



# SALISBURY PLANNING BOARD

## Planning Board – Public Meeting January 5, 2015 Meeting Minutes

Doug Greiner, Chairman	- Present	Ken Mailloux – Alternate	- Absent
Ray Deary – Vice Chairman/Secretary	- Present	Stacia Eastman – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Karen Sheldon – Member	- Present	Vacant – Alternate	- Absent
Joe Schmidl – Selectman Ex-Officio	- Present	April Rollins, Planning Assistant	- Present

Visitors: None.

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Chair Greiner opened the meeting at 7:03 p.m.

**Review & Approve the draft meeting minutes of December 1, 2014** – The Board reviewed the December 1, 2014 draft meeting minutes. Selectman Schmidl made a **motion** to approve the meeting minutes from December 1, 2014 without correction. Karen Sheldon **seconded** the motion and the **motion passed unanimously**.

**Minor & Major Home Occupations section of the Zoning Ordinance** – The PB reviewed a final amended version of the changes to both the Minor & Major Home Occupation sections of the ordinance. PA Rollins stated she had submitted the changes to AA Downes for the Annual Report and the “tracked” changes make the document difficult to review. PA Rollins noted the current version of the Minor & Major Home Occupation language is on the Town's web-site for comparison. After a brief discussion, the PB recommended the final version of the changes be printed in the annual report and Selectman Schmidl offered to have hard copies of the current ordinance at Town Meeting for public review. Anne Ross-Raymond made a **motion** to accept the final amended Minor & Major Home Occupation language of the Town's Zoning Ordinance, to be placed on the ballot at Town Meeting. Ray Deary **seconded** the motion and the **motion passed unanimously**. PA Rollins to make a few minor changes and resubmit the document to AA Downes.

**Review of Attorney & Central NH Regional Planning Commission's (CNHRPC) comments on fire suppression** – The PB reviewed e-mails from the Town's Attorney, Walter Mitchell and CNHRPC's Senior Planner, Matt Monahan. Chair Greiner provided the board with a group e-mail with responses from Nicola Strong of New Boston NH, Jim Bird, Brian Murphy of Plymouth NH and Donald Coker of Strafford's PB. Selectman Schmidl stated the Town's ordinance says “provide fire protection” and doesn't make a distinction. Anne Ross-Raymond stated the board can't require a fire suppression system but can require a fire cistern and the board could approve a fire suppression system (if proposed) but only an initial inspection would take place (certificate of occupancy). Selectman Schmidl noted the fire suppression system would allow for the occupants to escape safely but would not save the structure and from the fire aspect, sprinklers are favored. PA Rollins explained that she has read some of the letters that were in the “Thibodeau” files and one of the municipalities had installed two cisterns that failed/leaked. PA Rollins read the NFPA definition of “water supply”. The PB discussed the Town's liability, the property owner's liability and what stance insurance companies may take. The PB reviewed page #25 of the Subdivision Regulations, which states the Fire Department makes the final decision regarding fire safety. Chair Greiner offered to contact an engineer and an installer of fire suppression systems for further discussion. PA Rollins to invite Chief MacDuffie.

**Master Plan – 2017** – PA Rollins provided the PB with a Master Plan update – proposed budget & schedule from the CNHRPC, with the Town's total cost being \$12K over a two year period. PA Rollins noted the information has been given to the Board of Selectmen and they have set aside \$5K for the first year (2015). PA Rollins to draft a “Request for Proposal” for the PB to review at their next meeting.

**Other Business** – *None at this time.*

**ADJOURNMENT** –The Planning Board adjourned at 8:48 p.m.

**NEXT MEETING** – Academy Hall on Monday, February 2, 2015 at 7:00 p.m.

Minutes prepared by April Rollins, Planning/Zoning Assistant