



Selectmen's Meeting Summary October 3, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - September 19th, 2012 – **Selectman Ballou motioned to accept the public and non-public summaries as written, Selectman Ross-Raymond seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**
- **4th Quarter** – Safety Committee Update:
 - Mango Alarm – cleaned detectors and changed batteries for fire alarm at Academy Hall.
 - Elevator at AH – sometimes has a problem and won't run and it appears to be with door connection.
 - Brick Work on patio at Academy Hall has been completed. Work was donated by Jerry Beck.
 - Surveillance cameras – Safety Bldg – TA Warren received a second quote on this. TA Warren recommends a Selectman and Chief Gilman meet with both companies to get a better understanding of what is needed. Selectman Ross-Raymond asked TA Warren to check with surrounding towns to see what they have for their town buildings.

Departments:

- Road Agent MacDuffie – Monthly Update
 - Center Rd paving project will be started this coming week. Beginning from Rte. 4 to about 100 ft. from the cistern.
 - Roadsides being mowed, have been ditching on Rabbit Rd, Bacon Lane and Old Coach Road.
 - With the recent rains – gravel roads will need to be graded once rain stops.
- Police log – Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for September is a total of 25 calls. The specific data on each service call is available at the selectmen office.

Old Business:

- Meeting Updates/Reminders
 - Recycling – met on 9/27 – discussed recycled material – bottom falling out of paper; aluminum and metal also down. Some talk about looking at the fees for the sofas. Also reviewed 2013 budget proposal and fact that it doesn't reflect revenue on the budget report. Revenue is shown on separate document.
 - Shared Services – met on 9/27 at Hopkinton. Ongoing work on the shared services action plan which includes health service costs and legal costs. Town of Bristol is interested in getting on board. Next meeting will be November 29th - 6:30 PM at Salisbury –Safety Building.
 - Planning Board – 10/1 – met with Highway Dept re CIP. Still need to meet with Transfer Station Operator. Also looking at revising the form used by departments when preparing 6 year CIP proposals.
 - Education Meeting – 10/4 – Next meeting scheduled for Thursday. Letter to MVSD from Committee was sent out on September 27th. Sandy Miller noted in the Andover Beacon there is an article about the Andover school returning unused appropriations to the tax payers.
- CIP – Administration/Assessing – correction. Typo on chart submitted to PB – should be \$7,400 for all six years. AA Downes will forward to Planning Board noting the correction.
- Police Special Detail Patrol: Selectman Ballou met with State Police Captain Armaganian concerning special detail work in Salisbury to address some of the concerns recently received from some citizens. General discussion regarding options available. Comments from public in attendance regarding reason for this kind of special detail work vs. State Police doing regular patrol because Salisbury is without own police. The final decision of Board is to go with 3 months of special details of 16 hours per month at an estimated cost of \$919 per month or \$2,756 for three months. This will also give the Board some data to prepare for 2013 budget process. Selectwoman Sheldon also would like to see a Warrant Article for the 2013 Town Meeting to address the police coverage in Salisbury. TA Warren will follow up with legal counsel re: wording for Warrant Article as well as contact Captain Armaganian to get the random special details for next three months.

New Business:

- Benefit Dinner – Shane Drew – 10/6/12 – Town Hall – 4:30 – 7:30 PM
- Library Trustees will honor Sally Jones on October 16th with the Dorothy M. Little Award by the NH Library Trustees Association (NHLTA). The honor is given annually to a person who “has demonstrated sustained, extraordinary public library advocacy and activism on a local, regional and state level”. Presenting the award October 16th will be Adele Knight, president of the NHLTA.
- SOP – Returned Check Policy – Selectmen reviewed this new policy. **Selectwoman Sheldon motioned to accept; Selectman Ballou seconded and all voted in favor.** SOP signed and will be distributed to appropriate staff and kept on file.
- One of the fire trucks needs new clutch - \$2000 estimate and money is budgeted.
- Perambulation: TA Warren reminded Selectmen two are up for review – Webster / Warner. She will follow up with towns to set this process up. Also needs to look at pending issues for Boscawen and Andover.
- Reminder the 10/17/12 BOS meeting will begin 2013 budget process with department heads.

Public Comments:

Marcia Murphy:

- Asked about timeframe for building permits – is there an end date. Asking because TDS requested a permit for remote subscriber terminal to be built on her property re expansion to bring high speed internet to area. TA Warren responded that building permits are for one year and applicant can request extension.
- Asked about getting a subscription at Library to have Avitar data for Salisbury available. Selectman Ross-Raymond noted that would not address people accessing from home – Selectmen may pursue topic with a Warrant Article at the 2013 town meeting.

Sandy Miller:

- Asked when is the next Budget Committee and does it conflict with Veterans Day holiday. AA Downes noted it is scheduled for November 12th.

Correspondence:

- Letter of inquiry from citizen re: internet access - TA Warren will respond.
- Selectmen followed up with letters to two citizens regarding home occupations – one for sale of food products and retail sale of crafts. One citizen has responded to Selectman Ross-Raymond indicating he does not sell from his home. Ross-Raymond clarified with ZBA Chair Garvin who also felt this did not fit criteria. Selectmen will follow up on how to tighten up on criteria with Planning Board.

Other: All business that shall legally come before the Board
ADJOURN

Selectwoman Sheldon made a motion to adjourn at 7:30 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the October 17th, 2012 Meeting.

Selectmen, Town of Salisbury