



## Selectmen's Meeting Summary August 18, 2010

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Gayle Landry; Rick Sheldon,

Chairman Ross-Raymond called meeting to order at 6:30 PM. Meeting is being recorded by selectboard.

- BOS public and non-public meeting summaries for 8/4/10 reviewed. Selectman Laycox noted he was out of town on business last week and had just a couple of issues to clarify. (1) Who was recording – *answer – selectboard.* (2) Why is there reference to “hatorade” – *answer – it was a public comment – after general discussion it was decided to leave it in the meeting summary and* (3) Why was there no reference to call made by KRR to Jen Rockett after the chance parking lot meeting. *Answer – Ken’s response was he didn’t think it was made at the 8/4 meeting. After recording secretary checked the 8/4 tape it was noted that KRR responded to Kathleen Doyle that he had spoken with Jen Rockett on 8/3 to confirm the 8/1 deadline.*

After the clarification discussions, **Selectman Laycox made a motion to accept the public and non-public meeting summaries as written, Selectwoman Sheldon seconded. Vote in the affirmative.** No changes were made to the 8/4/10 public meeting summary.

- Review and approval of Accounts Payable & Payroll registers.

Chairman Ross-Raymond reminded the audience that the Board will take public comments during the public comments section of the meeting.

**Andy Sanborn**, candidate for NH Senate in to give a brief synopsis of himself and reason why he is seeking the NH Senate seat. (see attached handout with original minutes).

### Departments:

Fire Chief Rick Gilman - Monthly Update:

- Department had a total of nine calls (July 21 – August 18)
  - 3 EMS (2 were transported by Penacook; 1 by Salisbury)
  - 2 Fires – 1 being the South Rd brush fire
  - 1 Mutual call to Hopkinton for a building fire
  - 1 MVA
  - 2 service calls to assist the public

Currently have three members that are enrolled at the NH Fire Academy for a Fire Fighter I class. Question was raised by Chief in regards to funds for the budget for Forestry and how the town gets reimbursed by the State. Does it go back to the Forestry budget or to the General Fund. AA Warren noted that typically reimbursement goes into General Fund. Board will review overall budget figures as year ends to assess overages.

### **Old Business:**

- Liberty Tree – plaque: Selectman Ross-Raymond will be working with Bill MacDuffie to get a stone by the tree and have the plaque mounted. Selectman Laycox mentioned using some of the abutment stone from Pingree Bridge.
- Pingree Bridge Project Update: Weekly update from Sally Gunn, VHB shows that project is ahead of schedule (update is attached to the original minutes). Board signed voucher 1 & 2 for Beck and Belluci. Special detail invoice from Andover Police approved by board. Chief Jones indicated there will be an invoice from Boscawen Police Department.
- OHD – Kathie Downes went over invoices received to date and those that need to be received. Selectman Ross-Raymond will follow up on ones still needed. He also asked for input re: this year's OHD events - and any suggestions for next year. Margaret noted janitor called about two barrels in back of town hall – one with cans and one with garbage. Selectman Ross-Raymond noted that he would check on these. Also some pots and pans in back room that can go back into kitchen.
- CIP – Planning Board Assistant will get draft of document for BOS to review at first meeting in September and give input back to planning board. Planning Board can then adopt Proposed CIP Plan for 2011.
- Recent Forest Fire in Salisbury –We have received bills from Webster and Boscawen for reimbursement for help with the recent brush fire in Salisbury. Awaiting bills from Canterbury and Andover. Also discussion re a Warrant Article to create an expendable trust fund to be set up for future forest fire suppression costs.

### **New Business:**

- Listing letters from Avitar have been sent to approximately 100 people for the 20% data verification process. These are people whom Avitar were unable to gain access to the property earlier this year. Avitar rep will be taking calls next week to schedule appointments.
- Stonemetz Driveway Culvert – Board to check with Road Agent MacDuffie at next meeting re: work needed on the culvert.
- Approval of duty hours for this week for Chief Jones to go over 32 hrs but no more than 40 hours to catch up on paperwork and tonight's hours not be billed.

**At 7:20 PM Kathleen Doyle arrived and placed tape recorder on table.**

### **Public Comments:**

**Kathleen Doyle:** Had several questions of Selectman Ross-Raymond regarding various conversations he had concerning the grant with Army Corps of Engineers and asked that he share the content of these conversations with the general public. Also questioned Selectmen Laycox and Sheldon re: if they were aware Ross-Raymond was making these calls before hand. Selectwoman Sheldon responded she was aware of a few calls. Selectman Laycox responded he was not aware of any calls. Kathleen asked KRR if he called the AG and KRR responded yes but could not discuss the details. Selectman Ross-Raymond stated that all calls were made to clarify information regarding the proposed MOU and grant process. He views as part of being a Selectman is to ask questions, clarify issues and concerns to help make intelligent and informed decisions. It was noted that No decision by the Board of Selectmen has been made regarding the MOU for the grant monies in the flood plain.

**Frank Jones:** Noted for the record that he was there on July 29<sup>th</sup> when Selectman Ross-Raymond and Jen Rockett spoke – at the Post Office but did step away to retrieve a package in the Post Office.

**Rick Sheldon:** Thanked Board members for doing research on issues that need clarifying.

**Kathleen Doyle:** Selectman Ross-Raymond asked all these questions and yet you still choose to cancel the 7/29/10 meeting – because you didn't have all the details. Selectman Ross-Raymond noted that as he explained at the last meeting a lot of questions did not get asked or answered, still had conflicting information and even as of tonight have conflicting information – so when Jen Rockett said she would not be at the meeting he conferred with other two selectmen and it was determined to cancel the meeting.

**Other:** All business that shall legally come before the Board  
(As Necessary) Non-Public Session requested by Rick Gilman, Margaret Warren, Frank Jones  
o RSA 91-A:3, II (a) & (b) – personnel issues.

**Chairman Ross-Raymond motioned to go into non-public session per RSA 91-A:3, II (a) & (b) – personnel issue. Roll call taken and all voted to go into non-public session at 7:35 PM.**

Returned to public session at 9:25 PM.

**Chairman Ross-Raymond announced that the Board discussed three personnel issues and a motion was made and voted on to seal two of the session minutes (one with Chief Gilman and one with Chief Jones)**

The 8/4/10 non-public session concerning AA Warren regarding an allegation forwarded by the Police Chief on behalf of Jen Rockett, Army Corps has been investigated and was determined unfounded.

**Selectman Laycox made motion to adjourn at 9:26 PM; Selectwoman Sheldon seconded. All voted in favor.**

Meeting Summary reviewed and accepted at the September 1<sup>st</sup>, 2010 Meeting – tabled and reviewed and final acceptance on October 6, 2010. Two voted to accept – one abstained.

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Selectmen, Town of Salisbury