



**Selectmen's Meeting Summary
October 17, 2012**



Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - October 3rd, 2012 – **Selectman Ballou motioned to accept the public summary as written, Selectman Ross-Raymond seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

2013 Budget Preparation – Departments

Department	Proposed 2013 Budget Figures
4191-30/45 – Zoning – Arthur Garvin, Chair	Although ZBA did meet several times in 2012 there is no way of knowing how busy they will be in 2013 and therefore feel comfortable with staying with the same figure - \$400. Some of the costs are offset by fees. 2013 - \$400.00
4191-05/29– Planning Board – Joe Schmidl, Chair	Feels can stay with same figure for 2013 - \$2300. Some costs are offset with fees. 2013 - \$2,300.00
4195 – Cemetery Trustees – Rick Chandler, Chair	Things are going along with help of volunteers and trustees are going to stay with same figure as 2012. 2013 - \$9,600 Selectmen commend them for all volunteer work that has been done. Chandler noted that Jim Minard's term is up in 2013 – and it looks like he will not be running for another term. He asks if there is a way to get the word out that the position on the ballot for 2013 Town Meeting. In January notice will be posted re all elected positions that will be available.
4240 – Bldg Inspector – Chuck Bodien 4415-05 – Health Officer Chuck Bodien	Building Inspection and Health Officer keep same as 2012 2013 - \$6,639 – Building Inspection and \$300 – Health Officer Mr. Bodien spoke to the Board about having a Deputy for when he is out on vacation and trainings. This could be accomplished via an intermunicipal agreement – with no cost – just reciprocal. He is working with Town of Boscawen for same agreement in Franklin and will keep BOS updated.

<p>4550 – Library – Gail Henry, Chair</p>	<p>Chairman Henry gave a quick overview – stating she has all good news – reception for Sally Jones last night went well. Handed out an updated fast fact sheet (attached with original summary). She noted several of the trustees came tonight in support of library. Couple of areas that need addressing - This summer Library was open 19 hrs open per week with a trial of staying open 3 hours more on Thursdays and had good response to this. Would like to continue and stay open 3 more hours on Thursdays - but would need to hire a new person - \$2360 per year. Also would like to see an increase for the aides and Trustees have recommended an increase for Director of \$1,000. With these three changes the Salary Line would be \$35,190.</p> <p>Operating budget - \$295 for</p> <p>So if all of this is approved by Selectmen they are requesting for 2013 - Salary \$35,190 and Operating Budget \$295 for a total of \$35,485 (increase of \$3,860 over 2012 figures).</p> <p>General discussion with Chairman Henry and Board of Selectmen – with selectmen noting they understand the request for salary increases but due the economic times – do not feel they can support this request. They did however agree with the \$295 increase in operating budget. Selectmen agreed to bring forward for 2013 - Salary - \$22,932 Operating - \$8,721 Total Library for 2013 - \$31,653</p>
<p>4140 – Registrations, etc. – Lisa Campbell(Town Clerk portion)</p>	<p>Same as 2012 - \$19,600 2013 - \$19,600.</p>
<p>4150 – Financial Adm – Gayle Landry (Tax Collector portion)</p>	<p>As requested coming in with same as 2012 - \$18,541. 2013 - \$18,541. Ms. Landry did note that this is however not what she wanted to present – but due to request to keep the bottom line this is the figures. She noted she applauds everyone in charge – but this is the 3rd year in a row of not giving deserved compensation to town employees and officials – hard work and longevity should be worth something. Selectmen all agree but feel obligated during these hard economic times to keep costs down.</p>
<p>4520 – Recreation – Kathleen Doyle, Chair</p>	<p>After looking at total figure for 2012 committee feels they can come in for 2013 with same \$2,675. 2013 - \$2,675. Kathleen gave a quick update – batting area has been caged in; all equipment has been purchased for 2012. Still need to finish putting in the flooring in snack shack. Signs have been put up. Ice rink has been ordered. Need to look at the lighting situation – TA Warren will contact Unutil to see what can be done to provide night lighting for skating.</p>

<p>4600 – Conservation – Bill MacDuffie, Jr., Chair</p>	<p>Same as 2012- \$500 2013 - \$500 Chairman MacDuffie reported the CC would like to request the current use penalty (CUP) percentage be increased from 25% to 50%. Kathleen Doyle noted some towns put all of the CUP into conservation.</p> <p>Selectmen to look at numbers and put into a warrant article for town meeting vote. This money is used as a revenue and this year revenue is already down</p> <p>Chairman MacDuffie also stated the CC would like to have another WA to allow the use of the money in this fund for easements that the town does not hold interest. TA Warren will discuss with town counsel for proper wording for the article.</p>
<p>4323 – Recycling – Lorna Carlisle, Chair</p>	<p>Recycling Committee feels they can reduce the mileage and labor line items now that there is less need for these two areas. Requesting \$4900 for 2013. 2013 - \$4,900.</p>
<p>4220 / 4215 / 4290– Fire/Rescue/Forestry – Chief Gilman</p>	<p>Quick update: Next Monday – LUCAS device will be delivered and training held– starts at 6 PM . Total of 15 calls this month – 8 EMS 7 MISC. Video surveillance – still working on this – Andover and Boscawen does not have any. Still checking with Franklin and will get back to TA. Back Stairs – work to be scheduled.</p> <p>2013 budget figures: Ambulance - \$29,767 – (tentative on outside ambulance and dispatch. Increase in the fuel and vehicle repairs) Fire – \$36, 168 – (tentative on dispatch) Forestry – \$7,417 – (tentative on dispatch)</p> <p>Increase due to dispatch, outside ambulance; fuel and vehicle maintenance. Will firm up tentative figures before meeting with budget committee. 2013 – Ambulance - \$29,767. Fire - \$36,168. Forestry - \$7,417 Total: \$73,352</p>

Old Business:

- Meeting Reminders/ Updates
 - OHD – meeting 10/18 – 7 PM
 - Education Committee asking MVSD to look at budget and give help where they can – we keep cutting our operating budget – no fluff. Urge town citizens to attend the annual school meeting and voice concerns.
- Police Details – State Police (SP) in process of increasing rates – on hold for setting up the details until get final decision on costs. Ray Deary voiced concern about unknown vehicles driving into driveways. Selectmen assured everyone the SP will be giving a summary of random patrols to help Board look at the entire police issue.
- Selectman Ross-Raymond asked about SP dispatch vs County dispatch - is there a difference in costs. TA Warren reminded Selectmen county bills according the number of calls and that is why dispatch was down last year.
- Pingree Bridge – Mr. Ladd – needs extension having problems with DHR – Selectmen signed. – TA has notified DOT.

New Business:

- LUCAS2 Delivery – Press Conference 10/22/12 at 6 PM
- Volunteer Appreciation night – was held last year and will do again this year the last BOS meeting of December. More will be posted in the coming weeks.

Public Comments:

Other: All business that shall legally come before the Board
Non-Public Session: (as necessary)

Selectwoman Sheldon made a motion to adjourn at 8:10 PM; Selectman Ballou seconded. Vote in affirmative.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the November 7, 2012 Meeting.

Selectmen, Town of Salisbury