

**Selectmen's Meeting Summary**  
**March 16, 2011**

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Administrative Assistant Margaret Warren	Present
Office Assistant Kathie Downes	Present

Visitors: list attached to original summary filed with Office of the Selectmen.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Meeting recorded by BOS and Kathleen Doyle.

Chairman Ross-Raymond introduced Pete Ballou the newly elected selectman. He explained the interest this Board has regarding looking into shared services with surrounding communities and was happy to see so many representatives present tonight. Representatives from Andover, Webster, Boscawen and Warner.

Chairman Ross-Raymond introduced **Don Jutton, President, Municipal Resources, Inc.** who came to give a broad Shared Services Presentation. After the presentation general discussion with Mr. Jutton and the audience re: how small towns could proceed if they are interested in shared services in certain areas. Salisbury Board of Selectmen thanked Mr. Jutton for his time and presentation and thanked the visitors for coming.

- Review and Approve Minutes of last meetings
  - March 2, 2011 – **Selectman Ballou motioned to accept the public and non-public meeting summaries as written; Selectwoman Sheldon seconded. All voted in favor.**
  - March 9, 2011 – **Selectwoman Sheldon motioned to accept the public and non-public meeting summaries as written; Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers – **Select board motioned to accept.**

**Department Heads: Fire Chief Gilman – monthly update**

- Selectman Ross-Raymond administered the Oath of Office to Chief Gilman – term to run from March 2011 to March 2014.
- Salisbury Volunteer Fire Department By-laws – signed Chief Gilman and Board of Selectmen.
- Chief Gilman reported they have had 10 calls for services since the last update – with five of them being EMS related and all five runs were by Salisbury. On Call Schedule put in place for after hours and weekends is working. Last week there was a call for smoke in the building during the workday. Chief Fisher from Boscawen assumed command for Salisbury since Chief Gilman was not available due to work schedule. Call went well and would like to thank Chief Fisher and mutual companies for there assistance.
- Chief Gilman noted that the outside lighting at the Safety Complex have been installed and thanked the Board.
- Air Pack lease is with lawyer for review. Chief also noted that the warrantee is 3 years for electronics and 10 years for everything else.

### Old Business:

- Meeting Reminders
  - OHD – Thursday 3/17 -
  - CC – Wednesday 3/23 -
  - Recycling – Thursday 3/24
  - Energy – Monday 3/28
- Update on Police Recruitment – waiting for confirmation for interview for one recommended candidate.
- AA Warren noted that the project proposal for the DOT - TIP as been completed and submitted with the help of Ruairi O'Mahoney of CNHRPC.

### New Business:

- Decide on BOS Chairman for 2011 –**Selectwoman Sheldon made a motion that Ken Ross-Raymond remain Chairman for 2011; Selectman Ballou seconded. Vote in favor.**
- Selectman Ballou noted that he is scheduled for knee surgery April 6<sup>th</sup> and will be out on medical leave for couple of weeks. He also announced that he will be submitting his resignation as a Cemetery Trustee at their meeting Monday March 21<sup>st</sup>. In discussions with Chairman Chandler of Cemetery Trustees he has asked that the position be posted locally – as Board will have to appoint someone to fill the position until next March's town meeting. election.
- Board reviewed and decided on Committee Assignments for 2011. Ross-Raymond will continue with Budget; Recycling/Solid Waste and Zoning; Sheldon will continue with Planning Board, Heritage Commission and take Old Home Day; and Ballou will have Recreation and Energy.
- Roads Posted – legal notice will be in Concord Monitor Friday and posted locally.
- Cemetery Trustees requested notice for bids on Cemetery Maintenance/Mowing. Legal notice will be in Concord Monitor Friday and Saturday and locally posted.
- Planning Board has invited Selectmen and Zoning Board to their 4/4/11 meeting for discussion/work session on workforce housing ordinance.
- Town meeting summary – BOS to review and return to Town Clerk.

**Donations** – Monthly Review/Acceptance by BOS as necessary

### Public Comments:

**Kathleen Doyle:** Annual report this year – list of town property – done every four years

**Marcia Murphy:** Interviewing police chief. Letter has been sent to County Commissioner's – Interviewing will they be hired - will be told about – recommendation is to hire we would probably be hiring – other options being explored.

**Other:** All business that shall legally come before the Board. Non-Public Session: (as necessary)

**Selectman Ballou made motion to adjourn at 8:00 PM; Selectwoman Sheldon seconded. All voted in favor.**

**Meeting Summary reviewed and accepted at the April 6, 2011 Meeting.**

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Selectmen, Town of Salisbury