



## Selectmen's Meeting Summary January 16, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectwoman Karen Sheldon	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
  - January 2, 2013 - **Selectman Ballou motioned to accept the meeting summary as written, Selectwoman Sheldon seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned to accept.**

Department Heads:

Fire Chief Gilman unable to attend due to prior commitment.

Old Business:

- Meeting Updates/Reminders:
  - Update 1/3/13 - Education Meeting –discussed goals for upcoming year – and 10<sup>th</sup> meeting with MVSb on budget.
  - Reminder - Shared Services –Joint Towns Meeting - 1/31/13 at 6:30PM – Andover
  - FYI - Meetings Next week
    - 1/17 – OHD –(reminder need town report)
    - 1/22 – MVSD Budget Public Hearing – 7 PM - MVHS
    - 1/22 – Supervisors hold a session – 7 – 7:30 PM - AH
    - 1/23 – Conservation Commission – 7 PM – AH
    - 1/24 – Recycling – 7 PM – AH
- Draft BOS report for Town Report to be reviewed and edited – returning to Kathie by next week.
- Pistol Permit Applications – Sheriff's Department says it is an option of the town – to ask Sheriff's Dept. to handle the process. After general discussion the Board agreed to ask Sheriff's dept. to take over the Pistol Permit process for Salisbury.  
**Selectwoman Sheldon made motion; Selectman Ballou seconded. All voted in favor.** TA Warren prepare letter to Sheriff's Dept. with this request.
- Published Assessments – 2009 Town Meeting WA was defeated. Since Board has only had a few inquiries re this issue – a petition warrant article would be needed in order to put it on this year's warrant. Petition deadline if February 5<sup>th</sup>.
- Ice Rink – Inquiry re: if non-residents were allowed to use skating rink. Board would like to discuss with Recreation Committee at the next BOS meeting.

- Conservation Commission vacancy – Laura Deming has requested remaining on the CC. The term that is available was one she has been filling. Expired 10/12. The term will go from 1//13 – 10/15. **Selectman Ballou motioned to appoint Laura Deming to the three year term; Selectwoman Sheldon seconded. All voted in favor.**
- **Budget Committee (BC) Recommendations:**
  - **Library – Salaries:** After reviewing the issue of an increase for the Library Director requested by Trustees – the BC decided to recommend a 3% increase as she did not get one last year. This would be an increase of **\$398** to their salary line item. Bringing the total salary line item to \$23,330 and total budget to \$32,501. After general discussion the Board felt that since it was asked for no increases this year they could not go with this change. **Selectwoman Sheldon motioned to keep Selectmen recommended figure for salary at \$8,721 and total budget at \$31,653.; Selectman Ballou seconded. All voted in favor.**
  - **CRF Warrant Articles:** BC recommended lowering the Fire Emergency CRF WA from \$20,000 to \$15,000 and Transfer Station CRF from \$12,000 to \$10,000. All other money warrant articles they went with Selectmen recommendations. After general discussion the Board of Selectmen decided to go with the BC recommendations for lowering these two CRF Warrant Articles. **Motion made by Selectman Ballou to lower FIRE CRF request to \$15,000 and Transfer Station CRF to \$10,000.; Selectwoman Sheldon seconded. All voted in favor.**
- **Encumbrance:** Road Agent MacDuffie submitted documentation for encumbering \$20,000 from unexpended amount from 2012 Center Rd project to be used towards the cost of the 2013 Center Road project. **Selectwoman Sheldon made a motion to encumber the funds; Selectman Ballou seconded. All voted in favor.**

New Business:

- Reminder: Declaration for Candidacy 1/23 – 2/1/13
- Transportation Improvement Program (TIP) – CNHRPC. Salisbury had requested to be on the 10 year plan and recently it was noted that Salisbury was not on the list. There is a meeting of the TIP group Friday at 9 AM in Bow. Selectman Ross-Raymond will attend and ask RA MacDuffie to attend to get our message out that Salisbury would like to be part of 10 year plan.
- Appoint alternates for library trustee. Gail Henry, Chair for the Library Trustees sent letter requesting Sally Jones and John Kepper be appointed as alternates this year. **Selectwoman Sheldon motioned to appoint John Kepper and Sally Jones as Library Trustee alternates for 2013. Selectman Ballou seconded. All voted in favor.** Letter will be sent back to Library Trustees.

Public Comments:

**Joe Schmidl:** Asked if there has been any response re: Heath Highway issue. Selectmen note the road is passable at this point and property owner has received letters regarding state law regarding maintenance of Class VI roadways.

Other: All business that shall legally come before the Board

At 7:05 PM Chairman Ross-Raymond made motion to go into non-public session **per RSA 91-A:3, II (a) personnel. Roll Call vote taken – unanimous vote.**

Returned to public session at 7:20 PM. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes due personnel.**

**Selectwoman Sheldon made motion to adjourn at 7:25 PM; Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the February 6, 2013 Meeting.

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Selectmen, Town of Salisbury