



Selectmen's Meeting Summary December 5, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- o November 21, 2012 – **Selectman Ballou motioned to accept the summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**

Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

Departments:

- Police log – Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for November is a total of 25 calls. The specific data on each service call is available at the selectmen office.

2013 Budget Preparation – Selectmen – presented by TA Warren:

4210 – Police – Going with WA re: Salisbury having active police dept - \$70,088 – if that article does not pass – budget for police would be \$12,000.
4130 – Executive - up from last year due to number of work hours needed - \$87,311.
4140 – Elections, reg & vital records - \$1,700 (down from last year – only 1 election) Total including Town Clerk portion is \$21,300.
4150 – Financial Adm –same as last year - \$58,912 – total including Tax Collector section is \$77,453.
4153 – Legal – down from last year - \$12,000
4155 – Personnel Adm – \$31,316 – small increase in health insurance
4194 – General Gov't Bldg – \$39,050 - up due to alarms yearly check one bldg a year
4196 – Insurance – \$18,117. Small decrease
4197 – Advert & Asso Dues – \$4,100 – ARA Asso due up
4199 – Other Gen Gov't – same as last - \$800.
4316 – Utilities & Street Lights – same as last - \$2,000
4325 – Solid Waste Clean-up – same as last year - \$3000.
4414 – Animal Control – same as last year - \$300.
4415 – Health Agencies – small increase in VNA - \$2,800
4442 – Direct Assistance – same as last year - \$31,712.
4583 – Patriotic Observations – same as last year - \$2,950.
4711 – Debt Services – Principal – \$60,483
4721 – Debt Services – Interest - \$15,017
4723 – Interest – TANS – \$500

Old Business:

- Meeting Updates/Reminders
 - Shared Services – 11/29 – looking at legal services, assessment services, health care, school care. Also looking at inviting other municipalities to participate in the discussions Bristol and Danbury, Wilmot.
 - Planning Board – 12/3 – discussed lot line adjustment
 - Education Mtg with Budget & MVSD towns – 12/6 – hoping for a good turnout.
 - Budget Meeting – 12/10
- Volunteer Appreciation and Holiday Greetings at 12/19 BOS meeting.
- Selectmen asked TA Warren to check with LGC re Insurance coverage of town property – what it covers.
- Ross-Raymond noted that he spoke with Lt Ferry of SP about the random patrol – which has been delayed due to adjusting rates – they are still waiting for the rates.
- Ross-Raymond also followed up with TDS representative re: new lines being put in to prepare of cable service – and was told not aware of anything in the immediate future.

New Business:

- Selectmen voiced a thank you to the regular citizens who always come to the BOS meetings. Ross-Raymond noted the Board encourages citizen to attend the meetings.

Public Comments:

- Joe Schmidl: Asked if town had heard from Mr. Rose regarding Heath Highway. *Selectmen noted that TA Warren has spoken with Mrs. Rose and Selectmen Ross-Raymond and Ballou have gone out to look at the road recently and found that is now packed down and more passable. Road Agent also reviewed the road and commented town could ask for more material to be put down to help with the packing of the ground. Selectmen will send a confirmation letter with copy of RSA 231:21-a reiterating the fact that no maintenance can be done without prior approval of the Board of Selectmen.*

Other: All business that shall legally come before the Board

Selectwoman Sheldon made a motion to adjourn at 7:30 PM; Selectman Ballou seconded. Vote in affirmative.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the December 19, 2012 Meeting.

Selectmen, Town of Salisbury