



Selectmen's Meeting Summary December 16, 2009

Selectman Joe Laycox, Chairman	Present
Selectman Kathleen Doyle	Present
Selectman Ken Ross-Raymond	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Roy Downes; Anne Ross-Raymond, Matt Doyle, Bill MacDuffie; Priscilla Jones; Frank Jones; Dan Shapiro;

Meeting called to order at 6:30 PM by Chairman Laycox. BOS public meeting summary and non-public session summary for 12/02/09 reviewed. Selectman Ross-Raymond made a motion to accept the 12/2/09 public and non-public meeting summaries, Selectwoman Doyle seconded. Vote in the affirmative.

End of Year Issues:

- o Ring road estimate for encumbrance: Road Agent MacDuffie has submitted estimate for a portion of this project to be completed in 2010 – AA Warren will have the \$10,450 encumbered.
- o Cemetery Trustees – encumbrance: Trustees want to encumber \$300 for tree removal in Congregational Cemetery. They have a contractor who will be submitting the proposal to do the job in 2010.
- o Recreation Issues: Discussion regarding the recreation budget – and the cost for building the ice rink – may go over the recreation total budget and Board needs to decide whether or not to request the overage from the CRF. AA Warren to clarify with Matt Holmes, Recreation Chair on the total cost of the ice rink. Once final figures are known AA Warren will contact Selectmen (via email poll) for decision of how to pay for any over budget amount.

Public Comments:

- o Anne Ross-Raymond asked where the ice rink is and who can use it. Selectwoman Doyle explained the rink is being built at Maplewood Recreation Field and it is for town of Salisbury public use.

Departments Updates

Road Agent: Emergency Operations Plan (EOP): Bill MacDuffie noted that one requirement of the EOP is that Highway Department join the mutual aid program. Salisbury is different from most towns as the Town doesn't own equipment. Also there would be an associated cost should a mutual aid emergency arise – and we don't resources in our budget for this. Selectmen asked Road Agent to check with other towns to see how they handle this issue.

Police: Special Presentation: Chief Jones recognized Officer Shapiro for his outstanding work performance and announced that he has been promoted to rank of Sergeant. Pinning ceremony followed with Mrs. Shapiro doing the honor of pinning the badge on Sergeant Shapiro.

Old Business:

- **Pingree Bridge Update:** AA Warren noted that VHB has the bid documents ready and asks how many town wants. Selectmen decided one full set and 3 booklets. It was also confirmed that town would not include the non-participating extra paving on Mountain Road in the bid document. Should have these by first of next week. AA Warren will notify BOS, Road Agent and Budget Committee Member Clark to come in to review ASAP for a quick turn around. AA Warren also noted that in the minutes of the last DHR meeting it states that after five years if the bridge is not sold – DOT can dispose of it.
- **Scenic Byway Committee 12/10/09 meeting:** Selectman Ross-Raymond reported there was a good turnout for the meeting with representatives from participating towns. Each of the members will communicate to own towns and communicate together as a group re: the project. Not sure when next round of funds are available. Bill MacDuffie, Jr. will be contacting Kathie to set up a time to for Salisbury representatives to come before the BOS.
- **Town of Webster study committee:** Selectwoman Doyle reported that she contacted Judy Jones of Webster to clarify their intent regarding shared services. Webster has a committee that is looking into the possibilities of sharing town services with other surrounding towns and currently is just seeking information and feedback from these towns. Board agreed to follow up with email (attached to official minutes) explaining review Salisbury has done and offering to meet with Webster committee to discuss and share ideas.
- **Maplewood Cemetery - Mitchell issue:** Letter received from Shirley Mitchell asking BOS to intervene regarding the cemetery plot # 50 and issues yet to be resolved with Cemetery Trustees. Selectwoman Doyle will call Ms. Mitchell tomorrow explaining that the Cemetery Trustees are working on a letter of response to Attorney Cleary.
- **Well Monitoring Contract – CLD** has been received and is significantly more for 2010 due to more state requirements. This brings our proposed figure for this line item up from \$2800 to \$5218. Selectmen asked AA Warren to look into other contractors for this function but will go with the budget proposal of \$5218
- **Liberty Tree –** Selectwoman Doyle has discussed this issue with Recreation and Conservation and it is general consensus to accept the tree. Kathie will go through paperwork and process. Board will check with Salisbury Elementary School to see if the tree could be planted there. Selectman Ross-Raymond has offered to pick up the tree and Bill MacDuffie has offered to dig the hole for planting
- **Conservation Commission:** Selectman Ross-Raymond asked if town has received any new interest in CC membership. Nothing to date. He indicated an interest to become a member and noted he has checked with LGC and any or all selectmen may be on this commission. The Conservation Commission does not have a Selectman Ex-Officio so selectman is a regular member. Chairman Laycox asked staff to review the RSA and this will be revisited at the next meeting.
- Selectwoman Doyle noted that Budget Committee recommends going to PDF documents. Board feels this is a something that should be pursued in 2010 to come up with cost proposal for 2011.

New Business:

- **Warrant Articles for 2010:** AA Warren noted that she is working with Library Trustees for two articles re: money left over from renovations; one re: Wind and Solar Power options and looking at exploring having Treasurer position appointed vs. elected. As well as the CRF articles.

Correspondence:

- School payment has increased to \$196,499.74 per month
- Highway block grant letter – proposed \$61,000 for next year
- Flood control money - \$87,000 received.

Other: All business that shall legally come before the Board

Selectman Ross-Raymond made a motion to adjourn the meeting at 7:20 PM, Selectwoman Doyle seconded. All voted in favor.

Respectively submitted:

Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the January 6, 2010 Meeting.

Selectmen, Town of Salisbury