

**Selectmen's Meeting Summary**  
**February 16, 2011**

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Laycox	Present
Selectwoman Karen Sheldon	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: Sandy Miller, Rick Sheldon, Marsha Murphy, John Herbert, Gayle Landry, Kathleen Doyle, Cheryl Bentley,

Chairman Ross-Raymond called meeting to order at 6:30 PM. Meeting recorded by Board & Kathleen Doyle.

Selectman Ross-Raymond shared that he just learned that Sandt and Kathryn Michener of Searles Hill Road recently lost their infant child.

Review and Approve Minutes of last meetings:

- Review of the 2/9/11 public meeting summary. **Selectwoman Sheldon motioned to accept the public meeting summary, Selectman Laycox seconded. All voted in favor.**
- The 2/9/11 non-public meeting summary edits were discussed and voted on in the non-public session. **Selectman Laycox made motion to accept the summary with all edits as discussed tonight, Selectwoman Sheldon seconded. Call for vote – all Yes.**

Review Accounts Payable & Payroll registers – **Select board motioned to accept.**

**Department Heads:**

**Fire Chief Gilman – monthly update:** Chief Gilman unable to attend tonight due to a scheduled “live burn” in New London. Total of 17 calls in January: 8 EMS, 7 miscellaneous calls and 2 mutual aid. Chairman Ross-Raymond noted that Rick will be sworn in as fire chief at the March 16<sup>th</sup> meeting. Board also commended the Chief and his department on the special presentation on Pride and Professionalism held February 7<sup>th</sup>. Director Richard Mason from NH Division of Fire Standards and Training and Emergency Medical Services was the guest speaker. The Board was pleased to see such a good turn out by the fire volunteers and explorers.

**Town Meeting Preparation:**

- Candidates Night – League of Women Voters inquiry - General consensus good idea - looks like 2/23 would be a good night or Feb 28<sup>th</sup> or March 1<sup>st</sup>.
- Town Meeting Info Book is being put together and will be ready for BOS to review with Moderator at the March 2<sup>nd</sup> meeting.
- Selectman Ross-Raymond noted that the Town Report is on its way to print and that the printer said Salisbury was the first town to get it to them. Hopefully will be back by February 23<sup>rd</sup>.

## **Old Business:**

- Meeting Reminders
  - OHD – 2/17/11
  - Recycling/Solid Waste – 2/24/11
  - MVSD Annual Meeting – 3/3/11
    - Selectman Ross-Raymond noted just looking at today's paper shows property taxes going up, oil prices going up, etc. He is concerned that the Board does not communicate more with our school officials. Suggests asking the School Board members if they would meet with Board periodically to discuss the issues at hand. Office staff will work on setting up a meeting with Salisbury School Board members after town meeting.
- Invitation Letter to five surrounding towns to attend on 3/16 Shared Services Presentation – 6:30 PM.
- Police Services : Selectman Ross-Raymond remarked that he has talked with individuals in town who have stated they felt coverage by Merrimack County Sheriff's office worked well . He has talked with Sheriff Hilliard who suggests if the town feels it wants to pursue this again, they should send a letter to Commissioners asking about contracting for services stating we want to explore options for police services. Kathleen Doyle noted that she was not satisfied with service that was provided in the past. Selectman Ross-Raymond also noted that we might want to see if State Police would consider contracting services as well. Ross-Raymond noted that even with 40 hr police coverage – the town was only covered 24% of the time and 75% was covered by State Police and Sheriff's department.
- Air Pack Lease – Lease has been sent to Town Counsel for review and has been returned with edits. Board will address this issue after town meeting.
- Dubois and King - \$10,000 grant available to one town in NH planning purposes – AA Warren suggests submitting updating town hall bathrooms – to be ADA handicapped accessible. Also discussed energy issues – but at this time it was agreed to move forward with proposal for town hall renovations.
- Selectmen Ross-Raymond noted that the document Mr. Laraia gave to the board re: NY – shared services also mentioned grants. He would like to pursue and research if NH has any such grants available.
- Merrimack County ServiceLink Resource Center – services to people in town . Mission is to support seniors, caregivers and people with disabilities in Salisbury. Group would like to come to a BOS meeting for general discussion of services. Board will invite them in to a meeting in April.

## **New Business:**

- Posting for Conservation Commission Expiring Terms in April. We will post two regular positions and 2 alternates. If current members wish to continue – they should submit their interest in writing same as any other candidate.
- Other committees – Recreation – has a term ending in March – this will also be posted.
- Job Descriptions: Selectman Ross-Raymond noted we should have a job description for deputy treasurer per RSA. Office staff will review this after town meeting.

**Donations** – Monthly Review/Acceptance by BOS as necessary

**Public Comments:**

**Sandy Miller:** Asked if the Treasurer position is paid hourly or salary. She noted that Andover is paid \$2200 vs. Salisbury budgeted \$3200. *It is a salary position.*

**Kathleen Doyle:** Are there other committee terms coming up for posting – such as Recreation. Kathie Downes noted all committees that have appointed terms need to be reviewed – and Recreation does have one term expiring in March.

**Other:** All business that shall legally come before the Board

- Interviews – Treasurer Position – Non-public session. Chairman Ross-Raymond announced the Board will need to go into non-public session for personnel issues under RSA 91-A:3, II (b) – hiring public employees.

**Roll Call vote taken and all voted to go into non-public session at 7:10 PM.**

Returned to public session at 8:50 PM.

Selectmen interviewed three of the candidates out of the six for treasurer position. An offer will be made to top candidate and thank you letters sent to other candidates.

**Chairman Ross-Raymond announced minutes for the non-session were voted sealed – due to personnel issues.**

**Selectman Laycox made motion to adjourn at 8:55 PM; Selectwoman Sheldon seconded. All voted in favor.**

**Meeting Summary reviewed and accepted at the March 2, 2011 Meeting.**

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Selectmen, Town of Salisbury