



Selectmen's Meeting Summary June 5, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
 - May 15th, 2013 – **Selectman Schmidl moved to accept the summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers: **Select board moved and accepted.**

Departments:

- Road Agent MacDuffie – Monthly Update: Some minor washouts on with recent storm. Having beaver problems out by transfer station, cleared out culvert. No TAC meeting scheduled for June. Met with Dave Lewis of CLD at transfer station to discuss cap of old landfill – brush encroachment. Selectmen asked Road Agent to take care of the removal of brush and necessary mowing of the swale.
- Police log – month of May: Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for May is a total of 28 calls (911 hang up – 2; Ambulance needed – 1; Assist motorist – 1; Civil Standby – 1; Domestic in progress – 4; Domestic past tense – 1; Fire – 3; Hazardous Operator – 1; Motor Vehicle Accident – 1; Request for Service – 11; Road Obstruction – 1; Suspicious person 1).

Old Business:

- Meeting Updates
 - OHD met 5/16 – coming along well – still looking into fireworks and citizen of the year nominations will be reviewed at the next meeting.
 - Shared Services met 5/30 – held at Salisbury Safety Building. Representatives from Salisbury, Webster, Andover and Warner attended. General discussion re: possible sharing of Comstar Billing Services for ambulance services; legal services; assessing and health insurance. Next meeting is July 25th at 6:30 at the Warner Town Hall where updates of all of the above will be on the agenda. TA Warren asked about how the RFP process was going to be handled. Selectmen responded all issues will be discussed by the individual boards of each town for decision making.
 - PB met 5/20, 6/1 & 6/3: May 20th was preliminary meeting to prepare for the June 1st forum. June 1st meeting had a light turn out but the input from previous sessions was available. Three designers worked up a design which includes walkable recreational areas and safe crossing of Route 4 & 127 to access Crossroads store, Post Office and Safety Building. Having this visual in place will help PB when working on the suggested changes to zoning regulations. Planning Board will hold a work session on June 17th.

- Updates
 - Old Safe – still working on getting the safe open – TA Warren to contact a locksmith in Concord.
 - Concord Regional Solid Waste / Resource Recovery Cooperative: Board will hold a Public Hearing at next BOS meeting re: Proposed 2022 Solid Waste Disposal Contract with Wheelabrator Concord Company.
 - Neighborhood Watch – Citizens reviewing this initiative held a preliminary meeting in May. TA Warren has been in contact with Prison Industries re: signage. Second meeting will be scheduled and posted.
- Recreation Committee vacancies: 2 three year positions and 1 one year position was posted. Received request from Kathleen Doyle to be reappointed for three year term. **Selectman Ballou moved to appoint Kathleen Doyle, Selectman Schmidl seconded. All voted in favor.**
- Notice of Zoning Violation /Cease and Desist Letter was sent re: operating business without permit. Recipient has 30 days to respond. Selectmen will check to see if business is still operating until this is resolved.

New Business:

- State Emergency Management has sent an award notice re: an XTS 2500 radio to be used by our Emergency Management Director. The radio recipient and certification which when signed agrees the Town will accept this equipment and inventory and maintain it. Selectmen requested TA Warren to request Fire Chief MacDuffie to review and decide if this is something Fire Department wants to have and maintain.
- Selectmen Office will be closed on 6/13 to allow both TA and AA to attend a welfare seminar.
- Selectman Ballou attended the 6/4 Cemetery Trustee meeting. Discussion regarding repairs needed to the front stone wall at Maplewood Cemetery. Ballou suggested to the trustees they could look at putting this in as a CIP project, and perhaps petition the general court to use perpetual care funds to help defray the cost. Trustees were given one estimate of \$25,000 for repair. Trustees are due in to meet with BOS at the July 3rd meeting - this issue will be reviewed at that meeting.

Donations – Monthly Review/Acceptance by BOS as necessary: Donation from Keith DeHaro to Cemetery Trustees for restoration work in family plot. Trustees would like to use the proceeds of this donation for the June 22nd “Help Day”. **Selectman Schmidl moved to accept the donation and for it to be used for the “Help Day” in June; Selectman Ballou seconded. All voted in favor.**

Public Comments: - None

Selectman Schmidl moved to adjourn at 7:10 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the June 19th, 2013 Meeting.

Selectmen, Town of Salisbury