



Selectmen's Meeting Summary March 18, 2009

Selectman Kathleen Doyle	Present
Selectman Joe Laycox	Present
Selectman Ken Ross-Raymond	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Pete Ballou, Shirley Goss, Gayle Landry, Nancy Hayden, Scott Hunt, Doug Greiner, Marsha Murphy, Sandy Miller, John Bentley, Chris Bentley, Lorna Carlisle, Ray Deary, Steve Wheeler, Cindy Romano,

Meeting called to order at 6:35 PM. Introduction of Ken Ross-Raymond newly elected selectman. AA Warren noted a nomination for chairman is needed. Kathleen Doyle nominated Joe Laycox, Ken Ross-Raymond nominated Kathleen Doyle. Joe Laycox seconded Kathleen Doyle's nomination of Joe Laycox. Selectman Joe Laycox accepted the chairman position.

Review of Meeting Summary: BOS Meeting summaries for 3-4-09 reviewed. **Selectwoman Doyle made a motion to accept both the public and non-public 3-4-09 meeting summaries, Selectman Laycox seconded. Vote in the affirmative. Selectwoman Doyle motioned to accept the 2/26/09 Non-Public Session meeting summary; Selectman Laycox seconded. Vote in the affirmative. Selectman Ross-Raymond abstained as he was not on the Board for these meetings.**

Old Business:

- Stimulus Meeting Update: Selectwoman Doyle attended the meeting (American Recovery and Reinvestment Act (ARRA) on 3/3/09 at the State House and then again on March 13th at the DOT along with Road Agent MacDuffie and VHB Representative. It was stated that a letter of intent indicating town meet the stimulus/DOT criteria has to be submitted to DOT by March 20th. Salisbury has hand delivered such a letter to DOT on March 12th. This program is only for projects that are state funded. ARRA funds will be distributed through existing federal programs and funds must be obligated in one year (February 2010). Project must be ready or near ready to start construction. Road work is for functional classification highways and does not include urban and local roads. State Aid Bridge projects will receive 60% ARRA Funding for construction only, 40% State Aid Funding and 0% from local towns. For work performed on non-construction services, the State Aid will pick up 80% engineering oversight and right of way and local town will pick up 20%. Bridge project will require special reporting, tracking and specific forms to be maintained by the designated Engineering Company and by the Town. The Davis-Bacon wage rates process will be required. AA Warren will attend training in April to address these requirements. Current status: awaiting word from DOT to see if the Town of Salisbury is one of the Bridge programs selected. Anticipate hearing back by early April. Selectman Ross-Raymond asked if it would be beneficial to talk with State Rep Janeway. Local and federal representatives have already been contacted by Selectwoman Doyle. They were not able to provide any information on the local level. The only source that

seem to have details on the local level was the NH Local Government Center (NHLGC) and the Department of Transportation (DOT). At this time, we will monitor the DOT and NHLGC websites daily for any additional updates. Chairman Laycox thanked Selectwoman Doyle for all her work on this project.

- Emergency lighting project at Academy Hall completed last week. This completes the project.
- Safety Building Complex fire alarm panel has been repaired and there was an overage in the estimate of cost due to wiring issues in terminals and fixing the problem. \$1040 more - \$5430 already from CRF. AA Warren asked Selectmen to approve taking the overage amount from the Town Buildings and Grounds CRF. **Selectman Ross-Raymond made motion to approve using the TB&G CRF for the additional cost; Selectwoman Doyle seconded. All voted in favor.** AA Warren noted that Building Inspector Bodien responded to BOS inquiry re: looking into recovering some of the costs of the initial wiring of the building and he does not feel it is worth the effort due to timeframe. Selectwoman Doyle would like to look into getting a statement from Mango re: wiring problem and then we can approach original contractor to seek reimbursement for Town overage costs.

New Business:

- Selectman Ross-Raymond noted that he attended a meeting of the Granite State Coalition re: no new taxes pledge and left material for other selectmen to review. Selectman Ross-Raymond would like to have Rep. Janeway in to a meeting to discuss this issue.
- Bathroom fixtures are dripping at Town Hall and Selectman Laycox noted that the ramp door does not have a handle on inside to pull shut. Selectman Ross-Raymond indicated he will look at fixing these problems.
- Utility Sink – Academy Hall – No sink to draw water or empty pail. Replace small sink and cabinet with utility sink. AA Warren to follow up.
- New Custodian doing a great job – good comments has been received.
- 2009 Committee Assignments for BOS reviewed and decisions on which committees each will handle. 2009 Schedule memo reviewed and will be sent to department heads. Kathie is in process of updating 2009 contact list and will get that out once completed.
- Conservation Commission Terms for 2009 reviewed. Kathie reported that she had talked with Cindy Romano, Chair for CC as Alternate Position for Peg Boyles is up April 09. Peg Boyles has contacted the office to indicate she is interested in continuing as an alternate. Selectmen will post the position and review candidates list next meeting. The two regular members' terms are up in October. This will be posted in September. There are also terms coming due for appointment for Recreation and Heritage for 2009 and this will be addressed in the coming weeks.
- Grant Paperwork from Planning Board – Chairman Laycox to sign for reimbursement.
- Scenic By-Way Committee – looking for (3) people to serve; town business owner or employee, property owner and town official. AA Warren will put out a posting seeking interested individuals to serve. CC will discuss at their meeting. AA Warren needs to respond back to CNHRPC by April 3rd.
- Chairman Laycox noted that contacting town counsel has been a concern in the past and Selectmen would like to re-affirm that the procedure for contacting Walter Mitchell's Group should go through the Administrative Assistant via the Chairman of each committee or board. In an effort to help curtail administrative spending, anything out of the ordinary would have to be approved by the Board of Selectmen. Memo will be sent to department heads.

- Selectman Ross-Raymond noted that there is an article in the Concord Monitor re: sharing services with surrounding towns and brings this to light as he feels David Batchelder of Webster may be contacting Salisbury about this issue. General discussion from audience is that it might be something to look into and consider.

Public Comments:

- **Sandy Miller:** Asked who will be Trustees of Trust Fund since no candidates ran. It was reported that David Hodges has accepted one of the positions and the other will need to be appointed by the BOS. Sandy also asked that since the Administrative Assistant hours have been increased to 40 hours will the Office of Selectmen now be open more hours. Chairman Laycox noted this will be reviewed.

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary)

Selectwoman Doyle made a motion to adjourn the meeting at 7:30 PM, Selectman Ross-Raymond seconded. All voted in favor.

Respectively submitted:

Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the April 1st, 2009 Meeting.

Selectmen, Town of Salisbury