



Selectmen's Meeting Summary November 16, 2011

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Currier and Ives Committee – Paul Martin: Mr. Martin in to explain to BOS that at the Monday meeting the of the Currier and Ives Byway group it was noted that they are filing as a non-profit corp. He also asked to be appointed as an official representative for Salisbury. Board discussed that the several of the original people who were appointed to serve have stepped down. **Selectwoman Sheldon made motion to appoint Mr. Martin as citizen at large representative; Selectman Ballou seconded. All voted in favor.** A letter will be sent to confirm this appointment. Mr. Martin also noted there is a fee of \$100 for the filing to be incorporated as non-profit corporation. Salisbury portion to be \$25.00. **Selectman Ballou motioned to approve the paying of this \$25.00 portion. Selectwoman Sheldon seconded. All voted in favor.** Selectwoman Sheldon will obtain an invoice so Town Administrator can process payment.

Lt. Armagenian – State Police: Commander of Troop D – which covers Salisbury. He was invited in to discuss the option of extra per diem detail coverage.

Chair Ross-Raymond gave a quick overview of what Salisbury BOS have done to date concerning options being reviewed for police services for Salisbury. The four options being:

- hire part-time police chief and maintain police dept – (advertising/interviewing for part time police chief (one candidate from out of state recently interviewed),
- possible contracting with Merrimack County Sheriff's Department for police services,
- possible contracting for police services with neighboring towns (general discussion with Webster officials with tentative proposal; Andover not interested; no response from Boscawen).
- For the past year Salisbury has relied on the State Police for police services.

Ross-Raymond noted that the Board is looking for some assurance that we are not taxing your department because of the none police status in Salisbury. Also to get a feel for special coverage offered to be more helpful to communities.

Lt Armagenian gave a brief overview of what coverage State Police now provides to Salisbury. Troop D covers 27 towns and sections of the interstates. Not a highway patrol – but full service and most work is done in communities. Focus patrol efforts to communities which need them the most – such as ones without own police department. His rural patrol unit covers 9 towns including Salisbury. Therefore the response time depends upon where

they are patrolling when a call comes in. State Police responded to a total of 49 calls from September to November 2011. Lt. Armagenian explained that they do offer special details – and have come up with per diem coverage for townships (\$57.42 – Officer \$47.48 /Retirement Benefit \$9.94 plus fuel costs) on an as needed basis which is lower than construction detail rate. By requesting coverage as needed it gives the officer a cite to work from and to get to know the community. Selectmen to decide when extra coverage is needed. This is over and about regular duty – but does not preclude regular coverage and puts trooper in township to respond quickly.

The town can continue with just the regular coverage provided by State Police without any extra coverage. State Police would still be there as needed.

Selectmen asked about the need for State Police to use the Salisbury Police station as a substation. The Lt. noted that this is something they would like to look at. He invited the Board of Selectmen come for a tour of the state police barracks and get a more in-depth look at what is provided to the citizens of NH and then also look at the police station in Salisbury together. Town Administrator will work with Lt. Armagenian to set this up.

General discussion regarding community watch program and how to move forward with this. Questions and comments from those in attendance:

- Is special permission needed from Governor and Council for this special detail work?
No – this is scheduled through the detail desk and troopers who want the work
- Will Salisbury still need to continue with Merrimack County dispatch? *Good question – Town Administrator will review to see what is needed.*
- If town does decide to go with regular per diem detail schedule – is this long term.
Town gets to request what its needs are and for how long.

Selectmen thanked Lt. Armagenian for his time and presentation.

Regular Business:

Review and Approve Minutes of last meeting

- November 2nd public & non-public sessions - **Selectwoman Sheldon motioned to accept the meeting summaries as written, Selectman Ballou seconded. Vote in affirmative.**

Review Accounts Payable & Payroll registers – **tabled until next meeting.**

Department Heads – Budget Preparation:

<p>4312 – Highway – Bill MacDuffie, Road Agent 4910 – Highway Projects</p>	<p>Same bottom line as 2011 budget - \$244,825. Center Rd – 3000 feet reclamation - \$128,000</p> <p>RA MacDuffie noted that there are 125 signs in town - 39 street signs. Selectman Ballou thanked MacDuffie for the good job he does for the town.</p>
<p>4323 – Recycling – Lorna Carlisle, Chair</p>	<p>Same budget as 2011 with addition of new line item for purchase of e-waste trailer – estimated cost of \$4000. \$5900 + \$4000 for \$9,900 2012 proposed budget.</p>

Wheeler's: North Rd: Stephanie and Tom Wheeler in to voice their concern over the industrial junkyard being conducted next door (Eastman) without proper permits. This is an agricultural area not commercial so to run such a business they would need to seek appropriate zoning exceptions. Also brought with them a letter which was left attached to their door today from the Eastman's with issues involving animal control and the issue concerning Orvie Shaw giving 2 acres of land to Wheelers – which apparently has never been officially registered on the town maps.

Selectmen responded that their concern regarding an industrial junkyard business will need to be addressed to ensure town ordinances are followed. The first step will be to have the building inspector review the area and address the complaint with the Eastman's. The issue involving the ownership of land in question – will need to be reviewed by the Town Administrator with our town assessors and records. The issue involving the animal control should be dealt with between the two neighbors and is not under town control.

The Wheelers noted that other neighbors on North Road would also like to come before the Board with issues concerning the Eastman property. If this is something they would like to schedule, they can contact Kathie to be put on the December 7th agenda. Selectmen voiced to the Wheelers they should not hesitate to contact State Police should they feel uncomfortable or threatened.

Old Business:

- **Meeting Reminders / Updates**
 - Education Committee – : David Merwin chairing, Vice Chair Sandy Miller, Sec – Marcia Murphy – monthly meetings will be held (1st Thursday of each month). Kathie noted she has not received minutes from 11/3 meeting to date.
 - Budget Committee – Met with some department heads Monday 11/14 re proposed 2012 figures – next meeting scheduled for 12/12/11
 - Recreation Committee – Meeting scheduled for Friday 11/18 at 6:30 PM
- **Notice re: special appreciation night** – at 12/21/11 BOS Meeting – Short business meeting – after which will have a time to reflect and acknowledge all the help from volunteers. Also having refreshments and taking time for holiday greetings to all who can attend. This notice has been sent to all depts. and committee chairs. As well as posted on website, at post office and academy hall and library.
- **Salisbury Police Issue:** Board of Selectmen noted that after having several meetings with different police agencies getting their perspective and proposals regarding police coverage as well as reviewing the survey sent to the town citizens; they have concluded that at this time they will continue with the coverage provided by State Police – looking further into the possible need for special per diem details on an as needed basis. This will not preclude the selectmen still looking at all other options for the future including looking more in-depth at having our own part-time police

chief . Also to move forward with same police budget as 2011 for 2012. **Motion made and seconded and voted affirmative by all.** Town Administrator will prepare letters to towns (Boscawen, Andover and Webster); Sheriff Hilliard; and Lt. Armagenian, Troop D and Barry Cox, LGC notifying them that the town has decided to continue with state police coverage at this time.

New Business:

- Board of Selectmen and Cemetery Trustees will hold a public hearing to discuss the proposed revisions to the Cemetery Rules and Regulations on Wednesday, December 7th at 7 PM at Academy Hall – Upstairs.

Public Comments:

Lorna Carlisle: Single Stream should be coming soon so possible change in some of recycling figures – but will leave the same for 2012 and look more closely the end of next year for 2013 budget figures.

Sandy Miller: Does the town generate income from the metal pile. *Yes – reflected on the revenue side.* Also noted that she has been to transfer station on dump day and sees Steve sitting in his truck and questions if a raise is needed. *If it is quiet – he may sit in truck – but he does collect fees and help people as he can.*

Correspondence:

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Other: All business that shall legally come before the Board
Non-Public Session: (as necessary)

Selectwoman Sheldon made motion to adjourn at 8:45 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the December 7th, 2011 Meeting.

Selectmen, Town of Salisbury