



## Selectmen's Meeting Summary January 12, 2009

Selectman Mike Dipre	Present
Selectman Kathleen Doyle	Present
Selectman Joe Laycox	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

**Visitors:** Marsha Murphy, Ken Ross-Raymond,

Meeting called to order at 5:33 PM by Chairman Dipre. Meeting taped by Ken Ross-Raymond.

**Review of Meeting Summary:** BOS Meeting summary for 12/17/08 reviewed. **Selectman Laycox made a motion to accept the 12/17/08 meeting summary, Selectman Dipre seconded. Vote in the affirmative.**

### **Departments:**

**Road Agent:** Bill MacDuffie in with monthly update.

- Winter budget for 2008 is over by approximately \$76,000. By utilizing all of remaining highway budget and project line items the overall overage for Highway is approximately \$15,000. He is over by approximately \$15,000 after using remaining highway budget and project line items. Ken Ross-Raymond asked how much under budget was the Whittemore Road project? Bill responded that came in under budget by approximately \$20,000.
- Bill will attend meeting on January 15<sup>th</sup> re: FEMA reimbursement for ice storm for dates 12/11 through 12/23/08.
- Bill noted that budget committee had asked him to review his proposed 2009 budget to see if any place he could cut. He does not see any areas that could be cut and in looking at winter maintenance line item for last year and already for this year need to think about where to get money it winter goes over in 2009.
- Discussion re: request from Deb Allen regarding culvert and driveway problem. Issue is maintenance of culvert on Class VI road and town does not maintain Class VI roads. Town sees no problem with her parking vehicles for winter as road maintained and vehicles do not use it in winter. She will be notified that the problem can be resolved by cleaning out the ditch and culvert which is the responsibility of the land owner.

**Police:** Chief Jones on vacation but left a copy of the December monthly update. Police responded to 42 calls for service. The Police and Fire Department jointly held its first annual Holiday event "Operation Santa" with a good turnout of town citizens and area residents. He noted that he has several issues to discuss with Board and will be at the January 21<sup>st</sup> BOS meeting.

**Town Clerk:** Lisa Campbell, Town Clerk and Gayle Landry, Deputy Town Clerk in to review request by Town Clerk to be paid salary not hourly. After general discussion it was agreed by all parties that Town Clerk would be salary - \$16,900 with no line item of \$500 for training. Deputy Town Clerk to be given a yearly stipend of \$1300.

## **Budget Issues and Proposed Warrant Articles for 2009:**

### **Proposed Warrant Articles:**

Board reviewed and money warrant articles will be reviewed with budget committee tonight. Chairman Dipre noted that an article will need to be written to change the name of the Historic Commission to Heritage Commission. Historic Commission has jurisdiction over historic areas of town only and since Salisbury has no such designated area the name of the commission needs to be changed. AA Warren will research the original warrant article which established the Historic District Commission by town meeting vote on 3/10/70 and work up wording for Warrant Article for this year's town meeting.

### **Budget Issues:**

Encumbered money from 2008: Cemetery Trustees have contracts and request encumbering \$1100 for road work at Maplewood Cemetery as well as the repair of monuments of \$550 for total encumbrance of \$1,650. Fire Department is requesting encumbering \$1195 for fire fighter training. **Selectman Laycox motioned to encumber \$1650 from cemetery line items and \$1195 from fire department training line item, Selectman Doyle seconded. All voted in favor.**

AA Warren noted that there are new figures for the solid waste clean up (4325) section of the budget - Well monitoring figure changed to \$703., Engineering contract figure changed to \$1,700 and Maintenance – mowing same figure of \$575 for a total of \$2,978. **Selectman Doyle made motion to change budget figure for 4325 to \$2,978; Selectman Laycox seconded. All voted in favor.**

Discussion of what budget figure to use for Interest for Pingree Bridge Bond. Trustee Jeff McCandless is recommending \$18,000. Chairman Dipre feels we should go with his recommendation. **Selectman Laycox made motion to go with \$18,000 figure; Selectman Doyle seconded. All voted in favor.**

### **Old Business:**

- **Reminder:** Budget Committee Meeting – tonight at 7 PM. Public Hearing will be February 9<sup>th</sup>.
- Energy Committee Meeting January 8<sup>th</sup> - cancelled – Chairman issue again this year. Next meeting in March.
- Mango Security System Inc. – proposal to install a new fire alarm control panel at the Safety Complex Building. Total proposed cost is \$5,430 with annual monitoring charge of \$330. Building Inspector recommends going with this company. Selectmen would like further clarification re: warranty and will make decision at next meeting.

### **New Business:**

- Handouts:
  - Town Committee Meeting Schedules for 2009
  - Payroll dates for 2009
  - Dates for candidacy, petition articles, etc.
- Request from Division of Emergency Services for clarifications of several E-911 Road names. Beech Hill – Beech Hill Rd, Michael's Ln – Michaels Ln, Old Tpke Rd – Old Turnpike Rd, and W. Salisbury Rd - West Salisbury Rd.
- Mileage Rate. We have been notified by IRS that recommended maximum allowance is .55 cents effective January 1, 2009. **Selectman Laycox made motion to accept .55 as town mileage reimbursement rate; seconded by Selectman Doyle. All voted in favor.**

**Public Comments:**

- **Ken Ross-Raymond:** As a citizen he is interested in developing a list of citizens who should be contacted first when electricity outages occur for lengthy times. This way emergency personnel can check on these people first. Also would like to put together a list of town citizens who would be willing to accommodate people who need shelter. Selectmen will pass his suggestion on to Fire Chief Gilman.
- **Bill MacDuffie:** During the recent ice storm the fire fighters and police were out checking with town residents re: needs and they deserve a big thank you.
- **Marsha Murphy:** Asked for clarification re: town clerk and deputy town clerk method of payment discussed tonight. Also asked where the money for the alarm system for the Safety Building would come from. Selectmen replied it will be from CRF for Town Buildings.

**Other:** All business that shall legally come before the Board

**NEXT MEETING:** January 21, 2009

**Selectman Laycox made a motion to adjourn the meeting at 6:25 PM, Selectman Doyle seconded. All voted in favor.**

Respectively submitted:

Kathie Downes, Municipal Office Assistant

**Meeting Summary reviewed and accepted at the January 21, 2009 Meeting.**

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Selectmen, Town of Salisbury