



Selectmen's Meeting Summary July 18, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - June 20th, 2012 – **Selectman Ballou motioned to accept the public summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

Department Updates:

- Trustees of Trust Fund (Steve Wheeler & Rick Sheldon)– 6 month Update: Trustees gave Selectmen a handout of the mid-year report of Capital Reserve Funds. General discussion regarding investments and the 6 month report shows a slight increase of \$433.70. (report filed with original meeting summary).
- Fire Chief Gilman:
 - Since last month's report Department has had 13 calls – 8 EMS; 1 MV; 4 FIRE; Chief noted that one of the fire calls was a structure fire on W. Salisbury Road which he was very impressed with way volunteers handled the call. (Salisbury, Boscawen, Andover and E. Andover).
 - Safety Bldg – Surveillance: Chief explained that in looking further into a surveillance system for the Safety Building – he realized this needs to be accomplished by Alarm professionals. Mason Alarms (owner Peter Mason of Salisbury) reviewed the area re: a video exterior surveillance system. A budgetary quote which does not include system monitor came in at \$4,120 (anything costing more than \$3,000 must be put out as an official bid process). After general discussion Board and Chief feel utilizing the Town Building and Grounds CRF is an option in getting something in place soon. Town Administrator Warren will work with Chief Gilman to facilitate this process.
 - Selectman Ross-Raymond will be speaking with BI Bodien about volunteers building the back stairs for access to the attic of the Safety Building. Bodien has stated a landing is need under code.
 - On July 17th the SVFRD received a presentation from Concord Hospital re LUCAS – Get the Beat Project. This is the fundraising and gift project at Concord Hospital to help put a Lucas Mechanical CPR device on each ambulance in the Capital Region. The cost of this device is \$13,000 and essentially Concord Hospital Trust will donate one-half the total cost of the device as long as we raise (with their help) the other half (\$6,500). Susan Martin has stepped up to chair this initiative whereby there will be a

town wide mailing requesting help and setting up other fund raising events. The SVFRD also is looking into upgrading our twelve lead heart monitor which would cost \$30,000 and would look at doing this with fund raisers and not tax dollars. There will be demonstrations of the heart monitor and Lucas Mechanical CPR device at OHD. Success rate goes up quite a bit with these devices.

- Police Log – June: Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for June is a total of 22 calls. The specific data on each service call is available at the selectmen office.
- Selectman Ross-Raymond noted that State Police have a new detective and LT. Mark Armaganian will be setting up meeting for BOS for discussion of general issues including Neighborhood Watch.

3rd Quarter – Safety Committee Update:

- Loose bricks – Academy Hall – Jerry Beck volunteering to repair at no expense sometime this summer.
- Selectmen, Fire Dept Staff and Building Inspector will be working together on project of stairs at back of Safety Bldg.
- Selectman Ballou asked about need for outside stairs & ramps on town buildings being sealed. TA Warren to follow up with Building Inspector.
- Fire extinguishers have been serviced for all town buildings for this year.
- AH Elevator has been inspected for this year.

Old Business:

- Meeting Reminders/ Updates
 - Planning Board – July 2nd - Gerrish Rd subdivision – check minutes
 - Currier & Ives Byway group met July 16th – discussion of stickers for supporters and brochures. Paul Martin will have a table at OHD with brochures and stickers to be purchased showing support. Selectmen discussed Salisbury putting up two signs – at approximate cost of \$75 per sign and need for Bill MacDuffie to work with DOT and install the signs. **Selectman Ballou made motion to purchase signs and ask Road Agent to work with DOT and install signs; Selectman Sheldon seconded. All voted in favor.**
 - OHD – Met 6/21 – Next Mtg 7/19 – things pretty much - hot dogs and drinks – Sheriff Dept - Saltmarsh will have sheriff's there and maybe state police.
 - Recreation – Met 6/29 - worked on fencing and gate work – planning to have kick ball for kids and softball game afternoon – Next mtg 8/3
- Library Trustees 6 month update meeting will be rescheduled for August 15th
- Peddler/Hawkers – general discussion of draft – more research will be done.

New Business:

- Open Bids for trailers from transfer station: One bid received from MacDuffie Construction LLC. - \$105 for the single axle trailer \$252 for the dual axle trailer - **Selectwoman Sheldon made motion to accept the bids; Selectman Ballou seconded. All voted in favor.**
- TA Warren presented Propane & Oil Contract for Town Buildings with Huckleberry for approval of BOS (this is same contract MVSD is using). Propane is \$2.09 and Oil is \$2.98 this year. **Selectman Ballou made motion to accept the contract; Selectwoman Sheldon seconded. All voted in favor.** CIP – have to review and Police Dept:

- Questionnaire – Bulletin to Citizens: Selectman Ballou asked for status of survey/questionnaire he requested re: police coverage in Salisbury. TA Warren reported she drafted an informational bulletin giving the status. Citizens are urged to contact Selectmen Office with concerns, questions, and thoughts. Selectmen discussed the bulletin vs. survey and majority agrees bulletin would be fine – with some minor edits. TA Warren will get the final draft ready for final review by BOS at the August 1st meeting.
- Highway Block Grant adjusted – down by \$9000.

Donations – Monthly Review/Acceptance by BOS as necessary

Public Comments:

Sandy Miller: Asked when parade begins on OHD. Selectman Ross-Raymond said parade begins at 11:00 AM.

Karen Sheldon: Neighbors on Franklin Road are concerned about a house that is abandoned – repossessed that has been left unkept and littered – degrading the neighborhood. Invites criminal element. Neighbors would like to clean up the area and mow the grass. TA Warren noted that this is private property and neighbors should not trespass. Once property is foreclosed on and bank owns – a realtor will take charge.

Steve Wheeler: Asked if the recycling boxes for lights bulbs have been delivered. TA Warren noted not as of this date.

Other: All business that shall legally come before the Board

- Non-Public Session: per RSA 91-A:3, II (c) : At 7:50 PM Chairman Ross-Raymond made motion to go into non-public session **per RSA 91-A:3, II (c) welfare issues. Roll Call vote taken – unanimous vote.**

Returned to public session at 8:10 PM. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (c).**

Selectwoman Sheldon made motion to adjourn at 8:15 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the August 1st, 2012 Meeting.

Selectmen, Town of Salisbury