



Selectmen's Meeting Summary September 19, 2012

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Absent
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Selectwoman Sheldon is out of state and unable to make tonight's meeting. Welcome back to Town Administrator Margaret Warren who has been out on personal leave. Thanks all who help keep things going during her absence. Margaret Warren especially thanked Kathie for her help.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - September 5th, 2012 – **Selectman Ballou motioned to accept the public summary as written, Selectman Ross-Raymond seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

Mark Stetson representative from Avitar in to discuss the completion of assessment values. Process completed, had only a handful of people requesting hearings. Everything has been entered and town may proceed with finalizing the MS1 for DRA. Once this has been submitted town can set date for tax rate setting. General discussion regarding process. It was noted that last year Town assessment was \$154.9 million after this assessment process value is \$125.6 million. Land values dropped by 35% and buildings by 7%. New cards for all properties and manual of the process delivered to Selectmen tonight. Question from audience – will new assessments be in town report this year. TA Warren indicated this is the year to have this information in the town report.

Department Updates:

Fire Chief Gilman:

- Eleven service calls this month – 6 EMS; 1 fire; 2 mutual aid and 2 miscellaneous. Selectman Ross-Raymond asked about transporting – Chief indicated it averages out about 50% by Penacook and 50% by Salisbury.
- Old Business:
 - Surveillance System - TA Warren indicated that she will be following up on this now that she is back from leave.
 - Stair project – Selectman Ross-Raymond will be getting building permit so this project can be started soon.
- Mutual Aid drill scheduled for October – looking at a simulated lost person scenario with Fish and Game being involved.
- Fire Academy training was postponed – will be rescheduled

- FF Warden Annual Meeting was held last night. Selectman Ross-Raymond thanked Chief and the department for invitation to the dinner meeting. Both meal and meeting was enjoyed. Chief also had the official reappointments for wardens and issuing agent to be signed by and sent back. There will also be a mileage bill turned in – due to the rise in gas prices.
- Question from audience re: status of billing for transports. Chief noted this is still being looked at – companies do not want to take on process until there are at least 100 plus calls – right now Salisbury averages 30 yearly. TA Warren will set up meeting with Rick Gilman and Eric Perry to look into this further.
- Deputy Fire Chief position has been vacant for 24 months. At Monday night's business meeting it was discussed that Eric Perry has been approached about this position – and the entire department unanimously supported this recommendation. Recommendation is brought to BOS for approval. **Appointment of Deputy Fire Chief: Selectman Ross-Raymond motioned to accept the recommendation of Eric Perry as the Deputy Fire Chief, Selectman Ballou seconded. Vote in the affirmative.** Eric Perry will be contacted re: signing oath of office.

Old Business:

- Meeting Updates/ Reminders
 - Ross-Raymond attended the 9/12 CEDS meeting – This initiative is geared towards Cities & Towns who have businesses for developing job opportunities. He does not plan on actively being part of this group.
 - Joint Towns Shared Services – changed to September 27th and will be held at the Hopkinton Town Office at 6:30 PM.
 - Education Committee – met 9/6. Draft letter to MVSD re: committee's budget concerns for the coming year. This will be finalized and sent with copies going to all towns in the school district.
 - Planning Board – met 9/17 to review CIP proposals with departments. Still need to get together with a couple of department heads before making formal recommendation to Board of Selectmen.
- Library Trustee appointment: Letter received from Gail Henry, Library Trustee Chair submitting the name of Patricia McDonough to fill the seat of Jodi Wormald who resigned on August 14th. Ms. McDonough has served on the library trustee board in the past and would fill the position until Town Meeting when the position will be on the ballot. **Motion made and seconded to appoint Pat McDonough until the March 2013 town meeting. Vote in the affirmative.**
- Selectman Ballou asked TA Warren to follow up with Building Inspector re: the West Salisbury Road vacant building.

New Business:

- Franklin VNA will hold Flu Shot Clinic – 10/11 – 3:00 – 4:30 PM at the Town Hall.
- Clarification of one of the 3 Land Use Change Tax. These signed by BOS. (Map 214 – Lot 4; Map 240 – Lot 1 and Map 243 Lot 3.) TA to notify Building Inspector of building on Map 214 Lot 4.
- Selectman Ballou asked TA Warren in the wake of the problems Hopkinton has incurred with LGC re: property values, to confirm with LGC our property values are up-to-date.
- Selectman Ross-Raymond noted that there will be a Benefit Spaghetti Dinner on October 6th at Salisbury Town Hall from 4:30 – 7:30 PM for Shane Drew (local man) fighting colon cancer.

Public Comments:

- **Marcia Murphy** – Asked about tax exempt property owned by Army Corp and if property Map 219 Lot 9 is also tax exempt. TA Warren said no that is not in flood control area and does not fall under exempt status.

Other: All business that shall legally come before the Board

- Non-Public Session: per RSA 91-A:3, II (a): At 7:15 PM Chairman Ross-Raymond made motion to go into non-public session **per RSA 91-A:3, II (a) personnel. Roll call vote in affirmative.** Town Administrator and Administrative Assistant did not attend non-public session.

Returned to public session at 7:30 PM. Town Administrator and Administrative Assistant returned to public session. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (a).**

Selectman Ballou made a motion to adjourn at 7:40 PM; Selectman Ross-Raymond seconded. Vote in affirmative.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the October 3rd, 2012 Meeting.

Selectmen, Town of Salisbury