



## Selectmen's Meeting Summary January 18, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
  - January 4, 2012 - **Selectman Ballou motioned to accept the meeting summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned to accept.**

### Department Heads:

#### Fire Chief Gilman – monthly update

- Since the 1<sup>st</sup> of year have had 4 calls – one mutual aid – fire in Webster and 3 EMS calls
- General discussion regarding the upcoming Fire/Rescue Recognition Dinner.
- Chief Gilman will be meeting with the Penacook Rescue captains to sign a one year contract for transport services when necessary.
- Selectman Ross-Raymond noted there is a Joint Town Shared Services meeting tomorrow night and he will bring up the looking into shared services with other towns for fire/rescue services. Chief Gilman asked to be kept informed of progress – he will not be able to attend tomorrow night's meeting.
- Selectman Ballou noted there has been some discussion about the Tahoe being used perhaps by fire department and asked Chief Gilman to bring a proposal to the Board regarding how they would propose to use the Tahoe and estimated cost. Chief noted that it would probably be used as a command vehicle for incident calls – right now his truck is used; for going to meetings, trainings, rapid response calls, etc. He will put together a proposal.
- Kathie Downes reminded Chief Gilman she needs his 2011 Fire/Rescue report by January 31<sup>st</sup> for the town report.

### Old Business:

- Meeting Updates/Reminders:
  - Update 1/5/12 - Education Meeting: Committee met on held 1/5/12 and has a new person (Heidi Martin) interested in serving on this committee. Discussion at this meeting dealt with– IB program.

- Reminder - Shared Services –Joint Towns Meeting – rescheduled to tomorrow night 1-19-12 at the Andover town office.
- Old Home Day January Meeting cancelled – next meeting February 16<sup>th</sup>
- FYI – Meetings next week
  - Supervisors will hold a checklist session on Tuesday January 24<sup>th</sup> from 7-7:30 PM – Academy Hall.
  - Conservation Commission meets Wednesday January 25<sup>th</sup> – at 7 PM – Academy Hall. Kathie reminded Board that CC have two position terms up in 2012 – one in April and one in October as well as an alternate position. She has reminded CC chair to check with members to see if they are still interested in serving. As BOS appoint to this Commission she will put out a posting of openings in February for one regular member position and one alternate position for three year term of 4/12 – 4/15. Posting for the member position coming due in October will be done in the fall.
  - Recycling meet Thursday, January 26<sup>th</sup> at 7 PM - Academy Hall.
- Police Patrol: Selectmen Ballou and Sheldon both have had several complaints about speeding and spin outs and feel this warrants a special detail request to State Police. They will get more information regarding specific areas in town and then Town Administrator Warren will take appropriate action.
- Selectman Ross-Raymond noted that Trooper Ron Taylor stopped at polls – to introduce self as trooper who will be in the area patrolling and visiting periodically at the elementary school in an effort to develop a positive relationship with the children. State Police have started using the Salisbury police station and having more visibility.
- BOS Draft report for TR – to be reviewed and edits back to Kathie by next Tuesday.

**New Business:**

- Zoning Enforcement: Cease and Desist order to be issued (Tilton – New Rd) for an illegal use of building – an apartment in building other than residence – which is not allowed per our ordinance. (*Only one principal residential structure shall be located on a buildable lot.*) Marcia Murphy questioned the legality in her circumstance – there was a question back in 2009. Board noted that if the building is not connected to the primary residence ordinance does not allow for the apartment. Board will be addressing this issue with her in a letter advising the need to review with the ZBA.
- Selectman Ross-Raymond asked TA Warren to set up a time for Peter Mason to come to a BOS meeting to discuss the alarms system in town buildings and a proposal for maintenance of systems already in place.
- Selectman Ballou asked about the outside lighting problem at the Town Hall – ramp. TA Warren has contacted Scott Sweat, Cousins Electric to review the problem to be fixed before Town Meeting.
- Selectmen mentioned that Senator Jean Forrester stopped by the polls on Election Day and discussed the redistricting of the state which will probably mean a change as to Senator representing Salisbury.

**Donations** – Monthly Review/Acceptance by BOS as necessary - **NONE at this time.**

**Public Comments:**

**Sandy Miller:** Reminder that next Tuesday at MVHS there is a school board open meeting regarding proposed budget.

**Correspondence:**

- Thank you letters to people who have helped with the holiday decorations signed by BOS

**Other:** All business that shall legally come before the Board

**Selectwoman Sheldon made motion to adjourn at 7:05 PM; Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes  
Administrative Assistant

**Meeting Summary reviewed and accepted at the February 1, 2012 Meeting.**

---

Selectmen, Town of Salisbury