



## Selectmen's Meeting Summary October 5, 2011

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Absent
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Selectwoman Sheldon unavailable for tonight's meeting.

### REGULAR BUSINESS:

- o September 21, 2011 public - **Selectman Ballou motioned to accept the meeting summaries as written, Selectman Ross-Raymond seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers - **Select board motioned to accept.**

### 4<sup>th</sup> Quarter – Safety Committee Update:

- o Wiring for generator to provide lighting in town clerk office and upstairs when power goes out has been completed.

### Departments Update:

Road Agent MacDuffie – monthly update:

- o Will be paving Warner Road around third week of October. Cost per ton of asphalt has come down – which will save approximately \$3,000. Gravel roads have suffered because of all the recent rain. He will be ordering the speed limit sign for West Salisbury Road and some street signs and a handicapped sign for Academy Hall. Selectman Ballou noted that at a recent seminar other towns were saying that there would be no cost for initial ordering of new signs. TA Warren will look into this however was under the impression there was no funding available and towns would be responsible for the cost.
- o Staff asked Road Agent/Selectmen to review the current Winter Maintenance Policy before it is posted for the upcoming season.

**Gravel Pit Permit – Renewal – Peter Merkes: Renewal Application # 2011 – 01 filed with BOS 10/5/2011. Review and General discussion – not much change – sales down about 60%. Some work to bring to same elevation as Bay Road – no reclamation planned for this year. **Selectman Ross-Raymond motioned to approve and issue three year permit to run from November 15, 2011 to November 15, 2014; Selectman Ballou seconded. Vote in affirmative****

Selectmen asked Town Administrator Warren status of Wunderlich pit. She will need to pull file and review.

### Old Business:

- o Upcoming Meeting re: Ambulance Billing – scheduled for 10/10/11 – 7PM with Fire/Rescue to discuss this issue.
- o Temple/Greenville Chief of Police, Jim McTague has been contacted and will be in for the BOS meeting on 11/2/11 at 7 PM to discuss shared services between Temple and Greenville. Surrounding towns will be notified (invited to attend) (via email) of this discussion.
- o Meeting Updates:

- Recycling – single stream has been approved by Coop; Committee also looking for figures on in-house chart re: revenue & expenses for recyclables.
- Planning – CIP chart reviewed and updated
- Water testing at recreation field has been approved and paid – testing will be done.
- CLD did inspection of Transfer station – offered several recommendations to maintain the landfill in good condition. Copy of this report has been forwarded to Transfer Station Operator.
  - Remove branches and trim brush within a 10 foot radius of all monitoring wells
  - Cut small birch and pine trees around MW-1BR and PZ-1.
  - Remove white goods from the vicinity around PZ-3
  - Several zones need to be limed where moss has replaced grass vegetation.
- Selectman Ross-Raymond reminded office staff to schedule Transfer Station Operator in to a meeting to discuss possible added hours. Would like Recycling Committee invited as well.

**New Business:**

- Volunteer appreciation – Selectman Ross-Raymond tabled this item until full board is available.
- Public Forum Session – Police Recruitment – scheduled for October 19<sup>th</sup> at 6:00 PM before regular BOS meeting. Selectman Ross-Raymond would like a questionnaire to be sent out to Salisbury citizens seeking input.
- Change in Town Clerk Open Hours – Town Clerk has (for personal reasons) changed open hours. Will continue with Tuesday and Thursday evening hours and will open 1<sup>st</sup> and 3<sup>rd</sup> Saturdays 9AM – Noon. She will monitor any feedback from citizens and of course will make special appointments when possible if requested.
- County Taxes have gone down to \$384,648 - (\$25,000 less than last year).
- Tax rate delayed until after school district meeting – date to set rate to be scheduled later this month.

**Public Comments:**

**Sandy Miller – North Road:** follow up questions to issues discussed re: road signs and town clerk hours change.

**Other:** All business that shall legally come before the Board Non-Public Session: (as necessary)

**Selectman Ballou made a motion to adjourn at 7:00 PM; Selectman Ross-Raymond seconded. Vote in the affirmative.**

Respectfully submitted:

Kathie Downes  
Administrative Assistant

**Meeting Summary reviewed and accepted at the October 19, 2011 Meeting.**

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Selectmen, Town of Salisbury