



DRAFT

SALISBURY PLANNING BOARD

Planning Board – Public Meeting October 3, 2011 Meeting Minutes

Joe Schmidl, Chairman	- Present	Raymond Deary – Alternate	- Present
Doug Greiner – Vice Chairman/Secretary	- Present	Stacia Eastman – Alternate	- Absent
Al Romano - Member	- Present	Ella Thomas – Alternate	- Absent
Anne Ross-Raymond – Member	- Present	Vacant – Alternate	- N/A
Karen Sheldon – Selectman Ex-Officio	- Present	April Rollins, Planning Assistant	- Present

Visitors that signed the Sign-In Sheet: Cindy Romano, RA MacDuffie, Ed Sawyer

Chair Schmidl opened the meeting at 7:05 p.m. and appointed Ray Deary a voting member.

Review and approve the meeting minutes of July 11, 2011 – The Board reviewed the July 11, 2011 draft meeting minutes. Vice Chair Grenier made a **motion** to approve the meeting minutes of July 11, 2011 without correction. Selectwoman Sheldon **seconded** the motion and the **motion passed unanimously**.

Capital Improvements Program – Meeting with Department Heads

Fire, Rescue, Administration, Conservation & Recreation – All stay the same. Chair Schmidl offered to check what the Ambulance’s replacement cost would be.

Highway Projects, Road Agent MacDuffie provided the PB with CIP worksheets for 2011 through 2017. The PB reviewed. RA MacDuffie plans to complete three sections of Center Road from 2012 until 2014 (part 1, \$137K – part 2, \$145K – part 3, \$147K) then start work on Old Coach Road for 2015 (\$150K). RA MacDuffie suggested the parking lot of the Academy Hall be paved during this time frame. Selectwoman Sheldon offered to discuss the issue with the Board of Selectmen (Building & Grounds CRF). Work on Raccoon Hill Road will start in 2016 (\$157K) for the first section and continue with a second section in 2017 (\$157K). Anne Ross-Raymond asked what the highway flood control maintenance money is used for. RA MacDuffie replied the money was given to the Town when it took over land in the flood control zone and is used when needed. Chair Schmidl asked if Mill Brook Road Bridge could be repaired. RA MacDuffie stated fixing Mill Brook would drain the account, it needs to be raised a lot but the Town may be able to get State Bridge Aid funding.

Transfer Station – Ed Sawyer stated the figures he has provided are the first estimate to get electricity to the Transfer Station and he should be getting figures for two compactors (42 yard containers), one for rubbish and one for single stream at approximately \$18K each. Ed Sawyer discussed housing for the hydraulic system and the attendant. Ed Sawyer noted a quote for the inverter may be received this week but something needs to be in place, so they are ready. Ed Sawyer stated hauling would be the same price, \$125 dollars per haul through Bestway but instead of hauling once per week, it would be more like once every three weeks. Chair Schmidl stated the reduced hauling would make the lease of the compactors almost a wash. Ed Sawyer informed the PB that there has been discussion of opening the Transfer Station on Wednesday afternoons. Ed Sawyer stated single stream should be operational by 2012 and he hopes the power figures will decrease.

Police Department – Selectwoman Sheldon stated someone was interviewed on Friday but the BOS is looking into three options; 1. Contract services with the Sheriff’s Department, 2. Hiring a Police Chief with

use of the Town Cruiser, 3. Shared services with another Town. Selectwomen Sheldon noted the decision is in limbo currently but the BOS will know before the budget cycle comes into effect.

Discussion Re: Fee Schedule – PA Rollins stated the fees have not been reviewed since 2004 but they seem to cover the Board’s administrative costs and legal noticing fees. Anne Ross-Raymond made a **motion** to recommend the Zoning Board increase their application fee to \$100 dollars. Ray Deary **seconded** the motion and the **motion passed unanimously**. PA Rollins was asked to break out the fees for lot line adjustments on the fee schedule sheet. The PB also decided to increase the fee for voluntary merger of lots to \$50 dollars. Public Hearing to be scheduled for 10/17/11.

Correspondence - LCG’s 70th Annual Conference will be held on November 16th thru the 17th at the Radisson Hotel in Manchester NH.

ADJOURNMENT –The Planning Board adjourned at 8:17 p.m.

NEXT MEETING – Monday, October 17, 2011 at 7:00 p.m.

Minutes prepared by April Rollins, Planning/Zoning Assistant