



Selectmen's Meeting Summary September 16, 2009

Selectman Joe Laycox, Chairman	Present
Selectman Kathleen Doyle	Present
Selectman Ken Ross-Raymond	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Bill MacDuffie; Stacia Eastman

Meeting called to order at 6:30 PM by Chairman Laycox. BOS public and non-public meeting summaries for 9-2-09 reviewed. **Selectman Ross-Raymond made a motion to accept the 9/2/09 public and non-public meeting summaries, Selectwoman Doyle seconded. Vote in the affirmative.**

Department Heads:

- Highway: At the request of Selectmen, Road Agent MacDuffie in to discuss the status of the Warner Road project. He still plans to do the project - in process of getting quotes. Hope to have completed by mid October. He will let the Office of Selectmen know who he recommends to award the project as soon as he can.
- Mill Brook project is pending waiting for permit from DES – who are asking for a hydraulic study for a 100 year flood and Army Corps have put off doing the stabilization of the banks until next year. This project will not be completed this year.

Old Business:

- Update of Recent Committee Meetings
 - Budget: Selectwoman Doyle reported that the Budget Committee is requesting departments for a proposed 2010 budget of 0% increase or lower than 2009 budget figure. Also they request no COL for salaries in 2010. Kathie reported that the memo with budget schedule has been sent to department heads with this information.
 - Heritage: Selectman Laycox noted that at the September meeting only he and one other member were present. No meeting was held. Next meeting is October 1st and Laycox will call Chairwoman Fogelgren to follow up and Kathie will send reminder email to all members.
 - CC - Selectman Ross-Raymond asked if the letter was sent to property owner re: Shoreland Protection Act. AA Warren noted the letter is in signature folder for BOS to sign. Kathie noted she has posted for two terms coming due in October. Both incumbents were sent the notice. This will be on the BOS meeting agenda in October.
 - Recycling: Selectman Ross-Raymond noted still nothing to report on single stream. Committee did establish rules of procedure and noted that the group was formed by volunteers. Confirmed that recycling committee had voted to recommend to Selectmen to go with single stream system.
 - Energy – next meeting scheduled 9/28 – Kathie will send out reminder.

Update re: Pingree Bridge Project: Selectman Laycox and AA Warren attended meeting last week with Sally Gunn, VHB and Nancy Mayville, DOT to discuss issues relating to Division of Historical Resources concerns regarding railings. Selectman Ross-Raymond noted he followed up with a phone call to Mayville and she said that there are laws that we must follow in the way of DHR reviews but that there really are not any laws regarding DHR recommendations. VHB will be doing draft letter to DHR re: BOS decision on railing. However DHR only meet twice a month and we will need to wait until October for response to our draft letter re: town's decision. AA Warren noted that she has two quotes re: lead paint testing of bridge – one for \$340 and one for \$700-900. **Selectman Ross-Raymond made motion to award the testing to Tri State Environmental at \$340; Selectwoman Doyle seconded. All in favor.**

New Business:

Public Comments:

- Bill MacDuffie asked how much extra it is going to cost town because DHR are concerned over the esthetics of the railings. Selectmen are also concerned with the costs and there may be a need to ask for more money at 2010 town meeting
- Stacia Eastman: Asked status of Fire Explorers program. Selectman Laycox noted that the program has been temporarily suspended by Fire Chief until clear and complete guidelines and standard operating procedures can be put in place.

Correspondence:

Shoreland Protection Act issue letter signed by Selectmen.

Abatement letter reference property tax issue discussed signed by Selectmen.

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary) **Motion made at this time (7 PM) to enter into a non-public session based on RSA 91-A: 3 II (a) to further discuss employee evaluation. Roll call vote – All voted to go into non-public session.**

At approx. 7:15 PM the public session reconvened. Selectman Ross-Raymond motioned under RSA 91-A: 3 III to seal the non-public session; Selectwoman Doyle seconded. Roll call vote – all voted in favor.

NEXT MEETING: October 7, 2009 – 2010 Proposed Budget Process begins

Selectwoman Doyle made a motion to adjourn the meeting at 7:20 PM, Selectman Ross-Raymond seconded. All voted in favor.

Respectively submitted:

Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the October 7th, 2009 Meeting.

Selectmen, Town of Salisbury