



Selectmen's Meeting Summary January 8, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- o December 18, 2013 – **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers: **Select board moved and accepted**

1st Quarter - Safety Committee Update:

Things Completed:

- o Library roof rafter has been repaired
- o Hazardous Mitigation Plan - 2014
- o Library door entry latch repaired

To Do:

- AH- Install a gate in front that can be locked during winter months – to avoid ice on ground and from roof. There is the other access way via the ramp that would be used during winter months.

Departments:

- Road Agent MacDuffie – monthly update
 - o Ended the year – went over budget for winter maintenance.
 - o New Year already it full swing – with snow and ice storms.
 - o Preliminary plan for smith's corner culvert – nearly complete
 - o Signs for neighborhood watch – Selectman Ross-Raymond will give to Road Agent so his crew can put them up.
- Police log – month of December: 24 calls – 1 – 911 Hang up; 2 – Burglar Alarm; 1 – Civil Standby; 2 – Domestic in progress; 3 – Hazardous Operator; 6 – MV Accident; 6 – Requests for Service; 1 – Subpoena Service; 1 – Suspicious MV / person; 1 – Traffic Stop. Report is on file in office if anyone wants to review it.

7:00 PM – Public Hearing – TDS Franchise Agreement Proposal – Chairman Ross-Raymond introduced Tom Murray TDS Rep who gave a quick Overview of the proposed Franchise agreement between town and TDS to operate a cable television system in the town. Mr. Murray went over the upgrading to fibrotic cable and the fact that approximately 90% of the tow would be covered. General questions and comments from those in attendance. If the town elects to enter into the

franchise agreement – then TDS will begin to construction and town residents who will be able to take advantage of this new cable system would be notified. Discussion regarding fees town could require (3-5%) would be passed on to the customer. Selectmen not in favor of imposing fee. Also noted that North Road & Flaghole Rd residents and residents in the flood control area that not be able to get this service. Selectmen did note they will look contact Fairpoint Co who services the North Rd and Flaghole Rd area to see if there is some help for these residents re: cable and internet services.

Public Hearing closed. **Selectmen moved and seconded to sign the Franchise Agreement.**

Board signed Franchise Agreement and Tom Murray will get TDS to sign and return original to town.

Hazard Mitigation – Public Info Session: A quick overview of the Hazard Mitigation Plan Update – 2014. TA Warren and Selectmen reviewed chapters. No questions. A permanent Hazard Mitigation Committee will be established to oversee the Plan and meet quarterly. Next steps are FEMA conditional approval, BOS adoption and FEMA final approval.

Old Business:

- Fire Chief MacDuffie – Update of proposed figures for 2014 budget. Add 4220-30 - \$13,000 – bringing it to \$16,000 - Fire Dept total to \$55,000.
- Board reviewed the final numbers in budget and warrant articles that will be discussed at the January 13th budget committee meeting.
- Board opened the RFP – for Town Hall work. One bid received: Scott Bickford. (Selectman Ballou recused self from discussion – may have a relative involved. Quote: broken down – Proposal to add two new bathrooms – remove safe. Removal of safe \$500.; Work on existing wiring \$1800; Dismantle of present bathrooms \$6000. ; total new construction \$13,700 for a total quote of \$21,700. BOS looked at Town Building & Grounds CRF balance and discussed using this appropriation for project.
- Meeting Reminders:
 - Education Committee Meeting – January 2nd – cancelled due to weather
 - Planning Board – January 6th - Public Hearing - reviewed proposed amendments – village overlay districts, some comments were made. Town Counsel working on wording for Warrant Articles. The Planning Board will meet on January 20th to finalize.
 - Budget Committee Meeting – January 13th – 7 PM
 - Selectmen second mtg – January 22 - back to regular schedule in February to 1st and 3rd Wednesdays.

New Business:

- Budget Public Hearing - February 10th – Academy Hall – 7 PM
- Mileage reimbursement change - .56 – ½ cent lower. **Selectman Schmidl moved to adopt the State’s reimbursement rate for mileage at .56 cents a mile, Selectman Ballou seconded. All voted in favor.**
- Boston Post Cane. Need to schedule presenting the cane to Oldest Citizen – AA Downes to contact family to make arrangements for the presentation.
- Selectman Ballou noted Board need to speak with Transfer Station Operator Sawyer re: additional back-up in absence of regular staff.
- RE: recent problems with pipes freezing at Library / Town Hall bring up need to have library / town staff to have emergency numbers. TA Warren will get this information out.

Public Comments:

Correspondence:

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Other: All business that shall legally come before the Board

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Selectman Ballou moved to adjourn at 8:15 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the January 22, 2014 Meeting.

Selectmen, Town of Salisbury

Approved