



# SALISBURY PLANNING BOARD

## Planning Board – Public Meeting August 3, 2009 Meeting Minutes

Joe Schmidl, Chairman	- Present	Raymond Deary – Alternate	- Present
Doug Greiner – Vice Chairman/Secretary	- Present	Stacia Eastman – Alternate	- Absent
Al Romano - Member	- Present	Ella Thomas – Alternate	- Absent
Anne Ross-Raymond – Member	- Present	Vacant – Alternate	- Absent
Joseph Laycox– Selectman Ex-Officio	- Present	April Rollins, Planning Assistant	- Present

**Visitors that signed the Sign-In Sheet:** None

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Joe Schmidl opened the meeting at 7:00 p.m.

### NEW BUSINESS

**Review and approve the meeting minutes of July 20, 2009** - The Board reviewed the July 20, 2009 draft meeting minutes. Vice Chair Greiner made a **motion to approve** the meeting minutes of July 6, 2009 as written. Joe Laycox **seconded** the motion and the **motion passed unanimously**.

**Review of Subdivision Regulation (Section IV) changes made by Chair** – PB Chair Schmidl reviewed the changes he submitted with the Board. Vice Chair Greiner noted he would have changes for Section V of the Subdivision Regulations for the next meeting. Anne Ross-Raymond stated the word “not” should be added to the Checklist section, under Application Review because it is not a requirement by the Board. The following language will replace the current language after Checklist: *The application checklist should be used by the Applicant as a tool. The Planning Board will use the checklist as a tool to ensure the completeness of the application.* Planning Assistant Rollins noted that under “Number of Copies of Plan and Other Information Required”, the plan’s size specification was missing and the number of the plans needed was incorrect. PA Rollins suggested adding the six additional copies for other Town Officials, to the Town’s checklist and the PB agreed. All other changes were approved.

**Adjournment** – The PB adjourned at 7:31 p.m.

**Next Meeting** - *The Planning Board will meet at 7:00 p.m. on Monday, August 17, 2009 at the Academy Hall.*

Minutes prepared by April Rollins, Planning/Zoning Assistant