



Selectmen's Meeting Summary July 24th, 2013

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joseph Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of last meeting
 - July 10th, 2013 – **Selectman Schmidl moved to accept the public meeting summary as written, Selectman Ballou seconded. Vote in the affirmative.**
- Review Accounts Payable & Payroll registers: **Select board moved and voted to accept.**

Department Heads:

- **Fire Chief – monthly update:**
 - Captain Mac MacDuffie in tonight as Chief MacDuffie along with Ralph Downes, Ross Downes and Charles Barry are at the Fire Fighter I class. This training will go from July 24th through December and encompasses most Wednesday evenings. Captain MacDuffie will meet monthly with BOS while the Chief is unavailable.
 - Training Issues: Looking to send a couple of members for EMT course; as well as looking at two addition fire fighters to sign up for next Fire Fighter I class. Chief will be looking at the costs of these trainings to be out of 2014 budget.
 - F&G has transferred a snowmobile to SVFRD – once paperwork is complete for the transfer of this vehicle – Captain MacDuffie will get info to TA Warren for inventory and insurance purposes.
 - Fuel slips – from Crossroads turned into TA Warren. At this time department plans to continue to purchase fuel at Crossroads store - but should pricing change they will fuel up at city of Franklin.
 - Lettering and all other work that was required on the Tahoe is finished. Gregg Slossar gave the department a discount on the lettering and stickers. Fire Auxiliary footed the expenses. The vehicle is working out well for the Department.
 - Department has formed a Truck Committee to start looking into what would best suit our needs when it is time to replace a vehicle. Committee going to surrounding fire departments gathering data. Selectman Ballou would like to be part of this group.
 - Chief is sorting out procedure re: invoices and getting them to TA Warren timely. TA Warren noted that bill address should be to her at PO Box 214 and

ship to Department. Captain MacDuffie indicated that should invoices go directly to TA Warren that Chief would like copies for his files.

- Captain MacDuffie reported the Department is gearing up for OHD – Explorers will have food booth; as well as fire vehicle at the town greens for raffle tickets, blood pressure, etc. Regarding fireworks on Friday evening – it is class C show so no state permits are needed and town has no requirements. However, he will need to work with OHD representative and fireworks company to ensure the presence of fire truck and ambulance during the time the explosives are on town property. TA Warren noted town does need certificate of insurance – Selectman Ross-Raymond to contact Nancy Hayden to request same. Selectman Schmidl noted that the boy scouts will be doing parking on the street for the fireworks show.
- Department is actively running a recruiting campaign with an info session on August 20th – 6 PM at the Safety Building. Although the Department is still working well they hoping to add more volunteers in all areas, Firefighters, EMS, Explorers and Auxiliary to ensure good coverage for the town.
- On August 6th – Department will take advantage of free fire academy training
- Monthly stats: 4 calls for trees on wires, 6 EMS calls, 1 alarm activation, 1 mutual aid and 2 special details.
- Ed Sawyer asked if the SVFRD have any upcoming safety training scheduled. This could help with keeping transfer station employees certified. Captain MacDuffie suggested if there is something specific – let him know and the Department will look into hosting a class.

Trustees of Trust Funds: Steve Wheeler and Ken Celmer in to give 6 month overview. Mid-Year report of Capital Reserve Funds discussed (copy attached to original minutes). Everything appears to be very close to where we were last year – hoping to be more aggressive second half. Sandy Miller asked if the trustees have met with financial manager. They have had one meeting and are actively working in this area

Michael Concannon – Searles Hill Road Maintenance (Class VI Road)

Mr. Concannon came in to discuss with Board some needed maintenance/repair to the Class VI – Searles Hill Road. He noted he has spoken with both the Michener’s and Laycox’ regarding problems with the road due to recent weather and lack of any regular maintenance to the road. He also spoke with RA MacDuffie who referred him to Selectmen. He needs to consult with expert re: what is needed – but feels there is no need to remove trees, will not make the road any wider – but perhaps a culvert will be needed. Selectman Ross-Raymond noted that he has no specific work plan and that he should get that and then put it in writing to the Board for their review and approval. It was also noted by Selectmen that Searles Hill Road is a snowmobile trail that is groomed in the winter. It was agreed by the Board that Mr. Concannon needs to come up with what will be required for work to the road, and submit it in writing to Board for review and approval. It was also noted that the cost of this work is borne by landowners as Town does not maintain Class VI roads.

Mr. Concannon stated he will contact RA MacDuffie to go over the road area with him to ensure proper work in requested and also he will be keeping the other two abutters – Laycox and Michener informed of project. Once he has a plan he will submit he request in writing to Board of Selectmen.

Old Business:

- Meeting Updates
 - No Education Committee Meeting July or August
 - 7/11 – OHD: Coming together – last meeting will be August 8th at town greens on the heights. Couple of things dropped out – clown, karate demo and climbing wall. There is going to be kid's games; reptiles on move; music; parade, and other usual vendors and events. Friday night after ice cream social and pet parade there will be fireworks at Maplewood field. Selectman Ballou noted that Merrimack County Sheriff Office has confirmed police coverage during the day but has not committed to color guard. General discussion re: changing Transfer Station hours from Saturday to Sunday to allow employees and citizens to enjoy OHD. General consensus was to leave it as open on Saturday to avoid any confusion to town citizens.
 - 7/15 – Planning Board: Selectman Schmidl reported that it was a good meeting – Board working on updating definitions to zoning regs for the dwellings section. Next meeting is August 5th where there will be a public hearing for a one-lot subdivision on Flaghole Road.
- Meeting Reminders
 - Shared Services – Joint Towns – 7/25 – Warner – 6:30 PM
- Inquiry re: cable/DSL – North Rd: Resident from North Road still inquiring re: cable/DSL in that area. Selectmen have no real answers for this – and can only refer the individual to utility responsible for the area – Fairpoint.
- Selectman Schmidl asked if there was anything more from Attorney Amann re Fearless flyers Academy. TA Warren noted nothing has been received in this office to date – letter was sent advising they should contact town counsel.
- Franklin Police Department has the recently purchased Salisbury police cruiser.

New Business:

Selectman Ross-Raymond asks to have police firearms being held by MCSD be on next meeting agenda.

Public Comments

Selectman Ballou moved to adjourn at 7:15 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the August 7, 2013 Meeting.

Selectmen, Town of Salisbury