



Selectmen's Meeting Summary
October 16, 2013



Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joseph Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM

- Review and Approve Minutes of last meeting
 - October 2, 2013 – **Selectman Schmidl moved to accept the public meeting summary as written, Selectman Ballou seconded. Vote in the affirmative.**
- Review Accounts Payable & Payroll registers: **Select board moved and voted to accept.**

- 2014 Budget Schedule:

Town of Salisbury 2014 budget schedule

Line Item – Department	
4191-30/45 – Zoning	Arthur Garvin, Chair noted that although there is no way of predicting how many times they will need to meet in 2014 he feels comfortable with keeping the budget for 2014 at \$400 . Some of the costs are offset by fees.
4191-05/29– Planning Board	Rescheduled for November 6
4195 – Cemetery Trustees	Rick Chandler, Chair reported things are going along with help of volunteers and trustees are going to stay with same figure as 2013 – but reallocating some of the line item amounts. 2014 - \$9,600.
4240 – Building Inspector	Chuck Bodien requested keeping budget same as previous year – 2014 - \$6,639.
4550 – Library	Gail Henry, Chair went over 2013 budget explaining a lot is picked up with grants, Friends of Library and volunteers. They are asking for a small increase over last year to cover increase in federal taxes and operating budget. 2014 - \$33,580. General discussion of the alarm system at the Library and some recent problems that need to be addressed with the alarm and telephone company.

Line Item – Department (continued)	
4520 – Recreation	Kathleen Doyle, Chair noted they are staying with same budget as 2013 but have reallocated some of the line item amounts. 2013 - \$2,675.
4140 – Registrations, etc (Town Clerk portion)	Lisa Campbell came in with same budget figures as 2013. 2014 - \$19,600.
4150 – Financial Adm (Tax Collector portion)	Gayle Landry presented 2014 budget with a small increase in salary. 2014 - \$19,158.
4600 – Conservation	Bill MacDuffie, Jr., Chair presented same figures as 2013. 2014 - \$500.
4323 – Recycling	Lorna Carlisle, Chair – rescheduled for November 20th
4220 / 4215 / 4290– Fire/Rescue/Forestry	Chief MacDuffie reviewed Ambulance, Fire and Forest Fire proposed figures for 2014. He has made some adjustments in some of the line items and has presented total department budget with a small decrease from 2013. 2014 - \$72,750 (Ambulance - \$23,150.; Fire - \$42,000.; and Forest Fire - \$7,600.)

Old Business:

- Meeting Updates
 - Education Committee – 10/3 – Mike Jette and teacher for senior projects came and gave a good presentation. They suggest a senior attending some of our committee meetings.
 - Planning Board – 10/7 – working through definitions for proposed update to zoning ordinance.
 - Hazard Mitigation – Work Session – 10/8 - this group has the task of updating the current plan – deadline to complete is February 2014.

- Assessing Contract – Board discussed the chart put together showing the four companies bid proposals. It was noted that Webster and Andover are leaning towards Cross Country. **Selectman Schmidl moved to go with the shared services aspect to help save town money; Selectman Ballou seconded. All voted in favor. Selectman Schmidl moved to go with Cross Country Appraisal – cost shared contract; Selectman Ballou seconded. All voted in favor.** Selectman Ross-Raymond will contact Bruce Johnson to say Salisbury would like to sign with other two towns.

- Review of Projects List – Board reviewed and will proceed as indicated.
 - Library roof – Selectman Ross-Raymond will address problem before winter.
 - Safety Building – Outside deck and stairway – Building permit has been issued and work will be done next spring.
 - Town Hall Bathroom Renovation – Need to advertise for RFP (have a bidder conference)
 - Other things to look into for budget purposes are – Painting; heating systems; water supply at all town buildings.
 - Other miscellaneous upkeep and furniture needed at town buildings.

- Firearms – Police: MCSD will be sending an inventory with recommendation.

