



## SALISBURY PLANNING BOARD

### Planning Board – Public Meeting June 21, 2010 Meeting Minutes

Joe Schmidl, Chairman	- Present	Raymond Deary – Alternate	- Present
Doug Greiner – Vice Chairman/Secretary	- Absent	Stacia Eastman – Alternate	- Absent
Al Romano - Member	- Absent	Ella Thomas – Alternate	- Absent
Anne Ross-Raymond – Member	- Present	Vacant – Alternate	- N/A
Karen Sheldon – Selectman Ex-Officio	- Present	April Rollins, Planning Assistant	- Present

**Visitors that signed the Sign-In Sheet:** AA Margaret Warren, RA William MacDuffie, Fire Chief Gilman and Sally Jones.

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Joseph Schmidl opened the meeting at 7:0 p.m. and appointed Ray Deary to act as a voting member.

#### NEW BUSINESS

**Review and approve the meeting minutes of June 7, 2010** – The Board reviewed the June 7, 2010 draft meeting minutes. Ray Deary made a **motion** to approve the meeting minutes of June 7, 2010 with one change. Anne Ross-Raymond **seconded** the motion and the **motion passed unanimously**.

#### OLD BUSINESS

**Voluntary Merger of Lots – language to be added to the Subdivision Regulations** – PA Rollins informed the PB that the drafted language was forwarded to Town Counsel, who has made some recommended changes. The PB reviewed and agreed with the suggested changes. The PB will include a processing fee for the lot merger form on the Fee Schedule in the amount of \$20 dollars, which includes the fees for recording the form at the Registry of Deeds. Anne Ross-Raymond made a **motion** to add section XVI “Voluntary Merger of Lots of Record” to the Subdivision Regulations with the recommended changes. Ray Deary **seconded** the motion and the **motion passed unanimously**.

**CIP Meeting with Department Heads** – Chair Schmidl stated the PB has the last 5 years worth of CIP information but needs 6 years. Chair Schmidl noted that CIP information starts with the Planning Board then will be given to the Budget Committee & Selectman for review, then it will be the Department Heads responsibility to create a Warrant Article for TM. AA Warren noted that the CIP has not been addressed in a couple of years and the Selectman will want to review Department Head submissions, for serious discussion, in October. AA Warren informed the Planning Board that the Police Department is looking to purchase a new cruiser and currently the Department’s Capital Reserve Fund (CRF) has next to nothing in it.

***Highway Department – Road Agent (RA) MacDuffie*** – RA MacDuffie informed the Planning Board that his CIP proposal is the same as it was, to continue work on Warner Road (Tucker Pond end) by fixing a half mile of road each year over four years. RA MacDuffie stated he would like to see \$157,000 dollars put in the 2016 CIP line. RA MacDuffie noted that Center Road will be addressed over the next 3 years but by that time some other roads in Town may need work as well.

***Library – Sally Jones*** – Nothing this year.

**Fire Department – Fire Chief, Rick Gilman** – Chief Gilman informed the Planning Board that the 1986 Ford Tanker needs to be replaced because it is obsolete currently, by placing \$30K in the CRF every year through 2016. Chief Gilman stated the entire \$300K to purchase the Tanker does not need to in the CRF, usually only 50% of the total is accrued then the rest is done with a note.

**Rescue Squad – Ambulance** – Chief Gilman stated he would like to see the ambulance replaced in 2018 with \$10K placed in the CIP every year. Selectwomen Sheldon asked what is done with the old ones and Chief Gilman replied the vehicle was placed on E-Bay for sale, with the money going in to the General Fund.

The Recreation Commission and the Police Department will meet with the PB on Monday, July 19, 2010, to discuss their CIP requests.

**Adjournment** –The Planning Board adjourned at 7:56 p.m.

**Next Meeting** - *The Planning Board will meet at 7:00 p.m. on Monday, July 19, 2010 at the Academy Hall. The Planning Board will not meet on July 5, 2010 due to the holiday weekend.*

Minutes prepared by April Rollins, Planning/Zoning Assistant