



Selectmen's Meeting Summary July 10, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Absent

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
 - June 19th, 2013 – **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers: **Select board moved and accepted.**

Departments:

- Road Agent MacDuffie – Monthly Update:
 - Recent rain caused damage in the vicinity of \$25,000 - \$30,000 damage. It was noted that our dates won't fall within the FEMA event dates of June 26th thru July 3rd. Many culverts plugged, causing wash outs. Warner Road, Mill Road, West Salisbury Road. Floodgates were closed and open again on Monday. Warner Road culvert at Greenough had a washout. Will be trimming trees on Center Road w/in a couple weeks
- Cemetery Trustees – 6 month update – not in – TA Warren suggested that the Trustees might need to put the chains up on the entrance ways during the proposed fireworks at Old Home Day to keep vehicles and hopefully people out of the cemetery during the fireworks so that no one is hurt or any damage done.
- Ken wanted to express a big thank you to the Cemetery Trustees and specifically Jim Minard who organized the clean up of the Congregational Cemetery behind the Miller property off Franklin Road. The clean up day, held June 22nd, was a huge success with close to 30 people helping out and saving the town thousands of dollars.
- Police log – month of June: Selectman Ross-Raymond noted the number of police calls for service as reported by NH State Police for June is a total of 17 calls (Assist Motorist – 1; Burglar Alarm -2; Domestic in progress – 1; Domestic past tense – 1; Drug Case – 1; F &G Notified - 1; Hazardous Operator – 1; Motor Vehicle Accident – 1; Request for Service –8).

3rd Quarter - Safety Committee Update:

- Building Safety Issues
 - Fire Extinguishers – Checked and Updated in all town buildings.
 - Exit Signs – Emergency Light checked and replaced where necessary batteries in all town buildings. TA Warren to check w/Mango to see how often the batteries/lights need to be checked and then to ask BI Bodien to handle that at Academy Hall. Library to be responsible to check theirs as soon as Mango advises how often to check on them.
 - TA Warren asked that the Road Agent place rocks around the propane tank caps located at the safety building – tanks are underground – the rocks would help prevent

anyone running into the tank caps. It was suggested the Road Agent could use some of the left over historic Pingree Bridge rocks.

Old Business:

- Bids / Cruiser: Bid open from the City of Franklin, Franklin PD in the amount of \$9,500. The Board made a motion to accept this only bid; TA Warren to contact Lt. Clough to advise of same and make arrangements for vehicle to be picked up. Motion also included wording to the effect that these funds would go into the general fund and a warrant article done at March 2014 Town Meeting to move the funds into the Police Emergency Services CRF. It was noted that one radar unit will go w/the cruiser as well as the other police accessories in the vehicle; and the 2nd radar unit (older) would be kept to see if another dept might be interested in it.
- Meeting Reminders/Updates
 - Planning Board – 7/1/13 – Schmidl reported the Board used this time to catch up on Grant paperwork and housekeeping type items and other items that Chmn Greiner needs to complete in order to prepare several warrant articles for March 2014 Town Meeting. Also, that a copy of the ‘charette’ summary is complete and will be posted on the town’s website.
 - C&I Scenic Byway Committee met at Salisbury on June 27th. Vision and Goals were reviewed, membership and meeting schedule discussed. Sub-committee formation and projects were discussed and set up; update re: Byway signs installation; and other miscellaneous business. Minutes are available for review at the Selectmen’s office.
 - Reminder – No Education Committee mtg – next meeting in September
 - Reminder – OHD Meet Thursday 7/11/13 @7 PM - AH
 - Reminder – Neighborhood Watch – 7/17 @ 6 PM – AH – Ballou updated that there were about 14 members in attendance, working on a mission statement – lots of ideas floating around and the committee plans to go slow and follow step by step the process outlined by the committee. Arrangements are being made to have representative of the State Police at the next meeting on July 17th.
 - Reminder – Shared Services – 7/25 (Warner)
- Pending Projects
 - Back stairs at Safety Bldg: Selectman Ross-Raymond met with Building Inspector and filled out necessary paperwork and submitted plans. Permit issued.
 - TA Warren also reminded Ballou and Ross-Raymond that the Library needs the roof issued double checked w/Scott Bickford; and Ken to check the door issue they’re having.
- Hazard Mitigation Committee – finalize members and meeting dates – TA Warren went over the tentative scheduled meetings and the letter to be sent to all potential committee members. All information has been provided by Stephanie Alexander thru CNHRPC as they will be working on the plan with us. Letters to go out asap to potential committee members and possible businesses in Town for their input as well. Tentative meeting dates at the old Town Hall on Tues evenings to run thru December 2013 so that the plan can be properly updated and adopted in time to submit to FEMA by the end of the year.
- Follow up – unauthorized business: Letter from law firm of Craig, Deachman and Amann re: family business of Fearless Flyers Academy at 7 Montgomery Road, in response to letter from Selectmen to cease and desist. Board discussed recommendation from Town Atty Mitchell to respond, and letter requesting Atty Amann to contact town counsel for any further discussion.
- Fuel bid from Huckleberry for #2 hearing oil for Town Hall - \$3.13 gallon fixed price. Board made a motion and voted to go with this pricing; paperwork signed and will be submitted to Huckleberry.

- Old Home Day – Pete mentioned he hadn't heard back from Craig Saltmarsh reference the color guard for the parade as yet, but that they will be available for traffic control.

New Business:

- Yield Tax Levy - \$934.11 signed by BOS for Sasser, Raccoon Hill Road.
- State Senator Andrew Hosmer requested to come in to speak with Selectmen at the August 7th meeting at 7 PM to discuss any issues of concern/interest.
- Ken wished to extend Congratulations to three graduates – Ross Downes – Rob Losier – Charles Barry – who all graduated from Explorer to full members of the Salisbury Volunteer Fire & Rescue Department.
- TA Warren brought to the Board's attention that the Town rec'd a 'Premium Holiday' from Primex, our unemployment and workman's comp carrier, in the amount of \$5,170.18. In order for a check to be cut for this amount back to the town, vs. it remaining as a credit, we would need to submit a request in writing and document a vote of the Board to do so. **At this time a Motion was made by Chairman Ross-Raymond and seconded by Schmidl to request the credit amount of \$5,170.18 in a check from Primex, and all were in favor.**

Public Comments:

Correspondence:

- Town officials and employees received invitation from Rep. Ratzki and Caroline Ratzki to a pig roast and pot lunch on July 21st from 2 – 6 PM at their residence 72 Maple St., East Andover.
- Notification letter re: regular repair/maintenance work needed on Class VI portion of Mutton Road from land owner John Stubbs. Board approved this work to be done and letter to be forwarded to Stubbs to advise of same.

Other: All business that shall legally come before the Board

Selectman Schmidl moved to adjourn at approx. 7:30 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Margaret I. Warren, Town Administrator

Meeting Summary reviewed and accepted at the July 24th, 2013 Meeting.

Selectmen, Town of Salisbury