



SALISBURY PLANNING BOARD

Planning Board – Public Meeting September 17, 2012 Meeting Minutes

Joe Schmidl, Chairman	- Present	Al Romano – Alternate	- Absent
Doug Greiner – Vice Chairman/Secretary	- Present	Stacia Eastman – Alternate	- Present
Raymond Deary - Member	- Absent	Vacant – Alternate	- N/A
Anne Ross-Raymond – Member	- Present	Vacant – Alternate	- N/A
Karen Sheldon – Selectman Ex-Officio	- Absent	April Rollins, Planning Assistant	- Present

Visitors that signed the Sign-In Sheet: Selectman Ross-Raymond, Selectman Ballou, Lorna Carlisle, Rick Gilman and Kathleen Doyle.

Chair Schmidl opened the meeting at 7:02 p.m. and appointed Stacia Eastman as a voting member in Ray Deary’s absence.

Review and approve the meeting minutes of August 6, 2012 – The Board reviewed the August 6, 2012 draft meeting minutes. Stacia Eastman made a **motion** to approve the meeting minutes of August 6, 2012 with one correction. Doug Greiner **seconded** the motion and the **motion passed unanimously**.

Capital Improvements Program – Department Head Meetings – PA Rollins stated all of the Department Heads were sent CIP Request Worksheets a few months ago, for proper planning time and then were sent an e-mail on September 4, 2012 as a reminder. PA Rollins informed the PB that none of the worksheets have been received to date. PA Rollins noted that Department Heads have already been discussing their CIP requests with the BOS.

- 1) **Recycling**, Lorna Carlisle stated most of the items are under the Transfer Station and she thought that postponement of the Single Stream Recycling program would delay things. Lorna Carlisle noted that the compactor has been discussed but they are still unsure. Selectman Ballou stated the bottom is falling out of the recycling prices and they are looking to stock pile recyclables. Lorna Carlisle stated everything leads back to running electricity. Lorna Carlisle noted they are not hauling e-waste anymore, the trailer was bad but it has all been picked up now. Selectman Ballou stated he sees value in keeping the compactor on the CIP because recyclables are not done by weight. Lorna Carlisle suggested separating the Transfer Station from Recycling on the CIP spreadsheet. Chair Schmidl suggested changing the 2017 figure for the compactor to \$7K, to match the estimated cost and the 2016 figure for the power to \$1,353 dollars, to also match. Lorna provided the PB with the CIP request form during the meeting (zero requests).
- 2) **Fire Department/Rescue Squad**, Chief Gilman informed the PB that the ambulance figure for 2012 was knocked down to \$5K, so he is asking the figure be changed to \$12K from 2013 to 2017 and place \$10K in the 2018 line. Chief Gilman stated the tanker line was cut to \$15K in 2012, so he would like 2013 through 2015 to be \$35K and leave 2016 at \$30K. Chief Gilman stated he would get the CIP request form to the board, for the records. Selectman Ross-Raymond reported that the Town has been looking in to the purchase of more than one piece of equipment with surrounding municipalities for a possible savings.
- 3) **Administration & Police**, The PB was provided a separate spreadsheet for both sections. Selectman Ross-Raymond reported that the Police will stay at zero, the Pingree Bridge line can come out and reassessment is to be changed to zero for 2013 & \$5K for 2014, everything else stays the same. Chair Schmidl asked if they had CIP request forms and Selectman Ross-Raymond replied he was unaware

of the forms. Chair Schmidl stated he would draft a letter of request for them.

- 4) **Recreation**, Kathleen Doyle informed the PB that they have been doing a lot of work at the ball field with donations but there may be some things we need, that were not. Kathleen Doyle stated the Recreation Committee discussed the CIP at their last meeting and decided to place \$1,500 dollars in each line annually to start but the figure is just an estimate for playground equipment/bleachers. Ms. Doyle stated she has spoken with the Selectmen regarding the CIP and we do not have an actual plan but thought we needed a ball park. Chair Schmidl suggested breaking out the playground equipment and bleachers in to separate lines because one may be valued more highly over the other. Stacia Eastman noted that insurance costs may need to be added. Ms. Doyle stated she would turn in the CIP request forms next week.
- 5) **Conservation**, Kathleen Doyle reported that the Conservation Commission has some warrant articles this year but is pretty sure the CIP request is zero.

PA Rollins was asked to schedule the Highway Department and the Transfer Station for the PB's meeting on the first Monday of October.

CPG Grant – Review of Applications – Chair Schmidl thanked Vice Chair Greiner for all of his efforts in getting the grant paperwork out the door. Vice Chair Greiner stated it was a joint effort between himself & PA Rollins. The PB was forwarded three “RFQ’s” via e-mail for review before this evening’s meeting. After brief discussion, Anne Ross-Raymond made a **motion** to award the CPG grant work to Consultant Jack Mettee. Stacia Eastman **seconded** the motion and the **motion passed unanimously**. PA Rollins noted there is a mandatory training scheduled for 9/28/12 at the LGC. Vice Chair Greiner offered to attend.

Correspondence – None at this time.

ADJOURNMENT –The Planning Board adjourned at 8:34 p.m.

NEXT MEETING – Monday, October 1, 2012 at 7:00 p.m., upstairs at the Academy Hall

Minutes prepared by April Rollins, Planning/Zoning Assistant