



Selectmen's Meeting Summary July 21, 2010

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Marlena Dipre, Sandy Miller, Gayle Landry, Bill MacDuffie, Sr., Kathleen Doyle

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meetings. BOS public meeting summaries for 7/7/10 (public and non-public) and 7/9/10 reviewed. **Selectwoman Sheldon made a motion to accept the 7/7/10 public and non-public meeting summaries and the 7/9/10 meeting summary, Selectman Laycox seconded. Vote in the affirmative.**

Marlena Dipre, resident of West Salisbury Road addressed the Board noting she had attended the July 9th meeting and would like to offer further details from her perspective. She read her addendum to the minutes of Selectmen meeting on July 9, 2010 (copy is attached to the original minutes filed in Selectmen's office – it should be noted these were not accepted as official corrections to BOS 7/9/10 meeting summary by the Board of Selectmen).

Chief of Police Frank Jones noted for the record that as Chief he has some concerns about the July 7th and 9th meeting minutes and about statutory compliance with respect to 91-A. He is therefore requesting a non-public session at a later date when his attorney is available to attend. Selectwoman Sheldon asked if Chief Jones could clarify re: RSA – all of 91-A or certain sections. Chief responded chapters 2, 3 and 4 and that his attorney will send a letter of clarification to Board of Selectmen before the meeting is scheduled.

Kathleen Doyle, resident of Raccoon Hill Road asked when minutes have to be available and posted. The response is that all public meetings minutes must be kept and must be available to the public not more than five business days after the public meeting. Minutes do not have to be posted.

- Board reviewed and accepted current Accounts Payable & Payroll registers.

Matt Holmes – Recreation: Fencing issues at ball field. Concerns raised by MV Little League (MVLL) re fencing needs for safety reasons. A handout (attached to original minutes) including pictures, memo of concern from MVLL, three estimates for fencing repairs and key notes from Matt Holmes concerning the issues reviewed with Board. General discussion of the three estimates for work to be done. Selectmen thanked Matt for his research for this project.

Selectman Laycox motioned award the bid to Superior and to use \$1,525 from the Recreation CRF; Selectwoman Sheldon seconded. All voted in favor.

Selectmen noted that the snack shack is looking great and thanked Kathleen Doyle for the hard work. Kathleen Doyle wanted to publicly thank John Bentley for his help with getting the supplies, and the use of his equipment and tools and for sharing his expertise and knowledge in putting the shingles on the building. She requested the Selectmen to send a letter of thanks.

Rick Gilman – Fire Department:

- June report: total of 10 runs including a brush fire – flood plains – feds notified – in Webster.
- During his vacation he completed web EOC training – all set with that.
- Fire prevention week – in October and Fire Department does work with school to educate children in this area. Good PR to give out tokens – such as Pens or Pencils and asked Board to approve such a purchase. Board thinks this is a great idea and asked him to look into costs and report back.
- Working with electricians for quotes for outside lighting. – hope to have next month.
- Is the Temporary Bailey Bridge in operation? (YES)
- Selectwoman Sheldon asked if there was any indication of why earlier this week at 2PM she caught a quick smell of smoke and then nothing. Chief has not heard of any thing that might account for this.
- Selectman Laycox asked status of the training unit at back of building. Chief Gilman noted that they have been renovating with doors, windows and is thinking training will begin in October or November. Board will be invited to the first training. Selectman Ross-Raymond reminded Chief to ensure when this occurs ample notification is given to the general public and abutters.
- Chief Jones noted that he was asked by Troop D to pass on to the Salisbury Fire Department what a great job they did at the accident scene of car into house on Heights. Job well done.

Old Business:

- Mitchell – Cemetery Issue: AA Warren correspondence with AG re notice in paper for relatives of Trask. Need permission to get town counsel to write up this notice RSA 635:6.
- Currier and Ives Meeting – Salisbury to host the 9/9/10 – The committee is a continuation of last year. Selectman Sheldon had concerns along with Kathleen Doyle re: regulations they want to impose – that has been taken out – continuing on a positive track. NE College in Henniker class will be working on brochure as class project and may be helping with grant writing. Kathleen Doyle noted the fact that students will be working on this would be wonderful for the group. Karen also noted the Town of Webster has not been actively participating in the group – they are planning to but still have not done it yet. Selectman Ross-Raymond noted he would like the Committee recommendations on how involved the Town should become.
- Police Vest – Primex Grant – AA Warren received estimate for vest for Police Sgt. Shapiro of \$499.99 plus shipping. She will forward this information to Primex for funding by Grant. 517.99 should be approved. Chief Jones thanked AA Warren for her diligence in pursuing and getting this grant money – which saves money from his budget.

- Pingree Bridge Project Update:
 - Met with DOT, DHR, VHB and Chairman Ross-Raymond to discuss the disposition of the old truss (Pingree Bridge) and review of the bids. It was agreed Peter Ladd of Warner had a perfect spot for the bridge. \$50,000 is for anything to get it in place. Money will be dispensed by town with approval by DOT. Liability and paint issues being worked out. The old truss will be moved to Warner – state location to be determined. Aggressively working to make this happen by early next week.
 - Bid award – Ladd good choice - \$510 submitted 10% deposit. **Selectman Laycox made motion to accept the bid from Peter Ladd; Selectwoman Sheldon seconded. All voted in favor.**
 - Temporary Bridge – Bailey is in place and will be opened this week.
 - Safety Issues – meeting held with Contractor, Road Agent, Chief Jones, Selectwoman Sheldon and AA Warren re ongoing safety concerns. It was noted that the State adopted federal policy re flaggers vs. police and town will work with Contractor to ensure safety measures are in place. No thru traffic and road closed signs have been posted. Trees by Dipre’s will be cut to enhance visibility. Chief Jones noted his department is patrolling area, fewer complaints and feels meeting was extremely productive. Selectmen thanked Bill MacDuffie for the extra work and tree cutting in the area.
 - Large crane will be arriving this week to start removal of old truss –land owners will be notified of date and time once finalized.
- Transfer Station Capital Reserve Fund: Warrant Article 5 of 2009 Town Meeting approved raising and appropriating \$2500 to be added to this CRF. With the recent work completed on ring road – Trustees ask that the money be transferred to the fund early

New Business:

- Selectman Laycox asked for clarification of request made by Selectman Ross-Raymond regarding unsealing some sealed minutes. Selectman Ross-Raymond stated he is not making a request at this time.
- Flood Plains Patrols – Chief Jones stated that Chief Dupuis could not make it here this evening. Chief Jones related that he is looking for approval from Board to accept a federal grant from the Army Corp of Engineers to patrol the flood plains. Chief Jones indicated that several recent incidents including WST(West Side Thugs) tagging, squatters, alcohol related issues, trespassing, outstanding warrants, and illegal burning have taken place there. He has been working with Chief Dupuis of Webster and Jen Rockett of Army Corp of Engineers on this initiative. He stated that this would be a combined proactive initiative with Webster and Salisbury and the Army Corp to do extra patrols in the flood plains area on late evening, early mornings, etc. and the Federal government would like to see this in place by 8/1. Plan is to cover 26 weeks – pilot program at a grant of \$3640. Payment to officers would be directly from Army Corp. There would at all times be two people doing the patrol in vehicle and on foot. For example Salisbury officer and Webster officer, or Salisbury officer and a fire warden, or other police officer. Special log will be kept. Special set of paperwork. Four hours per week. In addition, mileage will also be reimbursed at federal rate. Mileage reimbursement would come back to the town. Chief Jones indicated he would use the Police Tahoe for this patrol. Arrests will be processed at Webster Police Department. If this is productive the

agreement will be extended until July 2011. He has the support of the fire departments of both Towns. This initiative would not affect the regular police coverage for the town of Salisbury. Detail rate for Salisbury would be \$35 per hour and for Webster is \$39 per hour. Whoever patrols for Salisbury will receive the pay rate of \$35.00/hr. The MOU will be between Army Corp of Engineers and Town of Salisbury – Police Department (police chief being the agent.) A copy of this MOU has been signed by Chief Jones pending Board approval. AA Warren asked if he has a copy of the MOU for Board to review and Chief Jones declined to provide a copy but said he would be happy to provide it once Board approves the initiative. Chief Jones indicated that this is not a municipal function but a police function.

General Discussion followed concerning the actual need, the cost to the Town for follow up on any arrests, confusion re: reimbursement to town vs. grant for extra details to be paid directly to officer, is there more crime in this area, etc. AA Warren noted she had contacted her counterpart in Webster and there appears to be some confusion whether the Town of Webster has already entered into the MOU with Army Corp of Engineers or not. Chief Jones stated to AA Warren that this is a police matter, he has done all the legwork and that she had no business doing any follow-up. Selectman Ross-Raymond has some concern that the \$3,640 is being paid for by taxpayers. Kathleen Doyle commented that in fact it is taxpayer money, but being a federal grant, if we don't use it, another town will. Selectman Ross-Raymond acknowledged that he agreed and understood that is how the system works, but he doesn't subscribe to that policy. He strongly opines that if the funds are not used/needed, the funds should be returned to the taxpayers. Marlena Dipre and Kathleen Doyle, members of the audience, both felt this initiative was a good idea and would like to see it put in place. Bill MacDuffie, Sr. noted problems have increased because Army Corp fixed up roads making the area much more accessible than before.

Selectman Laycox has no problem with the initiative in principal. Both Selectmen Sheldon and Ross-Raymond would like to get more detail regarding the initiative and would like to meet with both Jen Rockett, Army Corp of Engineers and Bob Dupuis, Webster Chief of Police

Other: All business that shall legally come before the Board

Selectman Laycox made motion to adjourn at 8:15 PM; Selectman Ross-Raymond seconded. All voted in favor.

Respectively submitted:
Kathie Downes, Municipal Office Assistant

Meeting Summary reviewed and accepted at the August 4th, 2010 Meeting.

Selectmen, Town of Salisbury