



Selectmen’s Meeting Summary January 5, 2011



Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: see attached sheet

Chairman Ross-Raymond called meeting to order at 6:30 PM. Board and Kathleen Doyles recording the meeting.

Review and Approve Minutes of last meetings

- o December 29, 2010 meeting summary reviewed. **Selectwoman Sheldon motioned to accept; Selectman Laycox seconded. All in favor.**
- o November 17, 2010 meeting summary re-reviewed. **Selectwoman Sheldon made motion to amend the meeting summary under section when Harold Patten asked about when vacant chief position would be filled, to include “Selectman Ross-Raymond noted he had spoken to Sheriff’s Department about starting the whole hiring process again and we’ll be starting on that quickly”, Selectman Laycox seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers – **Select board motioned to accept.**

1st Quarter – Safety Committee Update:

- o Outside lighting – Safety Bldg – We have a written quote from Cousins Electric - \$950 for the work. **Selectwoman Sheldon motioned to encumber the \$950 from 2010 budget; Selectman Laycox seconded. All voted in favor.**

Departments:

Road Agent MacDuffie: Everything is quiet. Survived first big snow storm. Should still come in under budget for 2010 winter maintenance. He asked AA Warren to order sign - School Bus Stop Ahead - for New Road. Speed limit signs have been put up on Whittemore and Warner Roads.

Recycling Committee: Selectman Laycox on behalf of the Recycling Committee gave Selectman Ross-Raymond a letter of thanks for fixing utility trailer used to haul aluminum cans.

Old Business:

- **Review of Budget Final Numbers for 1/10/11 meeting:** 2% across board for salaried line items. This will be re-reviewed with budget committee at 1/10/11 meeting. Ed Sawyer in to discuss increasing Attendant’s hours by 13 hrs per year as he picks up paper from Post Office for recycling each Saturday. Public in attendance was not sure town should provide this service.
- **Reminder:** Budget Committee Meeting – January 10th – 7 PM
- **Revenue Estimate:** \$520,575. was estimated revenue for 2010 and \$565,661.39.

New Business:

- Ossipee Mountain invoice for updating police radios – MCSD verified the serial numbers so we can pay invoice through grant – State sent MOU which apparently was not on file that needed to be signed – Chairman of Board has signed and MOU sent back to State.
- Rinnai Heaters for upstairs meeting area – quote \$2475. Selectman Laycox asked AA Warren to ask what our return on investment would be as the main reason for replacing is the noise factor of old heating system..
- Amendment for starting date for note for Pingree Bridge to be July instead of January – as project is not complete.
- When inventory of police department equipment took place – surveillance equipment was not found. We have been notified that it was turned over to the Fire Dept. Chief Gilman indicates he does have the equipment but there is some parts still needed in order to install.
- Job Description and Ad for Treasurer position ready and will be posted with closing date of January 27th to allow for position to be hired by March 9th.

Public Comments:

- **Sandy Miller:** It sounds like you are giving 2% increase for salaried positions even though some did not ask for it. *Answer: We are looking at that option – no final decision has been made.*
- **Kathleen Doyle:** Doesn't that decision need to be done before the budget meeting. *Answer: No it is still up for discussion.*
Also had question re: medical plan for full time employee – did Board review other plans. Selectman Laycox noted AA Warren had present more options this year and one selected is lower than last year.
Sandy Miller: On the medical plan is it still 90 – 10. *Answer: yes*
Marlena Dipre: Seems unusual to get more for less.

Correspondence:

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary):

Selectman Laycox made motion to adjourn at 7:17 PM; Selectwoman Sheldon seconded. All voted in favor.

Meeting Summary reviewed and accepted at the January 19, 2011 Meeting.

Selectmen, Town of Salisbury