



## Selectmen's Meeting Summary April 18th, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

### REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
  - May 2<sup>nd</sup> –public and non-public: **Motion by Selectwoman Sheldon to accept as written; seconded by Selectman Ross-Raymond. Vote in affirmative.**
- Review Accounts Payable & Payroll registers – **Motion to accept – vote in affirmative.**

### Department Heads:

#### Fire Chief Gilman – monthly update

- Department has had a total of 6 calls from March 21<sup>st</sup> – to April 18<sup>th</sup>. 3 EMS; 1 Fire; 1 MVA; 1 Mutual Aid Brush Fire.
- Governor John Lynch has issued a proclamation designating April 15-21<sup>st</sup> as Wildfire Awareness Week in New Hampshire.
- Chief Gilman is still doing research for updated surveillance system for the safety building and report back next month.
- The narrow banding program for the radios is mandated by January 1, 2013 and was completed on our 29 radios on April 6<sup>th</sup>. Sandy Miller asked how much that cost. Chief Gilman replied \$700 which is in the budget.
- Chief noted that it is very dry and brush fires are a big concern. Everyone needs to be very vigilant.
- Selectman Ross-Raymond noted he knows there is no longer any incinerator burning but asked about burning of garbage inside. Chief Gilman said that this would be considered a nuisance call and referred to health inspector.
- Ross-Raymond also noted that the Shared Services group has been discussing sharing of ambulance and when that is on the agenda of an upcoming meeting – he would like to have Salisbury Fire Department involved in the discussion.

## 7:00 PM: Public Hearing – Revisions to Cemetery Rules and Regulations

Chairman Ross-Raymond opened public hearing re: proposed revisions to Cemetery Rules and Regulations. Cemetery Trustees explained the proposed changes (see attached draft proposed revised rules). General discussion for the need to include the cost of corner stones and placement costs to ensure corner stones are put in place in a timely manner when lot is purchased. Selectman Ballou felt it should state that the Town will be doing the placement of the stone.

### Public Comments:

**Sandy Miller:** If someone has purchased lot and then does not want it – does town purchase it back – and what about the corner stones.

*Town will purchase lot back at same price that was paid for the lot. The corner stones belong to the purchaser and town would not purchase these back. However, should the purchaser decide they did not want the stones – town would hold for future use when possible.*

**Marcia Murphy:** #8 of rules states deed may be transferred with prior notification and approval of town. Is this different than selling the lot.

*State law does not allow for selling of cemetery lot – but if person does not want the lot any longer – the town can purchase it back and resell. Actually what people are purchasing is the right of interment – not a deeded piece of property.*

At 7:20 PM – with no other public comments public hearing closed. Cemetery Trustees will be meeting on May 1<sup>st</sup> and will officially accept the new revisions as discussed.

Selectman Sheldon asked Trustees when the town cemeteries are open after winter. Trustees noted that the cemeteries are open after April 15<sup>th</sup>.

### Old Business:

- Meeting Updates
  - 4/16 – Currier & Ives Scenic By-Way Council was hosted by Salisbury. Kathleen Doyle has stepped down – and Salisbury would like to get additional people interested to serve on this council. Group is looking at putting up signs and is looking at getting business to sponsor a sign. As this group is a non-profit organization – this would help pay for the signs. A notice will be posted asking for volunteers for this committee.
  - 4/5 - Education Committee met. There were visitors to the meeting who voiced concerns regarding the Salisbury Elementary School. School Board members will be following up on these concerns. Also committee will be sending home a letter with students to parents encouraging them to come to the meetings with questions and concerns
- Meeting Reminders
  - OHD meet – 4/19 at 7 PM
  - Recycling Committee April Meeting Cancelled
  - May 10<sup>th</sup> – Joint Towns Shared Services will be held at Webster town office at 6:30 PM.
- Academy Hall – brick repair – Jerry Beck looked at the area and has offered to do the repair at little expense (stone dust) but is willing to donate his time. Selectmen emphatically would like him to proceed with the project.

- Letter re: flood reimbursements – working with town counsel as letters cannot be sent to State as there was legislation passed in 2011 that changed procedure.
- TA Warren to check with Chuck Bodien re: status of inquiry of dilapidated house on W. Salisbury Rd
- An estimate (\$276) from Cousins Electric for the wiring of outside light by ramp at Town Hall has been received. **Selectwoman Sheldon made motion to have work done by Cousins Electric; Selectman Ballou seconded. All voted in favor.**

#### **New Business**

- Neighborhood Watch: Selectmen are interested in pursuing the idea of having a neighborhood watch in Salisbury. Selectman Ballou will head up this effort and has already begun speaking with Town of Boscawen who current involved with neighborhood watch. State Police are willing to work with the town and to give some general information on how it works. Selectman Ross-Raymond had a pamphlet he gave to TA Warren re: neighborhood watch signs. Selectman Ballou will look into getting something in place for an informational session to be presented at the June 20<sup>th</sup> BOS meeting. As this becomes finalized notices will be posted
- Salisbury Fire/Rescue will be hosting Community Open House on 5/19. A press release has been posted on website; will be in the two local papers and in the Sunday Salisbury Community News section. TA Warren noted it would be a good time to have State Police do some interaction with town citizens regarding their coverage of the town.
- Town Hall Rental – When police coverage is required for personal functions – administrative staff will contact surrounding police departments to provide this coverage and expense will be picked up by the person renting town hall.
- TA Warren noted that a property owner has inquired about his property on Loverin Hill section that was closed and reverted back to owners – asking if town is responsible for signage to that effect. Selectman Ross-Raymond asked TA Warren to get clarification from LGC but BOS do not believe town is responsible for a sign.

#### **Donations – Monthly Review/Acceptance by BOS as necessary**

- Selectmen reviewed and signed the donation approval form for Mulch for Lilac Bushes at Maplewood Cemetery donated by Colby Lumber. Cemetery Trustees will work with Kathie to get a thank you letter sent to Colby Lumber.

#### **Public Comments:**

**Sandy Miller:** Status of the pending suits by Walter Scott and Frank Jones against the town. Selectmen noted that the Scott suit has been settled by our insurance company – for \$10,000. The Jones letter of settlement request is still pending – they have three years to decide if they want to pursue. Letter was dated November 2010.

**Selectwoman Sheldon made motion to adjourn at 7:40 PM; Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the May 2, 2012<sup>th</sup> Meeting.

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Selectmen, Town of Salisbury

Selectmen 2012; final summaries; sel minutes 4-18-12 final