



## Selectmen's Meeting Summary March 17, 2010

Selectman Joe Laycox, Chairman	Present
Selectman Ken Ross-Raymond	Present
Selectwoman Karen Sheldon	Absent
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

### Visitors: **Kathleen Doyle**

Chairman Laycox called meeting to order at 6:30 PM. Chairman noted that newly elected selectperson Karen Sheldon is unable to attend tonight's meeting due to a family emergency.

### REGULAR BUSINESS:

- Review and Approve Minutes of last meeting: BOS public meeting summary of 3/3/10 reviewed. **Selectman Ross-Raymond made a motion to accept the 3/3/10 meeting summary, Select Laycox seconded. Vote in the affirmative.**
- Review Accounts Payable & Payroll registers

### Departments:

#### **Rick Gilman – Fire Chief – Monthly Update:**

- Not a lot to report – Saturday morning had an accident call and last night had a suspicious package and State Police Bomb unit was called in.
- Surveillance / Monitoring system for four exterior walls at Safety Building has been obtained by Chief Jones at no cost to the town
- Chief Gilman will be getting three estimates for the lighting on north side of the building. This was put into 2010 budget.
- Keys to all town buildings in all fire vehicles – Chief will check and coordinate with Kathie.

**Trustees of Trust Funds – Vacancies:** Chairman Laycox noted that the Town Clerk had sent a memo announcing that Ken Celmer has been declared the official winner of the one year position. All of the write in candidates for the two and three year positions declined the positions. Board of Selectmen may now proceed under RSA 669:73 to appoint two people to fill the remainder of the unexpired terms for the 3 year and 2 year positions. Former TTF McCandless has been working with town clerk and two individuals who are willing to fill these two positions. Mr. McCandless recommended the Board appoint Rick Sheldon for two year term, Steve Wheeler for three year term. **Selectman Ross-Raymond made motion to accept the recommendation of Jeff McCandless former TTF; Selectman Laycox seconded. Vote in the affirmative.** Town Clerk will swear in the three individuals as Trustees of Trust Funds. Mr. McCandless will work with the three new trustees to transition the functions of this body.

### Old Business:

- Byway Council – appointments – 3/31/10 deadline – Board agreed to appoint three individuals – One Selectman; One Conservation Commission member and One Heritage Commission member. Karen Sheldon will be selectman rep; Kris Folgegren the Heritage Commission representative and the Conservation Commission.
- Liberty Tree: Kathie will coordinate with Principal Davis the planting ceremony and with Tom Adams from Elm Research Institute. Will try for Arbor Day – April 30<sup>th</sup>.
- Fire ‘n Ice – Cancelled for this year – will regroup and try again next winter.
- Pingree Bridge update: Chairman Laycox noted that town is still struggling to get back paperwork from one abutter. AA Warren did get a fax this afternoon and will contact abutter tomorrow to get this process completed by March 24<sup>th</sup>. Once the paperwork is complete we can move forward with Construction Bid Process.
- Transfer Station Fees – Proposed Check Policy: Selectman Ross-Raymond reported that the Recycling recommends not going with check only. AA Warren noted that for audit purposes it is important to have a written policy about how money is received and accounted for. Selectman Ross-Raymond asked that this be tabled until next meeting and request Ed Sawyer and Steve Wheeler in to discuss the issues.
- Mango will be working on alarm system at Library next week. Chief Gilman will coordinate a test of the system within 15 days after installation.
- Selectman Ross-Raymond reported that perhaps Tobey Lock would be interested in the Pingree Bridge for a snowmobile club – AA Warren to check.

### New Business:

- Computer Purchase 2010: AA Warren submitted three quotes for new computer for bookkeeper. Need to move forward so older computer can be used by new treasurer. **Selectman Ross-Raymond made a motion to accept the quote from Twin Rivers Office Machines, Select Laycox seconded. Vote in the affirmative.**
- Flower Barrel – Dog Pound: Cindy Patten has offered to do a flower barrel at the town dog pound if town will supply the barrel and planting soil. Okay with BOS – Selectman Ross-Raymond will coordinate with Cindy Patten.
- Review of TM Summary: Board to review Town Clerk’s Town Meeting summary so she can finalize and submit to the Secretary of State.
- Flag Pole – Explorers : Flagpole at Academy Hall needs to be painted and new rope – Explorers will take care of this task on April 3<sup>rd</sup>. Town will supply paint, etc.
- Committees: Recreation, Conservation and Heritage all have positions coming available in 2010 for appointment by Board of Selectman.
- Deputy Treasurer – there is a person who is interested. RSA 41:29-a, states the deputy treasurer shall be appointed by the town treasurer with the approval of the board of selectmen. AA Warren will speak with Treasurer re: interested candidate. Board will be kept apprised of status of this position.
- Energy Meeting: Selectman Laycox noted he will bring up Seminar and Grant issues to be discussed at Monday’s meeting.

### Public Comments:

- Kathleen Doyle: Asked if Warrant Article 2 re: Open Space passed. passed 109 – 97

**Correspondence:**

- Recommendation from Library Trustees for approval of BOS to appoint John Kepper as alternate trustee for one year term beginning April 1, 2010. **Selectman Ross-Raymond made a motion to approve this appointment, Select Laycox seconded. Vote in the affirmative.**

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**Other:** All business that shall legally come before the Board

ADJOURN

**Selectman Ross-Raymond made a motion to adjourn the meeting at 7:45 PM, Selectman Laycox seconded. All voted in favor.**

Respectively submitted:

Kathie Downes, Municipal Office Assistant

**Meeting Summary reviewed and accepted at the April 7, 2010, 2010 Meeting.**

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Selectmen, Town of Salisbury