



Selectmen's Meeting Summary June 20, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - June 6th, 2012 – **Selectman Ballou motioned to accept the public summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

Department Updates:

- Fire Chief Gilman:
 - May 19th Open House was held. Went well, gained 3 new members on axillary.
 - Since last month – 18 calls – 10 EMS calls, 1 accident, 6 miscellaneous calls and 1 illegal burn.
 - Fire/Rescue will again hold Gun Raffle to be drawn on OHD – {Rifle or 500 gift certificate from Barn Store.}
 - At the back of safety building there is a doorway with collapsible ladder and it really is not safe for a lot of weight. Looking to get estimate for simple stairway at back of building. Selectman Ross-Raymond will discuss with Building Inspector and see about getting some volunteers to remedy the situation.
- Cemetery Trustees: Chairman Rick Chandler noted not a lot happening. Earlier in spring with help from volunteers and trustees trees (downed tree and bushes) in Maplewood were removed and chipped. At Mills Cemetery the paint has been purchased for the railing and getting estimates to have the work completed. Stone repair and other upkeep will be done in Mills by Trustees and volunteers. Selectman Ross-Raymond noted that at recent meeting with Budget Committee Rick noted it would be helpful to get some volunteers to update Maplewood map and Jeff Nangle had offered to help. Rick appreciates the offer and has begun working up templates and will get info filled in and bring back to town office staff to input into computer. Trustees have been working with town staff and Millers re: right of way into Congregational Cemetery.
- Library Trustees: unable to attend tonight.

Neighborhood Crime Watch – Informational Discussion

Guest: Boscawen Chief of Police – Kevin Wyman.

Chief Wyman had a handout about Neighborhood Watch and gave a brief overview. The Town of Boscawen has been running this program for about ten years. Neighborhood Watch is a citizen's involvement program, whereby citizens, in cooperation with their local law enforcement agency, directly participate in the detection and prevention of crime. The basic concept is citizens watching their community. Citizens involved in Neighborhood Watch are trained in how to recognize suspicious or criminal activities and report these activities to local law enforcement. Neighborhood Watch is not a group of people taking the law into their own hands – they do not take the place of police in enforcing the law or apprehending criminals. Important to remember to keep line of communication open and to work with surrounding communities and law enforcement.

After general discussion between Board and Chief Wyman about how to implement such a program, the Board will review with State Police re: taking part with Salisbury citizen group. Also will visit next meeting of Boscawen Neighborhood Watch group to get a better understanding of the concept. Board wants to get citizens feedback and involvement and will do research before making final decision on how to proceed.

Board thanked Chief Wyman for taking the time to come into their meeting to give this presentation.

Old Business:

- Meeting Reminders/ Updates
 - Education Committee met June 7th. General discussion concerning MVSD budget issues and checking with other school districts concerning budget items. Talked about sending questionnaire out to citizens. No meeting in July due to July 4th holiday. Next meeting will be August 2nd at 7 PM.
 - Budget Committee met 6/11 to discuss with department heads their perspective re: preparing for 2013 budget. Message is economy is not getting better and ask departments to level fund and set priorities within their budgets.
 - Planning Board met 6/18 for continuance of public hearing for lot line adjustment at 418 Flaghole Rd. – with approval. Update of CPG grant and discussion re: CIP to be reviewed by department heads in September. Next meeting is July 2nd.
 - OHD meet tomorrow night (6/21) at 7 PM – TA Warren asked about when parade will be held so she can get the permit and stated she will also take care of ordering the porta-potties (2) for that weekend. Selectmen noted they will also need to address police coverage – and having a special detail for Saturday.
- Recreation Positions – Board reviewed 2 letters of interest – from Hank Lacy and Pete Ballou. There are two positions available – and both individuals have participated in this committee previously. AA Downes noted that Peter Mason has decided not to submit a letter of interest at this time. Also noted that Recreation Chairman Doyle supports the two individuals who have requested to be appointed. **Selectwoman Sheldon made motion to appoint Mr. Lacy to the three year term and Mr. Ballou to the two year term; Selectman Ross-Raymond seconded.** Selectman Ross-Raymond gave Pete Ballou the oath of office. Mr. Lacy will be sworn in by Selectman Ballou at the next recreation meeting.

New Business:

- July BOS meeting(s) - Discussion of fact that first meeting in July falls on July 4th so will have just one meeting in July on 18th. Should an emergency arise – a subsequent meeting in July is needed – that will be addressed. **Selectwoman Sheldon made motion to meet once in July, Selectman Ballou seconded. All voted in favor.**
- SOPS – Draft updates/revisions reviewed by BOS and okayed to finalize. Board thanked AA Downes for her work on this project. AA Downes noted she still has several to review and draft – this will be accomplished before next meeting.
- Town Hall Private Rental discussed re: costs to town vs. amount of rental and expense to private renter if police detail is needed. Selectmen asked staff to look at the costs vs. the rate of rent and with respect to the cost for police coverage – up to individual to decide if they want to still rent the hall when they are told of police detail rate. AA Downes will update rules and conditions and TA Warren will research cost to town to rent out hall.
- Selectman Ballou noted he would like to send out another survey to town citizens re: present way Salisbury is handling police coverage (State Police (SP) cover). After general discussion Board agreed to do a flyer to citizens with update concerning law enforcement in Salisbury, what citizens should do if they have police issues (still call dispatch – SP will be informed) and also including information about Neighborhood Watch possibility. With this flyer citizens will be informed they can respond via email, mail or by telephone with input or questions.

Donations – Monthly Review/Acceptance by BOS as necessary

- Cost for replacement vinyl signs donated by Peter Mason – submitted by Recreation Chair. **Selectwoman Sheldon made motion to accept the donation; Selectman Ballou seconded. All in favor.**

Public Comments:

- **Peter Mason – North Road:** He shared his perspective regarding police coverage and neighborhood watch concept. He wondered how neighborhood watch steps up effectiveness of curtailing criminal mischief. Selectmen urged him to report any criminal or thought to be criminal activity to dispatch so State Police can be alerted. Also it was noted that if something appears to be suspect or out of ordinary – it is good to communicate with your neighbors as well as report to dispatch.

Selectman Ballou made motion to adjourn at 7:45 PM; Selectwoman Sheldon seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the July 18th, 2012 Meeting.

Selectmen, Town of Salisbury