



## Selectmen's Meeting Summary January 21, 2009

Selectman Mike Dipre	Present
Selectman Kathleen Doyle	Present
Selectman Joe Laycox	Present
Administrative Assistant Margaret Warren	Absent
Office Assistant Kathie Downes	Present

**Visitors:** Ken Ross-Raymond, Marsha Murphy, Al Romano

Meeting called to order at 6:30 PM by Chairman Dipre. Meeting taped by Ken Ross-Raymond.

**Review of Meeting Summary:** BOS Meeting summary for 1-12-09 reviewed. **Selectman Doyle made a motion to accept the 1-12-09 meeting summary, Selectman Laycox seconded. Vote in the affirmative.**

### **Department Heads:**

**Cemetery Trustees** – Rick Chandler, Jim Minard and Zendelle Bouchard in to discuss proposed revisions to the cemetery rules and regulations. Propose changes to #3 – cost of lot from \$175 to \$200. #5 – Add cremated pets may be buried with owner's cremains and one full burial and/or three cremains allowed per gravesite. Minimum coverage over full burials should be two feet and one foot over cremains. #6 – add cremation must have a marker at the location of burial. And no burial will be allowed until cornerstones are in place. Exceptions may be granted in extenuating circumstances by the Cemetery Trustees. #7 – a. change Shrubs to Plantings. b. add work "or" after artificial flowers. #9 – add words "burial and other" after "All" and in front of "work". And add after last word contract "or approved by Trustees". #11 - change 48 to 72. Once the changes are in place signs will be put up at cemeteries still in use to apprise people of the rules and regulations.

Public Hearing – set for BOS meeting - 2/18 at 7 PM - Cemetery Trustees to be present for questions.

**Police Chief Jones** – unavailable for tonight's meeting is on regular schedule for first meeting in February.

### **Fire Chief Gilman – monthly update:**

- Been quiet – did have a call last Saturday for snowmobile accident out by Mill Road.
- Rear middle bay door will not open – emailed AA Warren to have Cousins Electric check. Selectman Doyle asked if there is any chance it is still under warranty
- Would like to get more information out to the public about the department and will be posting on town website. Hope to get more people involved.
- The Fire Department wants to have the Salisbury Fire and Rescue Auxiliary get re-organized and meet on a normal schedule. Anyone interested is encouraged to attend a

- meeting next Thursday, January 29th at 7 PM at the Safety Building Complex. Also anyone who might be willing to help during a crisis in town.
- Selectmen asked Chief Gilman to get them a break out for the vehicle project proposed in 2009 budget for lights and rust for the budget committee.
  - Reminder to Chief Gilman that Public Hearing on Proposed 2009 budget is February 9<sup>th</sup> at 7 PM and Department Heads are asked to be present.

**Town Meeting – Town Report Preparation:**

- Draft Town Warrant money articles reviewed:
  - CRF – Money Articles : #2 – 7,400 – Reassessment
  - #3 - \$5,000 – Town Buildings & Grounds; #4 - \$2,500 – Highway Equipment
  - #5 - \$10,000 – Land Acquisition; Budget Committee voted not to go with \$30,000 for Fire Department CRF.
  - Money Articles: Other:
    - #6 - \$10,450 – Transfer Station/Recycling ring road
    - #7 - \$1,000 – Property Cards to be available on line thru Avitar
    - #8 - \$26,800 – General Road Maintenance flood plain area – to come from Road Maintenance CRF. Selectman Doyle noted we should add the words “Flood Control” Road Maintenance CRF.
    - #9 - \$1,050 – Cemetery Maintenance and Operation Trust fund – funds to come from 12/31/08 unreserved fund balance and are proceeds of the sale of our rights of interment in 2008.
- Pending Budget Issues : Selectmen reviewed and finalized the Executive line items.
  - Executive: Budget Committee recommended staying within 3% increase.
    - 4130-10 – AA - \$20.81 per at 40 hours – salary - 43,285. vs. 43,680.
    - 4130-15 – Mun Sec - \$17.51 x 15 hrs weekly – hrly – 13,658 vs. 13,650
    - 4130-20 – Assessing - \$15.97 x 10hrs wkly – hrly – 8,305 vs. 8060
    - 4130-25 – bookkpr - \$17 x 10 hrs wkly – hrly – 10,260 vs. 10,608 @ 12 hrs wkly.
  - Total \$83,355 – **Selectman Laycox made a motion to approve the Executive Line Item 4130 at \$83,355; Selectman Doyle seconded. All voted in favor.**
  - Financial Administration and Legal line items that were changed by budget committee as noted below will be the same figures that Selectmen will use.
    - 4150 – 45 Tax Collector Salary - was \$13,450 to 14,000 budget committee changed to \$13,854
    - 4150-75 – Treasurer Salary – was \$1,850 to \$2,500 budget committee changed to \$1,900
    - 4153-10 – Legal/Selectmen - originally 15,000 – budget committee changed to \$7,500 changing bottom total to \$17,500 vs. \$25,000

**Old Business:**

- Mango Contract: Selectmen looking for clarification re: warranty and will discuss with AA Warren tomorrow.
- Selectman Laycox noted that Merrimack County Jail is no longer accepting plastics and we will be taking the plastic to another location at a cost of \$25 per ton on top of hourly rate and mileage costs. Trailer used for hauling plastic needs a new tire at estimated cost of \$50.

**New Business:**

- Custodian Position : posted in Concord Monitor with resumes and/or letters of interest accepted until noon January 29<sup>th</sup>. All letters and resumes will be reviewed and interviews will be scheduled to get someone on board as soon as possible.

**Public Comments:**

**Al Romano:** Asked if Board had decided on Assessing Company – and Selectman Dipre replied we had three quotes and went with Avitar . Mr. Romano asked if the money was put in budget to have the data available online and Selectmen replied there is a warrant article for this. Mr. Romano also asked if Board had looked into the Obama Spending Plan and Selectmen replied they would look into the issue and discuss with appropriate US Representative.

**Other:** All business that shall legally come before the Board

**NEXT MEETING:** February 4, 2009

**Selectman Doyle made a motion to adjourn the meeting at 7:20 PM, Selectman Laycox seconded. All voted in favor.**

Respectively submitted:

Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the February 4, 2009 Meeting.

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Selectmen, Town of Salisbury