplies line is over expended and TA Warren replied TC Campbell had purchase toner, which the State should of paid. Mrs. Miller asked about the general government buildings' alarms line and TA warren replied it is an annual charge. Mrs. Miller asked if the Sexton's position was a flat rate. TA Warren stated yes, he gets two payments a year. Mrs. Miller asked why the Unemployment & Workman's Compensation has been paid but the Insurance has not. TA Warren replied the insurance is paid to the LGG, in a lump sum and the other is paid to Primex. Mrs. Miller stated other general government buildings (4199-05) is over, why. TA Warren replied it is from a Utility refund and the funds are in the overlay. Mrs. Miller asked about the fuel line items in the Ambulance and Fire budgets. Ralph Downes replied they have had a lot of calls. Marcia Murphy asked why the ambulance is left running at the Town Office. Ralph Downes replied the volunteers were on Town time and are not expected to use their own vehicles. Ralph Downes noted the reason the ambulance stays running is because of the medical supplies, oxygen tanks and pumps, needed for emergency service.

Next Scheduled Meeting Date for 2012:

- MONDAY, September 10, 2012 at 7:00 p.m. upstairs at the Academy Hall.

Meeting adjourned at 7:44 p.m.

Respectfully submitted: April Rollins, Municipal Secretary

