



Selectmen's Meeting Summary August 15, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - August 1st, 2012 – **Selectman Ballou motioned to accept the public and non-public summaries as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

Department Updates:

- Fire Chief Gilman:
 - Service calls for last month 4 misc. calls, wires, tree down, etc. 1 fire; 2 EMS and 1 MVA.
 - In September on Saturday the 15th the department will use academy for training. Live fire training, etc. Explorers can be trained as well – controlled environment. This is at no cost to the town.
 - “Get the Beat” campaign is well under way with \$3000 contributed to date. Sue Martin chairing this initiative which is to raise the needed funds through contribution and not through taxation. The Department is also looking at a Heart Monitor which costs nearly \$30,000 which we hope to secure this money through grants and from the support of community. We will be looking at securing grants and doing additional fund raisers. Sue Martin, chairperson for this initiative in to ask Board permission to use Town Hall for a Quilting Guild. Board asked Ms. Martin to coordinate the use of hall with AA Downes.
 - CIP – Board and Chief Gilman discussed the proposed CIP figures for Fire/Rescue that will be presented to Planning Board in September.
 - Other Old Business:
 - Surveillance System update – TA Warren still working on getting figures for this initiative.
 - Outside Stairs – Selectman Ross-Raymond will be filling out building permit this week and hopefully work can be accomplished by volunteers early this fall.
 - Selectmen asked Rick to have announcement of the Ice Cream Social/Pet Parade for Friday August 17th - 6:30 PM be put on the sign in front of safety building.

- Gail Henry, Chair - Library Trustees – 6 month update: Gail Henry gave a fact sheet (original filed with meeting summary) with fast facts about the Salisbury Free Library. Mindy is doing a great job overseeing the day to day operation of the Library. Library has extended their hours for the summer, circulation is up and computers will be updated. Jodi Wormald who was elected Library Trustee in March has submitted her letter of resignation due to moving out of state. Trustees will be recommending someone to the Board of Selectmen to fill the vacant position until next March town meeting election. Library Trustees have moved the time of their monthly meetings from 4 PM to 6 PM. Trustees have nominated Sally Jones – for Dorothy M. Little Award given by NHLTA. Carpet in library needs cleaning – and estimates are being received. Working on updating policies and procedures and will be submitting a warrant article regarding accepting donations of money.
- Police Log – Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for July is a total of 32 calls. The specific data on each service call is available at the selectmen office.

7:15 PM – Public Hearing –Town Ordinance for the Hawkers/Peddlers

Chairman Ross-Raymond convened public hearing to review draft ordinance for the regulation of Hawkers, Peddlers and Itinerant Vendors. (see draft ordinance attached with original minutes of hearing). Ross-Raymond noted the ordinance is being reviewed because of calls to Selectmen and the Selectmen Office this past spring from residents who had individual walking up to their houses soliciting at odd hours and with no car in sight. By having such an ordinance the town will have guidelines for Groups or Individual solicitors to follow and will allow the Town Office to have knowledge of such soliciting occurring.

Ross-Raymond asked for public questions/input.

- Recent news article re: Concord having some soliciting problems
- What about companies like Schwans, Avon, etc. *Different RSA governing such businesses.*
- Suggest changing working under # 5 – Exemptions to include more than non-profit groups.

No further discussion warranted – public hearing closed at 7:30 PM.

Selectmen feel this ordinance is warranted. **Selectman Ballou made motion to accept this ordinance with the suggested change to #5 changing last sentence to read “The Board of Selectmen also reserves the right to make further exemptions. Selectwoman Sheldon seconded. All in favor.**

Old Business:

- Meeting Reminders/ Updates
 - Education Committee – 8/2: Selectwoman Sheldon reported the committee is preparing a letter to send to the MVSD Budget Committee with suggestions for cutting costs. Also plan on asking other surrounding towns to come to their meeting September 6th.
 - Planning Board – 8/6 – approved the subdivision for Ecker; Grant process moving forward.
 - OHD – 8/9 final meeting went well. Friday night festivities postponed due to rain. Ice Cream Social and Pet Parade will be held this Friday – August 17th. Saturday activities went well. Wrap up meeting will be held October 18th.

- Review memo re: budget schedule: Memo with dates of meetings will be sent to department heads and copy to budget committee this week. Initial meetings with Selectmen begin in October and Budget Committee will meet with BOS/Dept Heads in November and December.
- Audit Findings – Review by Board of findings and recommendations. Letter of acknowledgement of audit finds signed tonight.
- Old Pingree Bridge purchased by Ladd – DOT amended MOA re length of time (10 years). New agreement to be initialed by BOS.

New Business:

- Investment Policy – updated with current board names and yearly review and signed.
- Fund Balance Policy – Recommendation of auditors for this policy. BOS reviewed and signed. Will be reviewed yearly.
- Ltr from CNHRPC re appointing individual to be part of the Comprehensive Economic Development Strategy (CEDS) Committee. First meeting is September 12th and Selectman Ross-Raymond will attend to get a better picture of what is required.
- Dead tree at Town Hall / Museum – Road Agent MacDuffie has indicated he will remove the tree.

Donations – Monthly Review/Acceptance by BOS as necessary

- Donation accepted June 13th for signs at Maplewood Ballfield from Mason Alarms to be amended as amount received was \$150 not \$100. **Selectwoman Sheldon made motion to amend, Selectman Ballou seconded. All in favor.**

Public Comments:

Other: All business that shall legally come before the Board
Selectwoman Sheldon made motion to adjourn at 7:40 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the September 5th, 2012 Meeting.

Selectmen, Town of Salisbury