



Selectmen's Meeting Summary October 20, 2010

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Sandy Miller, Marsha Murphy, Gayle Landry; Ray Deary, Rick Sheldon, Department Heads giving budget proposals

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- o BOS public and non-public session summary for 10/6/10 reviewed. **Selectman Laycox motioned to accept as written; Selectwoman Sheldon seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers. Select board motioned to accept.

Peter Ladd – Pingree Truss: As he moves forward with the Wetlands Bureau regarding placing the Pingree Bridge on his property, he is asking the Board to send a letter of support regarding the placement of this bridge on his property. After general discussion Board unanimously agreed to send a letter. AA Warren will work up a letter

Departments Proposed 2011 Budget Discussion: After general discussion with department heads the following was bottom line proposals for 2011.

4191-30/45 – Zoning – Arthur Garvin, Chair	\$2,000 – same as '10
4240 – Bldg Insp –	\$6,639 – same as '10 : Chuck Bodien at a training but left message to go with same as last year
4191-05/29– Planning Board – Joe Schmidl, Chair	\$5,500 – same as '10
4323 – Recycling – Lorna Carlisle, Chair	\$5,900 – same as '10
4600 – Conservation –	\$500 – same as '10 : Unable to attend tonight but went with same as last year.
4550 – Library – Sally Jones, Chair Michelle Carr, Pam Monaghan and Mindy	\$31,358 up by \$554 New Director of Library gave an overview of library activities and recent appointments. Also discussed TDS billing as business rather than non-profit.
4520 – Recreation – Matt Holmes, Chair	\$2,675 – same as '10
4195 – Cemetery Trustees – Rick Chandler, Chair Pete Ballou	\$9,600 down by \$190

4150 – Financial Adm – Gayle Landry (Tax Collector portion)	\$18,420 up by \$696 (4%) – Increase in salaries and postage
4140 – Registrations, etc. – Lisa Campbell(Town Clerk portion)	\$19,600 down by \$150
4220 / 4215 / 4290– Fire/Rescue/Forestry – Chief Gilman & Deputy Chief Lorden	\$61,781 up by \$3,489 Also discussion re: EMS coverage being contracted at a cost of \$20,000 yr - \$10,000 for 2011 – ½ yr. Nothing in 2011 budget at this time.
Reminder to these department heads that they are scheduled to meet with Budget 11-8-2010 – beginning approximately at 7 PM – in same order as above.	

Department Updates:

8:30: Fire Dept – Rick Gilman, Chief – monthly update

Had 14 calls in the last month – 5 medical; 2 accident; 3 fires and 4 mutual aid. By-laws have been revised and ready for signatures. Chief will send electronically to Town Office for finalizing and having Selectmen sign. General discussion of reappointment of Chief Gilman as term up in 2010. General discussion regarding purchase of uniforms.

Donations – Review/Acceptance by BOS

Police Department:

Walmart – Bicycle for Kids w/ Spirit	\$ 60.00	Bow PD – Konica Photocopier for Police	\$1,500.00
Walmart – Gift cards (4)	\$ 100.00	Anonymous – cash for OHD	\$ 200.00
AGNE - Camera Surveillance Equip- Safety /SFD	\$ 4,000.00	Walmart – 8 gift cards for Easter Event	\$ 160.00
Anonymous – Misc Candy for Easter	\$ 50.00	Walmart/Mobil/Restaurants - \$25 gift cards For Senior Crime Prevention Meetings	\$ 500.00
Elektrisola/Walmart – funds for 1 st annual DARE Breakfast joint w/ Webster PD	\$ 300.00	AGNE – Cameras/DVR Recorder/Cable – SPD	\$1,700.00

Selectman Laycox made motion to accept all donations on list and to move the \$200 cash donation to OHD appropriation; Selectwoman Sheldon seconded. All voted in favor.

Old Business:

- Pingree Bridge Project Update: Structural steel girders delivered and set on 10/6/10. B&B has built the deck forms and are installing and tying the deck reinforcing steel. The deck pour is scheduled for October 25th about 11 AM. There will be flaggers onsite and a concrete pumper truck will be used to reach the extents of the deck. Project is on schedule.
- Request for funds from B&B - \$206,584.42 – will have to request funds from Lake Sunapee as we have used the State allotment.
- Performance Evals for employees will be reviewed in non-public session at the 11/3/10 meeting. Selectwoman Sheldon asked about evals for transfer station employees – AA Warren will follow up on this.

New Business:

- Election Day – November 2nd – Polls Open 8 AM – 7 PM
 - Workers/Officials – arrive 7:30 AM – until end.
 - Friends of Library – will do meals
- Spending Freeze: Board discussed need to watch spending for remainder of year. Motion made and seconded to implement the spending freeze. Department heads/Committee chairs will be notified of spending freeze has been implemented.

- Holidays and Election Day closings – Notice will be posted re: closings for November and December. Nov 2, 2010; November 11, 2010 and November 25, 2010. Holidays in December do not fall on open to public days.
- Tax Rate : Board met with DRA and tax rate has been set at \$18.77. Board used \$152,000 from general fund surplus to offset town share. Balance left in surplus \$203,355 - Amount town is worth if all assets were liquidated. . Breaks down as Town \$3.09 – up 4 cents; County \$2.65 – up 27 cents; School \$10.76 – up one cent and State Ed \$2.27 – up 16 cents

Public Comments:

Sandy Miller: Forest fire out of town – no costs for Salisbury? *That is correct.* Asked for clarification regarding state ed and school rates for tax setting.

Rick Sheldon: Noted that with budget proposals that have been brought forward tonight – departments coming in about the same or little higher and therefore our tax rate is certainly not going to go down. Perhaps town should look into contracting out for fire or safety to see if there is a cost benefit. Selectman Ross-Raymond noted he has always been interested in looking at sharing services if it is cost effective.

Lorna Carlisle: Can the second telephone line at the Library be eliminated. *No security system required dedicated line.*

Correspondence:

- Heritage Commission - Resignation Letter from Kris Fogelgren. Board regretfully accepted and will send letter of thanks. Position will be posted.
- Kate Epton requested to use Town Hall for an energy workshop sponsored by public utilities for general public called Button Up NH – Date set for December 7th and notices will be posted. Energy Committee will be notified as well.
- Hensmith Road – resident has complained about an old metal bldg built beyond setbacks on property currently bank owned. AA Warren will forward to Building Inspector to follow up.
- Welfare Guideline changes – revised – streamline the process – Selectmen to sign revised guidelines.

Other: All business that shall legally come before the Board

- NEXT MEETING: November 3rd, 2010 – Public Hearing on changes to Transfer Station Fees.

Non-Public Session: (as necessary):

Selectman Laycox made motion to adjourn at 8:45 PM; Selectwoman Sheldon seconded. All voted in favor.

Meeting Summary reviewed and accepted at the November 3rd, 2010 Meeting.

Selectmen, Town of Salisbury