



Selectmen's Meeting Summary July 20, 2011

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Administrative Assistant Margaret Warren	Present
Municipal Office Assistant Kathie Downes	Present

Visitors: Sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting:

- o July 6, 2011 public & non-public session - **Selectman Ballou motioned to accept the meeting summaries as written, Selectwoman Sheldon seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers - **Select board motioned to accept.**

Department Heads:

Cemetery Trustees – 6 month update: Trustees Rick Chandler & Jim Minard

Jim gave an overview of jobs planned for summer.

- o Trustees plan on cleaning up the dead trees on the ball field side. Trustees will again speak with Recreation Committee about this effort in case they would like to help. Selectman Ballou agreed this would be a good thing to do and offered his help.
- o Oak Hill Cemetery – This week Trustees Minard and Chandler, John Stubbs and Bob Barrows worked to spread the fill and loam in the areas it was needed.
- o Trustees have looked at grave sites that have become overgrown with shrubs and plants at Maplewood – family will be notified re need for removal of the shrubs.
- o Mills Cemetery – cutting bushes along fence line and painting fence. Paint was purchased last year.
- o Rose Cravens doing study of town cemeteries and found stone on Lovers Lane that needs to be repaired.
- o Baptist Cemetery – a couple of stones need repairs – this will be done before OHD and the Cemetery Walk.
- o Continuing to work on Congregational Cemetery clean up
- o Fence at Maplewood south end needs to be repaired and Rick has acquired some fence and Trustees will replace broken fence. This is an area where in the future new fencing will need to be budgeted.

Rick explained that the Right of Interment form has been updated to allow Trustees to sign in place of Selectmen and added statement re: if person is a veteran.

Also Trustees have been reviewing the current rules and regulations and have a proposed change regarding not allowing scattering of cremation ashes within municipal cemeteries. Also may have other changes – Trustees to review and check with Terry Knowles and then schedule a public hearing date before final acceptance of revised regs.

Ken Ross-Raymond on behalf of town and Board thanked the Trustees for going beyond their responsibilities – doing a lot of the clean up and repair work in the cemeteries. It is greatly appreciated.

Fire Chief Gilman – monthly update – Unable to attend tonight due to family issue.

Scot air packs received – Ken again thanks to Margaret

Old Business:

- Meeting Reminders
 - OHD – Thursday 7/21 at 7 PM –
 - Check cut and put in mail for Reptiles on the Move.
- Meeting Updates:
 - Planning Board – 7/11 – Subdiv and lot line for Bodien was approved. Next meeting further discussion re: witnessing of test pits and review of septic design.
 - Recreation Committee – 7/8 – Approved updating sign with green and white lettering – done and up. Discussion re: rental of equipment – this year all set. Selectman Ross-Raymond thanked Recreation and Pete Ballou for the updating of the sign.
- Update – Shared Services Joint Meeting. Draft meeting summary reviewed by BOS. This will be forwarded to other towns for info. Sub-Committees have been formed and next full meeting will be September 8th at 6:30 PM – Safety Complex.
 - Sandy Miller expressed how impressed she was with the four towns’ willingness to look at this option.
 - Selectman Ross-Raymond will be talking with all three towns re: getting info on possibility of shared services for police coverage. Board okay with looking into this on information basis only as this time.
 - Selectman Ballou noted that he has initiated contact with County re: purchasing aspect. Also will follow up with sheriff again about police coverage. Also still working with Unutil re power at transfer station.

New Business:

- Request for Interest in Education Committee – 5 individuals expressed interested – August 4th at 6 PM Mark Hutchins, David Longnecker, Marcia Murphy, Sandy Miller and David Merwin. Three Selectmen will sit on committee as well. First meeting will be scheduled for August 4th at 6 PM at Safety Building.
- Fuel for fire/rescue - checking on state pumps - store just emergency thing
- Need to check air conditioning setting in police area of safety building and having trouble with locks – will have Carlson’s check out the problem.

Donations – Monthly Review/Acceptance by BOS as necessary

Public Comments:

Sandy Miller: Attended the last MVSD school board meeting and suggested they look into putting their minutes in the Salisbury lifelines paper . Also has talked with Robin Heinz about propane bids from Huckleberry and Ameigas for MVSD – AA Warren will get in touch with her to get info to see if town wants to go with same vendor.

Correspondence:

- Received letter from John Stubbs informing his intent to do some road work on the Class VI portion of Mutton Road and right on Class V where it meets the Class VI portion. Road Agent MacDuffie has reviewed the area and has no problem with what he wants to do. Mr. Stubbs will do work himself. Board agreed to notify Mr. Stubbs they have no problem with this request.

Other: All business that shall legally come before the Board

NEXT MEETING: August 3, 2011

Non-Public Session: (as necessary): RSA 91-A:3, II (a) – Employee Evaluation

At 7:25 PM Chairman Ross-Raymond made a motion to go into nonpublic session per RSA 91-A:3, II (a) employee evaluation. Roll Call vote taken.

Returned to public session at 7:40 PM.

Selectman Ballou made motion to adjourn at 7:45 PM; Selectwoman Sheldon seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Municipal Office Assistant

Meeting Summary reviewed and accepted at the August 3, 2011 Meeting.

Selectmen, Town of Salisbury