



Selectmen's Meeting Summary April 7, 2010

Selectman Joe Laycox, Chairman	Present
Selectman Ken Ross-Raymond	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Pete Ballou, Rick Sheldon, Kathleen Doyle, Cassandra Chamberlin, Steve Samodai, Gayle Landry, Sally Jones; Deb McKenzie, Steve Wheeler, Ray Deary, Lorna Carlisle, Bill MacDuffie

Chairman Laycox called meeting to order at 6:30 PM. Chairman Laycox introduced Karen Sheldon as newly elected Selectman.

Discussion of chairperson for 2010 ensued. Selectman Laycox noted he would be glad to continue with the task. Selectman Ross-Raymond said he would like to be chairperson this year. Selectman Sheldon nominates Ken Ross-Raymond as Chairman.

Chairman Ross-Raymond thanked Selectman Laycox for great job last year as Chairman.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting. BOS public meeting summary of 3/17/10 reviewed. **Selectman Laycox made a motion to accept the 3/17/10 meeting summary, Selectman Ross-Raymond seconded. Vote in the affirmative.**
- Board reviewed current Accounts Payable & Payroll registers.

Cassandra Chamberlin – Property Assessment: Ms. Chamberlin distributed to BOS a letter requesting her property tax for property located at 272 W Salisbury Rd be adjusted and lowered in accordance to its current worth. She noted that she had two realtors do a current market analysis of her property and the average worth to be within the range of \$248,332 to \$259,000. The town has her property currently assessed for \$310,000. Selectmen noted that the town was reassessed in 2008 and all property is at equalization ratio of 100%. Should Ms. Chamberlin want request abatement for the 2010 taxes she would need to file that after the last tax bill in 2010 and before March 1, 2011. Ms. Chamberlin asked if she could receive this information in a letter.

Departments:

Transfer Station

- Fee Policy: Selectmen asked Ed Sawyer, Steve Wheeler and Lorna Carlisle in to discuss the pay for fees by check only proposal. The general consensus after looking at the pros and cons of such a policy was to not institute a check only policy – but to amend the current SOP to say checks are preferred and all fees will be turned in by Transfer Station employees weekly.

- New container: Bestway will provide a dumpster at no cost for the plastics and steel cans – and hauling will take place less often at a cost of \$65 per haul. This will help if and when the Coop goes with single stream recycling. New signage will be put up.
- Ring Road: Chairman Ross-Raymond asked Road Agent MacDuffie to come up with proposed plan for ring road to be presented to the Recycling/Solid Waste Committee meeting April 22nd. Board would like this plan to be a joint effort of Road Agent and Transfer Station Operator.

Road Agent MacDuffie – Monthly Update:

- General road maintenance – most roads have been graded and some gravel down. Weight limits have been lifted off Class V roads and will remain on Class VI roads until May 15th.
- FEMA: snowplowing and sanding – has been submitted (\$14,500 – will be reimbursed 75% if approved by FEMA). Meeting Friday to get more specifics.
- Don Parker contacted BOS office re: a contractor doing road work on Robie Road at Parker's expense. Selectmen will ask that he submit a letter indicating what the work will consist of to have on file.
- Police Chief Jones publicly thanked Road Agent for being available recently when a road incident occurred that required repair on a weekend.

Police Chief Jones – Monthly Update:

- Chief Jones read letter of thanks from the Salisbury Police Department dated March 9th to Kathleen Doyle – retiring Selectperson. (copy of letter attached to official minutes)
- March SPD report distributed. Chief noted calls for service up (82 calls). Overview of general cruiser maintenance/expenses, traffic control, DARE, crimeline program, and senior citizen crime prevention meeting.
- Chief noted that he provided a 2.5 hour training class to the Salisbury Fire Explorers on Traffic Control at Emergency Scenes. Also, will be conducting a free seminar to Salisbury residents re Pistol Permits and Licensing on April 22nd.
- Selectman Laycox congratulated Chief on recent drug bust and Selectman Ross-Raymond thanked Chief for his help in getting the surveillance cameras for the Safety Building at no cost to the town.
- Kathleen Doyle thanked Chief Jones for hosting the Easter Egg Hunt last Saturday. Big success.
- Pete Ballou noted that he feels the Board of Selectmen and Town needs to start talking seriously about full time personnel for police department. Chief concurs and noted that this is something he plans to address this year when preparing proposed budget for 2011.

2nd Quarter - Safety Committee Update:

- Library – Fire Alarm installed
- Library / Town Offices – Security Alarm installed – Chief has completed two tests on rapid response monitoring.
- All Town Bldgs Alarms – monitored through Rapid Response
- Outside lights at Safety Building will be installed this year.
- Outside surveillance at Safety Building has been donated and will be installed.
- Funding through Primex information re: safety issues will be shared with department heads.
- Checking with LGC re: getting reduction on our insurance premium

Old Business:

- Pingree Bridge Update:
 - Proposal for Bids has been posted. April 14th a prebid meeting and bids are closed and opened publicly on April 28th at Noon – at Academy Hall.
 - General review and discussion regarding possible overage for the bridge project.
 - Selectmen to review and sign ASAP the Construction Services Amendment.
- Liberty Tree – School is not in session on April 30th –Arbor Day. Discussion of liaison to work with Principal Davis on the ceremony (for May 10 or 17) along with representative from Elm Research Institute. Chairman Ross-Raymond will be the liaison – all of the Board will be kept apprised of the final arrangements.
- Committee Terms / Appointments
 - Conservation Commission:
 - Four regular terms and one alternate term available – four candidates. Leon Riel; Bill MacDuffie, Jr., Kathleen Doyle and Robert Farrell for regular terms and Joe Schmidl for alternate position. Since there are not more candidates than positions – interviews not necessary – letters of interest on file. **Selectman Laycox made motion to appoint these individuals to CC; Selectwoman Sheldon seconded. All voted in favor.**
 - Heritage Commission:
 - One position available – one candidate – Cassandra Chamberlin. Heritage Chair Fogelgren provided letter of recommendation to appoint Ms. Chamberlin. **Selectman Laycox made motion to appoint this individual to Heritage Commission; Selectwoman Sheldon seconded. All voted in favor.**
 - Recreation:
 - Two positions available – two candidates: Karen Currier and Kathleen Doyle. Matt Holmes, Chair of Recreation recommends both candidates. **Selectwoman Sheldon made motion to appoint these individuals to Recreation; Selectman Laycox seconded. All voted in favor.**

New Business:

- Committee Assignments for 2010 – discussed and finalized. Copy on file with minutes.
- New Contact List – distributed.
- Reminder – Budget Committee Mtg – 4/12
- Deputy Treasurer – Letter of recommendation to Board to appoint Sharon MacDuffie as Deputy Treasurer. **Selectman Laycox made motion to approve this recommendation; Selectwoman Sheldon seconded. All voted in favor.**
- Slossar – Website: Proposal from Bobbi Slossar to meet with BOS to discuss website she is designing . Selectmen will invite her to the April 21st meeting for an overview.
- Alarm at Library: Additional telephone line needed to avoid trouble alarms. The additional monthly cost for 2010 is \$200 - \$300. Library does not have in their budget. Board asked AA Warren to clarify with Mango the need for the line, and is there a guarantee that it will avoid trouble alarms. Will be discussed at next meeting.

Other: All business that shall legally come before the Board

Chairman Ross-Raymond made a motion to go into nonpublic session per RSA 91-A:3, II (c) – reputation. All voted to go into non-public session at 8:30 PM.

Returned to public session at 8:55 PM.

Chairman Ross-Raymond announced that the Board motioned to seal the nonpublic session meeting summary per RSA91-A:3, III – Reputation. All three selectmen voted the non-public session meeting summary will be sealed and remained sealed.

Selectman Laycox made motion to adjourn at 9:00 PM; Selectwoman Sheldon seconded. All voted in favor.

Respectively submitted:

Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the April 21st, 2010 Meeting.

Selectmen, Town of Salisbury