



## Selectmen's Meeting Summary August 19, 2009

Selectman Joe Laycox, Chairman	Present
Selectman Kathleen Doyle	Present
Selectman Ken Ross-Raymond	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

**Visitors:** Channel 25 – Fox News – Jim Armstrong, Matt Tomlin; Bill MacDuffie, Sr., Walter Scott, Peggy Sue Scott

Meeting called to order at 6:30 PM by Chairman Laycox. Point of disclosure - parts of this meeting is being taped and may be shown on Channel 25 – Fox News. BOS Meeting summary for 8-5-09 reviewed. **Selectwoman Doyle made a motion to accept the 8/5/09 meeting summary, Selectman Ross-Raymond seconded. Vote in the affirmative.**

### **6:45 PM - Public Hearing: Road Sign – New Road:**

Chairman Laycox opened the public hearing. He stated that in the past there has been a Yield sign posted at the intersection of New Road / Raccoon Hill Road. Over the last several months this sign has been missing. Police Chief Jones has brought it to the Board's attention that several citizens have inquired as to why there is no Stop sign at this intersection. Chief Jones recommends the sign be a Stop sign versus a Yield sign.

### **Public Input:**

Bill MacDuffie noted that as Road Agent he believes in view of the increased traffic that probably a stop sign at this intersection is appropriate.

Kathleen Doyle spoke as a resident on Raccoon Hill Road she has come down the hill and cars coming from New Road do not always yield. She would like to see a stop sign at this intersection. Joe Laycox reported that his wife Maria is unable to attend this meeting but has voiced that she would like to see a stop sign at both New Road and Raccoon Hill Road.

As there are no other comments, Chairman Laycox closed public hearing at 6:50 pm. Board discussed the issue of a Stop sign in place of a Yield sign at this intersection. **Selectwoman Doyle made a motion to have a Stop sign at the intersection of New Road and Raccoon Hill Road; Selectman Ross-Raymond seconded. Vote is in the affirmative.** Road Agent will install sign immediately.

### **Departments:**

**7:00 PM – Fire Department Monthly Update:** Fire Captain Josh Nixon in for Chief Gilman. He has no regular update. Here to fill in for Chief Gilman re: the Explorer Post issue. Fire Department Officers met with Heidi Foisy Monday night re liability insurance for explorers.

- Heidi Foisy, Senior Explorer Exec, Daniel Webster Council (DWC). She is assigned to work with the Town of Salisbury Fire Department re: Explorer Post. The issue regarding insurance coverage has been discussed with Chief Gilman and his officers and she explained coverage that is required in order to have an explorer post as well as what is

- provided by the DWC. Also shared with the Board and Fire Department Learning for Life fact sheet regarding Explorer Posts.
- Captain Nixon covering for Chief Gilman tonight to explain that the Explorer function with the Salisbury Fire Department has been suspended until clear and complete guidelines and standard operating procedures can be put in place.
  - Peggy Sue Scott distributed a copy of the Salisbury Explorer Rules of Conduct Bylaws that are currently in place. These were put in place approximately 2001 when Ed Bowne was fire chief. Selectman Ross-Raymond asked Ms. Foisy if they have these on file. She indicated that is not required but she would like to review any bylaws – rules that are adopted by the Fire Department and Explorer Post.
  - Police Chief Jones noted that he has had involvement with the Explorer group and feels they are an outstanding group of young people doing a great job. He understands the need to ensure the town is covered in case of any liability issues. He asked about activities of the group – whether they are allowed out of state field trips and indemnification policy and wrongful death lawsuit – liability insurance covers first million who covers rest.
  - Ms. Foisy noted that out of state trips are permitted with prior approval. The insurance coverage is \$1 million per person but will need to clarify the wrongful dead lawsuit question and will get answer back to Capt Nixon.
  - Selectman Ross-Raymond asked if insurance covers town volunteers that assist with the explorer activities. Ms. Foisy indicated as long as they are approved by Fire Chief and DWC. Two adults must be present at all explorer activities and one adult must be registered leader of the explorer post. Definition of adult is over 21 and approved by the fire department.

Chairman Laycox related that the Board of Selectmen will work with the Fire Department and Explorers to get the group reactivated as soon as possible. Looking to Chief Gilman to give information and recommendations. Selectman Ross-Raymond asked when the policy and bylaws will be in place. How long will the group be suspended? Captain Nixon will clarify with Chief Gilman re: proposed date and timeline and Board will be updated by the Chief. Selectman Ross-Raymond stated that he feels the Explorer Post is a good thing for our young people and would like to see it reactivated in a timely manner. Selectmen Laycox and Doyle agree – but noted that it is important to ensure issues are reviewed and policy in place to ensure town is covered.

#### **Old Business:**

- Pingree Bridge & DHR Meeting update: Meeting was held last week with DHR – Selectmen Ross-Raymond and Doyle and AA Warren attended. General discussion re: mitigation, lead paint and how to advertise the bridge. Both Selectmen spoke to the group re: concern of any unnecessary expenses that may arise due to historical options. AA Warren noted that Town needs to follow up with DOT re: truss yard area for storage or displaying bridge; lead paint issue needs to be addressed; and meet with Salisbury Historical Society. Selectmen agree to first check to see if DOT will do testing re: lead paint issue – and if not to move ahead to get this tested. Selectman Doyle noted that DHR suggested the abutment stones need to be preserved. Board will also follow up to check on other bridges in the area for railing options. VHB and DOT are also working on this issue. Press and TV outlets have helped in getting interest in the bridge - some private – some snowmobile clubs – public entities. At this time we have five serious inquiries. General discussion regarding the cost factor and funds included in the proposal for bridge removal.

- AA Warren noted that a follow-up letter has been sent to Mr. Celmer regarding Montgomery Road repairs.
- AA Warren reported that the NRRA notice of contaminated load was in error – does not belong to Town of Salisbury.
- Moss issue at the transfer station has been addressed and Selectman Ross-Raymond will be helping with putting lime on the moss areas.

**New Business:**

- Kathie asked permission to move forward with getting the Replacement Stove(s) at Town Hall. Board gave approval. She and Selectman Ross-Raymond will follow-up on this after Labor Day holiday.
- Senator Sheehan had planned on having staff available in Salisbury to discuss any issues citizens have – but date had to be postponed. No new date set as of yet.

**Correspondence:**

- AA Warren noted Chief Jones sent email re: meeting with Nancy St. Laurent of EOP at the safety building on 9/14/09 at 6 PM. Chief Gilman, Emergency Coordinator Bowne and Chief Jones will be at this meeting. One or more of the Selectmen will try to attend as well.
- Motion made and seconded for town to join the NH Municipal Association re: mandate litigation regarding additional retirement costs.
- Selectmen signed Forest Fire Warden appointment form – appointing Jerry Lorden.
- Selectmen signed new contract (2010) with Cartographic Association – mappers.
- Selectmen approved and signed updated SOPs re: bidding/quote policy and use of computers.

**Other:** All business that shall legally come before the Board

**NEXT MEETING:** September 2, 2009

Non-Public Session: (as necessary)

ADJOURN

**Selectman Ross-Raymond made a motion to adjourn the meeting at 7:40 PM, Selectwoman Doyle seconded. All voted in favor.**

Respectively submitted:

Kathie Downes, Municipal Office Assistant

**Meeting Summary reviewed and accepted at the September 2, 2009 Meeting.**

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Selectmen, Town of Salisbury