



## Selectmen's Meeting Summary April 3, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
  - March 20<sup>th</sup>, 2013 – **Selectman Schmidl motioned to accept the summary as written, Selectman Ballou seconded. Vote in affirmative.**
- Review Accounts Payable & Payroll registers: **Select board motioned and voted to accept.**

### Department Updates/Issues:

- Road Agent MacDuffie:
  - Attended the FEMA meeting re: NEMO storm reimbursement. Paperwork will be sent to be filled out and returned – we are requesting approximately \$8,900.
  - Roads – are in rough shape and he and crew are working on them.
  - Winter maintenance budget is looking okay – shouldn't need to use it now until fall.
  - There is a Transportation Committee meeting Friday – Bill plans to attend and Ross-Raymond will attend if available.
  - Central NH Regional Planning has sent in request for traffic count – Road Agent will review and decide if town will participate this year.
  - Ross-Raymond noted at recent Shared Services meeting discussion regarding projects being looked at to help in the costs. MacDuffie asked to communicate with other road agents when looking at projects for Salisbury

**Police Logs** - Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for March is a total of 12 calls (Assist motorist – 1; Burglar Alarm – 2; Burglary – past tense – 1; Fire – 1; Request for Service – 4; Suicidal – 1; Suspicious person – 1; Welfare Check – 1).

### 2nd Quarter - Safety Committee Update:

- Building Safety Issues:
  - Steps at side door (town clerk/tax collector) need to be retreaded.
  - Having problems with Wasps/Bees and possibly small animals in attic area of Academy Hall. (*will get some insect bombs to put in attic area for wasps and look at possibly putting a trap to catch small animals*)

## Old Business:

- Meeting Reminders/Updates
  - Shared Services – 3/28/13: Wide range of topics covered – Insurance; legal services, assessments services, bill services for ambulance. Next meeting set for May 30 – Salisbury 6:30 PM – safety bldg. AA Downes will check safety building schedule for that date.
  - Recycling – 3/28/13: Revenues are still low; discussed opening transfer station for extra time next year – ideas will be presented to BOS; burning clean wood – extended until Jan 2014 and there is a bill in legislature HB 517 to make it a permanent extension. Also discussed possibly increasing fee for sleeper couch from \$5 to \$10. This would have to be presented at a public hearing – and committee will review the fee list and report back. Quarterly meetings instead of monthly will be held this year. Next meeting in June.
  - Planning Board – 4/1/13: Continuing along with grant and zoning regs - the section on accessory dwellings and other uses – 3 zoned areas – pretty much drafted. New schedule being worked up for info meetings. Still one in May and one in June re: charette design workshop – hoping to hold at Safety Complex. Also will have a table at OHD. Karen Sheldon has agreed to fill the remainder vacant term by Schmidl’s resignation.
  - Reminder – Education Committee Meet – 4/4/13
  - Budget Committee Meet – 4/8/13
- Pending Projects:
  - Back stairs at Safety Bldg – Ross-Raymond needs to submit paperwork with Building Inspector and then can proceed with scheduling to have work accomplished.
  - Library Roof – Ballou to follow up with B. Irving at the protruding bump in the roof.
  - Town Hall Bathroom Renovation – Ballou to speak with couple of contractors (Dave Benedict – Scott Bickford ) to get idea of cost to renovate.
  - Tree between Town Hall and Museum – Road Agent will have this removed.
- Easement Request: Joe Schmidl inquiring regarding passage of WA 9 if there will be some type of reimbursement to him for the Five Rivers Easement that took place last year. TA Warren advised that town counsel clearly states that since the transaction had already been completed that such payment would no longer be for the purchase or ‘facilitating’ of such purchase. Mr. Schmidl would like to review the information sent and received from town counsel. Selectman Ross-Raymond suggested Mr. Schmidl work with TA Warren to get info and if wants to proceed with request for reimbursement – to send request in writing to Board of Selectmen.
- TTF vacant position: Selectman Ross-Raymond announced that Ken Mailloux has indicated he would accept the position. **Selectman Ballou made motion to appoint Ken Mailloux to the two year term of TTF; Selectman Schmidl seconded. All in favor.**
- Neighborhood Crime Watch public notice has been posted. This will be put on BOS meeting agenda for discussion May 1<sup>st</sup>.
- Crime line has sent letter looking for representatives for the monthly meetings in Concord. Selectman Ballou indicated he will go to next meeting to representative Salisbury.

**New Business:**

- Info Session with Rep. Ratzki and Karrick – April 10<sup>th</sup> at 6:30 PM – Academy Hall
- Boy Scouts have requested to hold Car Wash at Safety Bldg – April 27<sup>th</sup>. AA Downes has checked with Fire Dept. personnel to ensure someone could monitor the event. Captain MacDuffie confirmed that this is fine.
- Blackwater Veterinary Services and Explorers are hosting a Rabies Clinic at the Safety Complex this Sunday from 11 AM – 2 PM. Proceeds to benefit the Explorers.
- Current Use – Workshop – Claremont May 9<sup>th</sup>. TA Warren will register Selectman Ross-Raymond and AA Downes for this workshop.
- Selectman Ballou noted that the Cemetery Trustees met and are asking about using some of their budget to allow for food for those who come to help with cleanup day. AA Downes suggest using some of the funds she has from the town decorations fund for this to avoid having to use money that was not budgeted.

**Public Comments:**

Karen Sheldon – Franklin Rd: Noted there is a second website – SalisburyNH.net – some accurate info and indicates it is a test pilot. AA Downes will look into this.

**Other:** All business that shall legally come before the Board

- Non-Public Session: (as necessary) per RSA 91-A:3, II (c) : At 7:15 PM Chairman Ross-Raymond made motion to go into non-public session **per RSA 91-A:3, II (c). Roll Call vote taken – unanimous vote.**

Returned to public session at 7:40 PM. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (c).**

**Selectman Ballou made a motion to adjourn at 7:45 PM; Selectman Schmidl seconded. All voted in favor.**

Respectfully submitted:  
Kathie Downes, Administrative Assistant

**Meeting Summary reviewed and accepted at the April 17<sup>th</sup>, 2013 Meeting.**

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Selectmen, Town of Salisbury