



Selectmen's Meeting Summary June 16, 2010

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Absent
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Gayle Landry, Sandy Miller

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting. BOS public meeting summary for 6/2/10 reviewed. **Selectman Laycox made a motion to accept the 6/2/10 meeting summary, Chairman Ross-Raymond seconded. Vote in the affirmative**
- Board reviewed current Accounts Payable & Payroll registers.

Departments:

TTF bi-yearly update: Trustees Steve Wheeler, Rick Sheldon and Ken Celmer presented the BOS with list of accounts. Strategy will be to look at becoming a little more aggressive. They plan to meet with representative from State Dept of Justice for clarification of what can be done. Help for them to formulate a budgetary plan. General discussion re: CRF's and investment plans. Trustees to work with AA Warren re: cash flow issues.

Rick Gilman – Fire Chief – Monthly Update: Selectman Ross-Raymond noted he had an inquiry re: congrats on sign in front of Safety Building that it was for one person and not for all graduates. Chief Gilman apologized for the oversight. A general thank you will be put in the Sunday column of the Concord Monitor.

Eric Perry has resigned as EMS Captain as of June 1st. Chief and his other officers will be meeting to get this position filled. Selectmen commended Eric Perry on his recent EMS Class. Chief Gilman noted that five of the eight graduating members are from Salisbury. He also noted that he has four fire department staff who are participating in a safety class for emergency vehicles through NH Fire Academy. Chief has three candidates for this falls Fire Fighting One class that is in the budget. Department is very fortunate to have a number of younger people getting involved. EOP meetings are almost complete. Selectman Ross-Raymond noted that BOS are responsible for the notification of media in event of any emergency and he asked Kathie Downes to assume this responsibility for the Selectmen.

Chief Gilman mentioned when training begins with the box trailer the BOS will be invited to see the process. Selectman Laycox reminded Chief to notify public before training. Selectman Ross-Raymond asked Chief Gilman to notify public via Safety Building sign of any onsite training sessions. Sandy Miller from audience noted that Franklin will be running fire fighting classes – and Chief Gilman will check website for when and where.

Cemetery Trustees – bi-yearly update: Rick Chandler and Pete Ballou in to give update. Selectman Ross-Raymond noted that he continues to get compliments on the cemeteries. Trustees had a work day last Friday at the Congregational Cemetery and with the help of Trustee Jim Minard and his tractor and John Stubbs with truck and trailer they were able to clean up the old trees. Pete Ballou thanked Chris Bentley for allowing them to dump the debris on his property. The next project is to work on stones – one row at a time. Will be campaigning for loam and volunteers to help.

Also discussed need to access a genealogical site and AA Warren will work with them to get them access and to become members of the NH Graveyard Association. Sally Jones noted the Library has internet access – if they want to use their own lap tops or one of the desk top computers at the library during open hours.

Pete Ballou noted they are roughly halfway through their cemetery maintenance budget. Trustees have an agreement signed with Bob Farrell to be the Sexton – who has agreed to serve a probationary six months until November and a background check will be completed.

Library Trustees – bi-yearly update: Sally Jones in for trustees. Trustee Jones regretfully announced they have received Marcia Stansfield resignation as librarian. For this reason, they are requesting two additional alternate trustees be appointed for one year to help with the selection process and other trustee duties that may arise. An alternate is needed when one of the elected trustees is unavailable and may only vote in the absence of a trustee. It is hoped that they will be able to fill the librarian position quickly.

Children Librarian Mindy Flater has put together a flyer re the Summer Reading Program for 2010 and this was given to the Elementary School Children. Kathie Downes noted she will put in the dates of the programs as they come near in the Sunday column of the Monitor.

Trustee Jones is still trying to work with Bob Irving re: filters for the furnace. She also requested that the water be tested for the library and town hall. AA Warren will follow up on getting the water tested.

Old Business:

- Pingree Bridge update: TDS and Unutil utility work has begun. Still on regular schedule for the bridge work. Copy of the new summary of covenants for preservation easement for Pingree Bridge given to Selectmen. Have had contact from two people who showed interest in the bridge previously. Questions re: how money associated with ownership of bridge can be spent – VHB to clarify from DOT.
- Reminder – Budget Meeting – 6/28/10 – copy of memo re: proposed schedule for department heads given to Selectmen – this will handed out at the meeting Monday night.
- Reminder – OHD Meeting – 6/17/10: Memo from Explorers given to Selectman Ross-Raymond for discussion Thursday night.
- Website: AA Warren noted that town pays \$540 right now. She will send note to dept head and Bobbi Slossar for feedback re: demo website. It was suggested to have a committee look further into this endeavor. Gale Greiner who is our current webmaster and has been doing this voluntarily for years has indicated the need to have it updated .

New Business:

- Planning Board Meeting – 6/21/10 – CIP Agenda Item . Discussion regarding concern that we have many new department heads and one meeting probably will not suffice. AA Warren will email department heads , Chairman Joe Schmidl, and Selectwoman Sheldon about the process.

Public Comments:

Correspondence:

- Correspondence folder reviewed.

Other: All business that shall legally come before the Board

Non-Public Session requested by Tax Collector re: hardship abatement. Chairman Ross-Raymond motioned to go into non-public session per RSA 91-A:3, II (c).

Roll call taken and all voted to go into non-public session at 7:40 PM.

Returned to public session at 8:00 PM.

Chairman Ross-Raymond announced that the Board motioned to seal the nonpublic session meeting summary per RSA91-A:3, III – Hardship.

Selectman Laycox made motion to adjourn at 8:05 PM; Selectman Ross-Raymond seconded. All voted in favor.

Respectively submitted:
Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the July 7, 2010 Meeting.

Selectmen, Town of Salisbury