



Selectmen's Meeting Summary June 19th, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joseph Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
 - June 5th, 2013 – **Selectman Schmidl moved to accept the public meeting summary as written, Selectman Ballou seconded. Vote in the affirmative.**
- Review Accounts Payable & Payroll registers: **Select board moved and voted to accept.**

Department Updates:

- Fire Chief MacDuffie:
 - May Stats – 3 trainings; 3 ems; 4 outside fires; 1 motor vehicle accident; 3 wire problems.
 - Chief MacDuffie informed the Selectmen he would like to accept the XTS 2500 radio for Emergency Management Director from State Emergency Management. Selectmen signed agreement and TA Warren will forward it to Emergency Management. Chief also noted that two radios have been found upstairs unknown where they came from – but perhaps something that was donated in the past and he will be using one emergency command center.
 - Flashlight in Tahoe uses rechargeable batteries but charger is not in vehicle. TA Warren noted that the charger is in police area and will leave it for Fire Chief. Greg Slossar will be lettering the Tahoe to be paid by auxiliary. Selectman Ross-Raymond noted that the interior lights of Tahoe don't shut off without putting on override
 - Department will form a committee to look into what is needed for tanker – which is scheduled to be replaced in 2016. Chief will send email to BOS to help with looking at this with shared services in mind. Both Schmidl and Ballou have interest in being included in this committee.
 - Chief asked about the cost of fuel from Franklin – is it just no tax or also discounted. TA Warren to contact city of Franklin and forward info to the Chief. MacDuffie is looking into getting a card from Government which would allow fill up at regular stations without tax – to see what is most cost effective way to fuel up vehicles.
 - Sunday, June 23rd at 1 PM – 3 PM department will be honoring the Explorers who graduated this year and the ones who have completed their first year as explorers.

- Police – Selectman Ballou noted the SP using the office in police department asked about a typewriter. TA Warren brought the one from police down to BOS office when we were doing the pistol permits. The typewriter will be returned to the police department.
- Library Trustee – Gail Henry:
 - Stats: Jan – May: Computer access 39 times last year and this year 56; Downloadable books accessed 219 last year and 456 this year.
 - For last 5-6 months Library Director and Trustees working on policy updates – i.e. room use, need for keys; other rules/regulations;
 - In July Lifelines there will be Survey about library and what the public would like to see available, etc. This will help in preparing for 2014 budget proposal.
 - Brokerage account has been opened to accept donations of stocks, bonds, etc.
 - Have been working on automating catalog and circulation but volunteer who has been doing the data entry is no longer available. This is still something to be done as time permits. This is an expensive job and will be partly funded over time by the \$5500+ in Library’s Expendable Trust Fund.
 - Building Issues: Last winter was closed for 4 days due to no water - plumbing problem fixed; Safety bar on door needs to be tightened – Selectman Ross-Raymond to follow up; and Roof issue discussed earlier this year – Selectman Ballou to follow up with Scot Bickford re: repair of rafter. Panic Alarm went off for reasons unknown in February, State Police did respond.
 - Trustees will hold Book Sale at OHD.
 - She attended the Annual Library Trustees seminar – great session.
 - Summer program –kick off July 11th at 6 PM – Big Truck Night.
 - Monthly meetings of Trustees will move to Thursday September through December.
 - October Library will host program – One Room School House with speaker Steve Taylor.

7:00 PM - Public Hearing – Proposed 2022 SWDC with WCC and Proposal from Casella Disposal discussion with public.

- Most recent contract goes thru 2014 with Wheelabrator. Enter into WCC 2022 Contract – Tipping Fee 2013-14 (disposal at WCC) - \$66.80 per ton plus cash back in 2015 (\$13,000). Tipping fee 2015 – 2022 at WCC - \$64 per ton 2013 dollars inflated plus coop admin costs (\$2-3 per ton).
- Casella proposal for disposal of town solid waste into Allenstown Transfer station – Disposal Tip Fee of \$62.00 per ton and Haul charge \$165 per haul of 30 yard container.

General discussion with Transfer Station staff, Selectmen and general public attending.

All feel best to stay with Wheelabrator. Officials also have been in contact with Jim Presher of the Concord Regional Solid Waste Resource Recovery Cooperative. Public Hearing closed.

Selectman Ballou moved to commit to the Coop for the 2022 proposal, Selectman Schmidl seconded. All in favor. Transfer station operator Sawyer will vote at the next meeting for Salisbury to stay with Coop.

Old Business:

- Meeting Reminders/ Updates
 - 6/6 – Education Committee – Murphy gave an overview of MVSB transportation, joint policy/curriculum, finance subcommittee meetings she attended on June 3rd. Info on these meetings available at www.mv.k12.nh.us. Merwin shared info regarding budget for CSI Charter School. There will be no meetings in July or August – so next meeting of Education Committee will be September 5th.
 - 6/17 – Planning Board – combined meeting ZBA and PB for discussion re: treatment of home occupations. Reviewed process and potential changes to make it more workable.
 - 6/20 – OHD – Reminder – nominations for Citizen of Year will be reviewed. Selectman Ballou will contact State Police and Merrimack County Sheriff Office re: possible Color guard in parade and also for traffic control for the day.
 - 6/27 – C & I – 6:30 PM hosted by Salisbury. It was also noted that the C & I Roadway signs have been put up by Salisbury Highway crew.
- Cruiser Bids: Nothing received by Friday, June 14th. Franklin has looked at it - Another request for bids prepared with no reserve – but with understanding any and all bids may be refused. This posting will close on 7/9/13. Selectman Schmidl discussed the possibility of placing it on internet – he will look into that possibility.
- Cemetery Clean Up – 6/22 - 9 AM – Noon. BBQ lunch at Minards.
- Selectman Ballou noted that Cemetery Trustee Chandler reported there was a burial in town recently and that no town officials were notified. Corrective action was taken and a letter to funeral directors will be sent as a follow-up.
- NEMO storm reimbursement received \$6600 - submittal was for work to the sum of \$8,800.
- Neighborhood Watch – Karen Sheldon reported an initial meeting of 8 town citizens was held and next meeting will be next week. Meetings will be held at Academy Hall and will be posted. Group will be looking at creating a Neighborhood Watch sign for Salisbury community and discuss having State Police in to talk with the group.

New Business:

- Next Meeting BOS meeting is scheduled for July 3rd – Since there are 5 Wednesdays in July and to avoid 4th of July holiday Selectmen discussed changing meeting is July to the 2nd and 4th Wednesdays - July 10th and July 24 . Going back to regular schedule of 1st and 3rd Wednesday’s beginning in August.. **Selectman Ballou moved to change dates of July meetings, seconded by Selectman Schmidl, all voted in favor.**
- During a fire extinguisher check it was brought to office attention that the Emergency Lights were not functioning – need to check batteries. Selectman Ross-Raymond will ask Scot Sweat to look at the emergency lights at all of the town buildings .
- Hazardous Mitigation Committee – Emergency Plan Update. Plan needs to be updated and submitted by February 2014. Stephanie Alexander from CNHRPC will be working with Town Administrator to set up meetings every two weeks over the next four months. Key officials will need to be involved with these meetings.
- E911 Update has been completed and Selectmen signed to accept the update.

Public Comments: None

Other: All business that shall legally come before the Board

Selectman Schmidl moved to adjourn at 7:40 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the July 10, 2013 Meeting.

Selectmen, Town of Salisbury

Approved