



Selectmen's Meeting Summary December 7, 2011

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Meeting is being recorded.

- Review and Approve Minutes of last meeting
 - November 16th public session - **Selectman Ballou motioned to accept the meeting summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned to accept.**

Departments Update:

Avitar – Assessment: Avitar Representatives Mark Stetson and Lauren Martin in to discuss having the townwide reassessment earlier than originally propose. It is scheduled every 5 yrs – next scheduled 2013. Analysis of sales shows there is a decline in land value only and therefore two classes (land & bldgs. and land only) not declining at same rate. Best way to address is by update – and revalue all town property. This way all are treated fair and equable. General discussion of the process followed. The CRF for Reassessment is established for this process and at the end of 2011 there is approximately \$30,500 – and in 2012 warrant article would request adding \$7,400 – bringing it up to \$37,900. It is suggested to move the schedule up by one year to 2012 – with estimated cost of \$37,000. The Avitar representatives mentioned that the cost of reassessment could possibly be done at a lower cost.

The State oversees the reassessment – and it is better for town to be proactive and move ahead to bring things into line – because if State decides it needs to be done – they take control of the process.

Selectwoman Sheldon made motion to move the townwide reassessment schedule to 2012; Selectman Ballou seconded. All voted in favor.

Road Agent MacDuffie – monthly update: Reported working on tree cutting on Center and Oak Hill Roads. Also doing grading and plowing when necessary. No other issues that he is aware of.

TA Warren reported that the road signs have been ordered and received.

Public Hearing on Proposed Changes to Cemetery Rules & Regulations:

Selectmen and Cemetery Trustees opened public hearing at 7 PM. Cemetery Trustee Chairman Chandler explained the two proposed additions to the rules and regulations.

- *Add 7. c) Any artificial flowers and non-metal ornamentation that are subject to deterioration must be removed by November 15th (closing date of all Salisbury cemeteries) or are subject to removal and disposal.*
- *Add 15. Scattering of ashes will not be permissible within the boundaries of any municipal cemetery in the Town of Salisbury*

General Comments:

- Artificial flowers are nice but should be removed when they deteriorate – this helps keep the cemeteries looking better.
- By clearing this up at the end of summer – makes for easier clean up in spring.
- Much more difficult to maintain if there is a lot of artificial decorations – should be able to remove when they are unsightly.

Public Hearing closed at 7:15 PM.

North Road Citizens with Concerns:

Ken: at last meeting we had a complaint filed reference Eastman Property. We are following up on the complaint. Bldg Inspector will meet with residents re: problem and report back to BOS. Some property disputes involved as well – which are being reviewed and civil complaints that BOS do not have jurisdiction over.

Comments/Statements from North Road Citizens:

- Tom & Stephanie Wheeler: Zoning is a big issue – The land is zoned agricultural not industrial.
- Colleen & Daniel Ives: (written statement is filed with original summary) Eastman property is unsightly, unsanitary conditions and unsafe. For the sake of maintaining the agricultural and rural appeal of the road – to prevent further deterioration of nearby property values and to protect public's safety, they request that the Town of Salisbury
 1. Immediately conduct an onsite inspection
 2. Based on those findings – the Town of Salisbury develop a compliance plan
 3. Monitoring plan be put in place
 4. Town of Salisbury to review current codes / practices

- Parker Rowe: Stated he owns Eastman's front yard –this happened when road was moved and previous owner (Shaw) had said he would keep it looking good. However, this is now unacceptable. He has no problem with people making living – but should be considerate of neighborhood when operating machinery. Selectman Ross-Raymond noted town is reviewing the issue of the conveyance of property due to the road change.

Other general comments/statements:

- What is long term plan for materials put out in the woods?
- What type of inspection is building inspector going to do – hazardous materials?
- Is there a time limit to get it cleaned up?

Selectmen thanked everyone for their input and suggested that if anyone had further issues to submit them in writing to the office.

Fire Department – subcommittee presentation:

Chief Gilman noted that the department has formed a subcommittee to create a standardized department-wide recognition program introducing the committee [Dept. Officer – Mac MacDuffie; Firefighter – Ralph Downes; EMS Provider – Eric Perry; Explorer Officer – Logan Donovan; Explorer – Bruce Barton and Auxiliary Member – Melissa Genest. Rescue Captain Eric Perry gave a presentation explaining the plan of a recognition event to highlight the fire department accomplishments of 2011. (presentation packet attached to original minutes). Reasons to recognize being retention, appreciation, legacy, morale, connection, deserved, interact, motivation, commitment with the recognition to be ongoing and have an annual recognition event. The group have estimated the first event to cost \$3000 and have raised \$1,500 donated by the auxiliary and explorers. Requesting the town to come up with the initial \$1,500 for first year and budget for \$500 each year thereafter. General discussion of the issues with those present and the Board. All three selectmen noted that they support the concept and appreciate the fact that the group has come up with half of the amount needed and feel they will be able to fund the \$1,500 from the 2011 budget. Selectwoman Sheldon noted that the Explorer Program is a terrific program for Salisbury's young men and women and that it teaches responsibility and a sense of community. The cost of supporting this beneficial program far outweighs the costs to our community for youth who have too much time on their hands.

Selectwoman Sheldon made motion to approve the funding of the \$1500 from the 2011 budget – within fire department if possible, otherwise transfer from another area; Selectman Ballou seconded. All voted in favor.

Selectmen – Budget Preparation: General discussion of each of the budget lines below with the final proposed figure as indicated. It was noted by TA Warren that she is asking for a 3% COL for town employees – and there is funds to support this request within the bottom line budget. Selectman Ross-Raymond noted that the Budget Committee stated to the Departments that raises were possible if the bottom line of the budget did not increase. Selectman Sheldon noted that she does not think that cost of living raises are appropriate in this down economy, but since the direction to the Department Heads was as such, she will agree.

4210 – Police – \$51,384.	4316 – Utilities & Street Lights – \$2,000.
4130 – Executive – \$85,125.	4324 – Transfer Station – 2 nd review - \$81,933.
4150 – Financial Adm --\$59,282. And 2 nd review of proposed figures for Tax Collector - \$18,541 = Total \$77,823.	4325 – Solid Waste Clean-up –\$3,000.
4153 – Legal – \$15,000.	4414 – Animal Control – \$300.
4155 – Personnel Adm – \$30,244.	4415 – Health Agencies - \$2,749.
4194 – General Gov’t Bldg. – \$38,050.	4442 – Direct Asstce – \$31,712.
4196 – Insurance – \$20,388.	4583 – Patriotic Observ –\$2,950
4197 – Advert & Asso Dues \$,3,900.	4723 – Interest – TANS – TA Warren - 500.
4199 – Other Gen Gov’t – TA Warren - \$800.	

Tax Collector Gayle Landry: Brought in a request to accept a donation from a town citizen of a printer (\$ 200.) – which will allow her to print her tax bills faster. Selectmen approved. And she also wanted to bring to the attention of the town that the Andover Snowmobile Club came and asked for two families to give Thanksgiving Baskets to this year – a great community service effort.

Old Business:

- Recent Meeting Updates:
 - Recreation Committee: Met Nov 18 and Dec 4 - fencing and gates approved (from within budget) – and have been installed at the Maplewood Recreation field. Committee still evaluating the concept of an ice skating rink. Water was tested in the well. And LGC being asked re: liability issues concern activities at the town recreation field as the Committee are working hard to make good use of the field/area.
 - Educational Meeting – Thursday – goals and mission – better understanding of how funds are being used in school district. Looking for more individuals to become committee members.
- Tour – SP Barracks: Selectmen and TA took a tour of the state police barracks and met the assistant commander and detectives reviewing resources available; and will schedule a time to look at our safety complex and police dept for possible use.

New Business:

- Complaint received about excessive speeding on a town road. Board discussed special traffic detail – by state police – to monitor traffic speed. BOS agree to move forward on this.
- Selectman Ballou noted several issues:
 - Brick work needs repair on Academy Hallo patio.

- Handicapped parking – space to be moved to directly in front of Academy Hall for better access to building by the handicapped person(s).
- Need for a sound and recording system for Academy Hall for meetings.
- Rearrange the seating during meetings so no one has back to audience.
- AA Downes noted that the town submitted 10 families to receive holiday food baskets from Capital Region Food Program and asked Selectmen to help in the pickup and delivery of these.
- Holiday Basket – 10 families

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary) Request made by town taxpayer for non-public discussion per RSA 91-A:3,II (c).) At 9:20 PM Chairman Ross-Raymond made motion to go into non-public session per RSA91-A:3,II (c) – reputation, seconded and roll call – all in favor.

9:55 PM – returned to public session.

Chairman Ross-Raymond announced motion was made and voted by the Board to seal the non-public session minutes per RSA 91-A:3,II (c).

Selectwoman Sheldon made motion to adjourn at 10:00 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the December 21st, 2011 Meeting.

Selectmen, Town of Salisbury