

**Town of Salisbury  
Subdivision Application**

Date: \_\_\_\_\_

**General Property Information**

Location of Subdivision: Street \_\_\_\_\_ Tax Map & Lot \_\_\_\_\_

Frontage located on (list street) or indicate if new road is proposed: \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

Zoning Classification (list all zones that may apply): \_\_\_\_\_

Special Exception: Granted, include date \_\_\_\_\_ or Pending \_\_\_\_\_, NA \_\_\_\_\_

Variance: Granted, include date \_\_\_\_\_ or Pending \_\_\_\_\_, NA \_\_\_\_\_

Include copy of ZBA minutes if variance or special exception granted, pending or denied.

Development Name: \_\_\_\_\_

What is the proposed use of the property? Include number of lots, type of housing, and other information about the site and development plan:

---

---

---

---

---

---

---

---

---

---

**Applicant's Information**

Applicant's Name Printed: \_\_\_\_\_

Applicant's Name Signed: \_\_\_\_\_

If applicant is not the owner, authorization form must be included- copy included: Yes\_\_\_\_ No \_\_\_\_\_

Address: \_\_\_\_\_

Phone and Fax: \_\_\_\_\_

**Owner/Applicant/Professionals**

Name of Owner(s): \_\_\_\_\_

Name of Primary Design Consultant: \_\_\_\_\_

Name of Licensed Professional Engineer: \_\_\_\_\_

Name of Licensed Land Surveyor: \_\_\_\_\_

Name of Certified Soil Scientist: \_\_\_\_\_

Name of Certified Wetland Scientist: \_\_\_\_\_

Name of other Professional, if applicable: \_\_\_\_\_

Owner's Signature on Application or Letter of Authorization Submitted: \_\_\_\_\_

**General Submittal Information**

Executed Application Form Submitted: \_\_\_\_\_

Complete Abutters List Submitted: \_\_\_\_\_

All Required Fees Submitted: \_\_\_\_\_

Required Number of plans and supporting documents submitted: \_\_\_\_\_

Draft Copies of any proposed easement deeds or other legal documents submitted: \_\_\_\_\_

Waiver Requested: Yes \_\_\_\_\_, No \_\_\_\_\_ Must include signed waiver request form

**Property Owner's Information**

I/we (property owners) \_\_\_\_\_, in Salisbury, New Hampshire for the above listed property, hereby authorize \_\_\_\_\_ To serve as my agent as an applicant before the Salisbury Planning Board for this subdivision application.

I/we (property owners) hereby designate \_\_\_\_\_ as the person/persons to whom all communication to the applicant may be addressed and the person to whom legal process may be served in connection with any proceedings arising out of this agreement herein.

I/we (property owners) hereby state that the application and supporting materials submitted for review and consideration by the Planning Board meets the requirements of the Subdivision Regulations, Zoning Ordinance and all other applicable local, state and federal regulations that may apply. I further understand that if the application is incomplete or does not comply with such rules and regulations, this will be grounds for the Planning Board to not accept the application as complete, at which time no further action will be taken on this application.

I/we (property owners) understand that it is our responsibility to become knowledgeable of all applicable rules, regulations and ordinances, or to seek the advice of other professional(s) to assist me in this matter.

I/we (property owners) hereby understand that it is our responsibility to submit an updated and complete abutter's list to the Town of Salisbury. Failure to provide this information will result in the application being deemed incomplete and or the Planning Board not being able to conduct a public hearing. It will delay or postpone any further action on this application.

I/we (property owners) hereby understand that we are responsible for all review fees, application fees, filing fees, and other fees that may apply in filing this application. Failure to pay any or all fees will result in the application being deemed incomplete and denial of the application.

I/we (property owners) hereby understand that a member of the Planning Board or designated agent of the Town shall file the final plat and deeds, as well as any documents affecting covenants, deed restrictions, and etc., with the Merrimack County Registry of Deeds, at the applicant's expense. When the plan is recorded with the Registry of Deeds the party recording should insert the plan number on the deed before recording said deeds. The applicant, owner, or authorized agent shall not file the plans or deeds at the Registry of Deeds.

I/we (property owners) hereby understand that filing an application hereby gives full consent to an onsite inspection of the property by the Board, and or its agents at any stage in the development process. Inspection by agents of the Board such as the Town Engineer, Road Agent, Planner and other personnel associated with reviewing the application for the Board shall not require additional notice. Denial of access automatically terminates further consideration of this application. The applicant is advised to refer to additional details in the regulations regarding on-site inspection.

Owner's Name (list all owners who names appear on the deed for the property): \_\_\_\_\_

Owner's Name Printed: \_\_\_\_\_

Owner's Name Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Phone and Fax: \_\_\_\_\_

Notary: \_\_\_\_\_ Expiration Date: \_\_\_\_\_