



Selectmen's Meeting Summary May 15th, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joseph Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
 - May 1st, 2013 – **Selectman Schmidl moved to accept the public meeting summary as written, Selectman Ballou seconded. Vote in the affirmative.**
- Review Accounts Payable & Payroll registers: **Select board moved and voted to accept.**

Department Updates:

- Fire Chief Bill MacDuffie, Jr. – Monthly Update:
 - Eric Perry will be staying on as Deputy and Todd Miller will also remain on the roster. Retired Chief Gilman has turned in all his equipment. Business Meeting is held third Monday of each month and members will then vote re waiving the Department's requirement for Fire Chief's minimum certification standards as noted at BOS April 3rd meeting.
 - Chief MacDuffie reported that he hasn't been able to schedule Firefighter 1 training but believes the next opportunity will be in the fall.
 - Services Calls for last month: 3 medical; 2 alarms; 1 mutual aid; and 1 forest fire.
 - Chief handed in the 2013 invoice for dispatch services. (\$11,302.)
 - Forest Fire Wardens for 2013 have all been appointed. Posted on website, at post office, Academy Hall, Library and will be put in June Lifelines paper.
 - Chief MacDuffie related the Open House held last Saturday was well attended. There was plenty to see and do, face painting, car extrication, burn can demonstration that showed the importance of smoke detectors in the home and the New England K-9 Search and Rescue Dog demonstration.
 - Tahoe almost ready for service – Auxiliary received donations to help with this project.
 - Selectman Ross-Raymond asked Chief to get a list of who has keys to the fire department section of the Safety Building. Fire Chief and staff will be responsible for who should have keys within the department and getting keys from those who leave the department but Selectmen Office needs to have a list of who has keys for record purposes.
 - Old Business: Outside stairway at safety building – Selectman Ross-Raymond needs to get plans to Building Inspector and then will work with Chief to get workday with volunteers to complete the project.

Old Business:

- Meeting Reminders
 - OHD Meet – 5/16 at Academy Hall-7 PM
 - Recycling Committee - No meeting in May
 - Joint Towns Shared Services – 5/30 – 6:30 PM – Salisbury Safety Bldg.
- Meeting Updates
 - Education Committee – Met 5/2. Sandy Miller is chair and Karen Sheldon is vice-chair. No meeting will be held in July. General discussion on budget issues, continue to look into possible savings in transportation and keeping the superintendent part-time as it has been working. Also reviewing possibility of full time Kindergarten, Salisbury students being allowed to attend other MVSD elementary schools and additional technology funding. Next meeting will be June 6th at 7 PM – Academy Hall.
 - Recreation Committee – Met 5/5/13 and discussed turning off the field/parking lot light for the summer, did some clean up and signs will be put up on fence around field, ice rink is down and being stored at K Doyles. Refreshment stand during games is still being looked into.
 - Planning Board - 5/6 – Reviewed contracts and selected consultant for CPG 2nd Round – Mettee Planning & /Consulting was selected. Discussed outreach and preparations for retail village district design/charettee to be held on Saturday 6/1/13. PB will hold meeting 5/20 to plan for the charette.
 - Zoning Board – 5/14 – Heard request for variance to build garage on 127 – Approved.
- Class VI Road Work: Letter from O. Fred Hill requesting permission to touch up the Buckhorn/Browns Mill Roads in order to facilitate his timber harvest that will be taking place on land he owns in Warner. Only asking to place some gravel in wet areas of the road and to smooth out some of the rough spots. He has spoken with Salisbury Road Agent, Chris Devlin an abutter and Bob Bradbury, forester/manager of Sterns property. Board moved to grant this request and TA Warren will respond by letter.
- Selectman Ross-Raymond and AA Downes attended a Current Use seminar last week.
- Neighborhood watch Program in Boscawen is not up and running at this time. AA Warren called Prison Industries for cost of large sign - \$16 each. Karen Sheldon will review and will be talking with state police about a program.
- Waiting for a call from Carlson the locksmith in Franklin about looking at the Old Safe.
- Selectmen still need to review information re: WCC 2022 contract and decide before June 26th re: entering contract or not.

New Business:

- Academy Hall – Painting RFP: Bob Barrows was looking at outside of AH building – some point going to have work done on this building. Since it has not been budgeted for this year – will put on list of 2014 budget items.

- AA Downes will be sending out two memos to department heads/committee chairs re: regular monthly meetings with Selectmen and schedule for the 2014 proposed budget meetings.
- ZBA Application/Withdrawal: Met last month for special exception for a flying trapeze and trampoline home occupation. No decision made, applicant left asking for continuance and has since withdrawn application. Selectmen were made aware of the business being in operation by advertisement in papers. After consulting with town attorney and because there are regulations regarding home occupations, Board have asked TA Warren to consult with town attorney about letter to cease and desist (to include possibility of fines for operating without approval) until they can discuss the issues with Selectmen.

Notice of Sale of Cruiser has been advertised until June 14th. TA Warren to send a copy to Chief Wyman in Boscawen who has indicated an interest previously.

Public Comments:

Karen Sheldon: FYI - SHS will be painting Baptist Church this year.

Sandy Miller: Has there been any progress with shared services. *Not a lot of progress yet – looking at a lot of things but won't happen quickly.* When will town make decision on who will be awarded contract for heating oil – MVSD has awarded contract to Fuller @\$3.065 (Huckleberry was \$3.13) and school will stay with Huckleberry for propane. *TA Warren would like to stay with Huckleberry for both propane and heating oil and will discuss issues with Huckleberry to see if they will match \$3.065 for fuel oil.*

Marcia Murphy: Where is the police non-emergency number posted. *It is on the back of our town report, and on the website. Number is for dispatch - 648-2230 and it is forwarded to state police. Of course, for emergencies call 911.*

Other: All business that shall legally come before the Board

Selectman Schmidl moved to adjourn at 7:20 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the June 5, 2013 Meeting.

Selectmen, Town of Salisbury